

ROAD IMPACT FEE APPLICATION

Instructions

In accordance with Kane County Ordinance No. 22-27, a road impact fee is assessed for all new development in Kane County. Through the Impact Fee Program, new development pays a fair share of the cost of County highway improvements as defined in the [Comprehensive Road Improvement Program \(CRIP\)](#).

All new development is required to complete this Road Impact Fee Application. The completed Application should be submitted to the Kane County Division of Transportation. **DO NOT SEND PAYMENT.** Upon receipt of the completed Application, the County will assess the impact fee and respond to the contact person identified on the Application. Additional information can be found in the Impact Fee Procedures Manual available on the County's website

I. APPLICANT INFORMATION

- Please complete all fields.
- The Applicant is the person or organization who owns the development. The contact (if different from the Applicant) should be a person who can answer questions regarding the Application.
- Please provide an email address to facilitate communications regarding the Application.

II. PROPERTY INFORMATION

- Provide the lot number, subdivision name and unit/phase/neighborhood number as applicable for recorded subdivisions or Planned Unit Developments (PUD's). Also include the original plat or plat number recorded with the County. Provide a copy of the municipal ordinance approving the subdivision or PUD.
- Section, township and range information can be found on the plat of survey. A copy of the plat of survey must be included with submittal of the Application.
- New development shall be assessed an impact fee under the Ordinance in effect at the time site specific development approval was received. Additional information regarding site specific development approval is provided in Section 2 of the Impact Fee Procedures Manual.

III. PRINCIPAL BUILDING USE

- Unless a building has both residential and non-residential areas, please check only one box.
- The principal use of the building should be identified. For example, an industrial building with a nominal amount of office space would be considered industrial, and the office portion should be included in the gross square footage of the building. A multi-unit retail building that could include a restaurant would be considered general retail. Buildings located on outlots in a retail center should be identified by the principal use of the building.
- For non-residential buildings, provide a copy of the site plan and floor plan for each floor (in PDF format), and a signed and sealed letter from the architect certifying the gross square footage of the building.

IV. OPTIONAL DATA FOR ASSESSMENT

- Please refer to the Impact Fee Procedures Manual for:
 - A list of uses exempt from impact fee payment
 - Demolition credits
 - Discounts
- If the Applicant has previously entered into an Impact Fee Payment Agreement or Improvement Credit Agreement with the County, and desires to apply credits against this Application, please so note and identify the agreement number.



Road Impact Fee Application

Please read the instructions on preceding page carefully before completing the application form.

Kane County Division of Transportation
41W011 Burlington Road
Campton Hills, IL 60175
Phone: (630) 845-3798 | Fax: (630) 584-5265
Email: LisaLarson@co.kane.il.us

Office Use Only
Date Received:

Application #:

APPLICANT INFORMATION

| | |
|----------------------|--------|
| Applicant Name: | |
| Address: | |
| City, State, ZIP: | |
| Contact Name: | Email: |
| Phone: | Fax: |
| Contact (Architect): | |
| Contact (Engineer): | |

PROPERTY INFORMATION (Please answer all)

| | | | | |
|--|--------|--------------|----------------------------|---------|
| Lot: | Block: | Subdivision: | | |
| Quarter/Half Section: | | Section#: | Township#: | Range#: |
| Tax Parcel Index Number(s) (e.g. 09-01-100-014): | | | Final Plat Date: | |
| Site Address: | | | | |
| Building Permit Issuing Agency: | | | Development Approval Date: | |

PRINCIPAL BUILDING USE

| | | | |
|-------------------------------|------------------------|-----------------------------------|--------------|
| Single Family Detached | <i>Dwelling Units:</i> | Warehousing/Distribution Terminal | <i>GFA:</i> |
| Single Family Attached | <i>Dwelling Units:</i> | Speculative Industrial | <i>GFA:</i> |
| Multi-Family Attached | <i>Dwelling Units:</i> | Light Industrial/Industrial Park | <i>GFA:</i> |
| Age Restricted Housing | <i>Dwelling Units:</i> | Fast Food Restaurant | <i>GFA:</i> |
| Retail | <i>GFLA:</i> | Fine Dining Restaurant | <i>GFA:</i> |
| Supermarket | <i>GFA:</i> | Day Care | <i>GFA:</i> |
| Convenience Store/Gas Station | <i>Fuel Positions:</i> | Hospital | <i>GFA:</i> |
| General Office | <i>GFA:</i> | Nursing Home | <i>Beds:</i> |
| Medical-Dental Office | <i>GFA:</i> | Hotel/Motel | <i>Beds:</i> |
| Office Park | <i>GFA:</i> | Religious Institution | <i>GFA:</i> |
| Business Park | <i>GFA:</i> | Other (Specify) | <i>GFA:</i> |

OPTIONAL DATA FOR ASSESSMENT (Attachments required)

| | |
|--|---|
| New development is an exempt use. <i>Use:</i> | Applying for Impact Fee Demolition Credit - existing building(s) on site to be demolished (Procedures Manual Section 4.3) |
| Apply to credits under Credit Agreement. <i>CA#:</i> | Requesting Individual Assessment - Simplified (Procedures Manual Section 3.5) |
| Applying for Impact Fee Discount Program (Procedures Manual Section 4.1) | Requesting Individual Assessment - Standard (Procedures Manual Section 3.5) |

Signature: _____

Date: _____