

# KKCOM

KANE / KENDALL  
COUNCIL OF MAYORS

KANE/KENDALL COUNCIL OF MAYORS  
41W011 Burlington Road ▪ St. Charles, Illinois 60175  
(630) 584-1170

MAYOR JEFFERY SCHIELKE, Council Chairman  
PRESIDENT LARRY KELLER, Council Vice-Chairman



THOMAS B. RICKERT, Executive Director  
MIKE SULLIVAN, Council Director  
JENNIFER BECKER, Regional Planning Liaison

## Transportation Policy Committee January 17, 2013 Meeting Minutes

### Members in attendance:

Tony Speciale, Chairman  
Brad Sanderson  
Carl Schoedel  
Dale Berman  
Dan Dinges  
Darryl Devick  
Ed Szydlowski  
James Bernahl  
Jeff Steele  
Joe Evers  
John McGinnis  
Julie Morrison  
Heather Maieritsch  
Ken Lopez  
Mike Pubentz  
Noel Basquin  
Scott Marquardt

Director, Public Works  
Village Engineer  
County Engineer  
Village President  
Director, Public Works  
Assistant Director, Public Works  
Engineering Manager  
Engineering Division Manager  
Project Manager  
City Engineer  
City Engineer  
Project Manager  
Deputy Village Administrator  
Village Administrator  
Director of Public Works  
City Engineer  
Project Manager

Sugar Grove  
EEI/Yorkville  
KDOT  
North Aurora  
Geneva  
Aurora  
Carpentersville  
St. Charles  
GLHA/Sleepy Hollow  
Elgin  
Plano  
EEI/Hampshire  
East Dundee  
Pingree Grove  
Montgomery  
Batavia  
HR Green/Oswego

### Others in attendance:

Claire Anderson  
D.A. Watson  
Dave Waden  
David Summer  
Gordon Smith  
Greg Chismark  
Jason Fluhr  
Jennifer Becker  
Joe Wade  
Marnie Hooghkirk  
Marilyn Solomon  
Mike Glock  
Mike Sullivan  
Mitch Bright  
Pam Broviak  
Pat Doherty  
Salvatore DiBernardo  
Steve Coffinbargar  
Steve Frerichs  
Tim Sjogren  
Tom Rickert

Vice President  
Planner  
Interim Village Administrator  
Director, Government Affairs  
Vice President  
Project Manager  
Regional Planning Liaison  
Assistant Village Manager  
Area Programmer  
Field Engineer  
Superintendent of Public Works  
Council Director  
Sales  
City Engineer/Asst Dir, Public Works  
Public Works Supervisor  
Vice President  
Assistant Director  
Engineer  
Illinois Office Manager  
Executive Director

Union Pacific RR  
Rempe-Sharpe  
Elgin  
Village of North Aurora  
CMAP  
WBK Assoc.  
Baxter and Woodman  
KKCOM  
Carpentersville  
IDOT  
IDOT  
North Aurora  
KKCOM  
Traffic Control Group  
Geneva  
Pingree Grove  
Ciorba Group  
KDOT  
HL Chastain  
TADI  
KKCOM

### I. Call to Order

Chairman Tony Speciale called the meeting to order at 1:00 p.m. Introductions were made.

## II. **Approval of Minutes**

A motion by President Berman to approve the meeting minutes from October 11, 2012 was made. The motion was seconded by Carl Schoedel and passed unanimously.

## III. **General Business**

### A. **Director / Planning Liaison Update**

Mike Sullivan provided the Director/PL Update:

#### **CMAQ Call for Projects**

CMAQ is currently accepting applications for the Congestion Mitigation and Air Quality Improvement Program (CMAQ). Local sponsors (municipalities, park districts, forest preserve districts, etc.) must submit applications to their Council of Mayors planning liaison by January 22, 2013 for review. The final deadline to submit all applications to CMAQ is February 8, 2013. As a reminder, new CMAQ programming policies make Phase I Engineering the responsibility of project sponsors. Additionally, projects must have Phase I Engineering complete (Phase I Engineering Design Approval) or nearly complete (submitted Phase I Engineering Report) in order to be selected by the CMAQ Project Selection Committee. For more information, please visit the CMAQ webpage: [www.cmap.illinois.gov/congestion-mitigation-and-air-quality](http://www.cmap.illinois.gov/congestion-mitigation-and-air-quality).

#### **Highway Safety Projects**

Federal funds are made available to the Illinois Department of Transportation (IDOT), Division of Traffic Safety (DTS), annually through the US Department of Transportation, National Highway Traffic Safety Administration (NHTSA) in order to promote traffic safety on our highways. Our major goals are to reduce motor vehicle crashes, fatalities and injuries, increase the use of occupant protection devices, and to reduce impaired driving. Applications for Highway Safety Projects for Federal Fiscal Year 2014 (FFY 2014) are currently available. The deadline for all applications is February 1, 2013. For more information, please visit the Highway Safety Project webpage: [www.trafficsafetygrantsillinois.org/default.asp](http://www.trafficsafetygrantsillinois.org/default.asp)

#### **Emerald Ash Borer Management Grants**

Applications to the Municipal Grant Program for Mitigating Emerald Ash Borer Impacts on the Urban Forest are due February 1, 2013. Emerald Ash Borer is considered one of the greatest and costliest threats to the "urban canopy," depriving communities of trees that provide shade and valuable ecosystem services. Visit the Metropolitan Mayors Caucus website for more information: [www.mayorscaucus.org/pages/Home/MunicipalGrantProgramMitigatingEmeraldAshBorerImpactsonTheUrbanFores.html](http://www.mayorscaucus.org/pages/Home/MunicipalGrantProgramMitigatingEmeraldAshBorerImpactsonTheUrbanFores.html)

#### **Diesel Truck Conversion Grants**

The City of Chicago announced a new program to be launched in spring 2013 to encourage conversion of trucks in private and public fleets from diesel to electric. CMAQ allocated \$15 million in Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds for this effort. Eligible fleets for the program will be those that operate in the Chicago area, which for the purpose of this program will be the counties of Cook, DuPage, Kane, Lake, McHenry, and Will. The program will be applied in the form of a voucher applied to the purchase price at the point of sale – whether at a dealership or through a manufacturer. The value of the voucher will be about 60 percent of the incremental cost of the electric vehicle (over the cost that might be expected for a traditional diesel vehicle) and will be determined by the size of the truck's battery pack. More information is expected in the coming months.

#### **RTA Strategic Plan**

The Regional Transportation Authority (RTA) is updating the region's Transit Strategic Plan, which will guide decision making over the next five years. Through January 25, you can provide input by taking a 10-minute survey at: [www.research.net/s/RTA\\_STRATEGIC\\_PLAN](http://www.research.net/s/RTA_STRATEGIC_PLAN).

#### **Proposed Metropolitan Planning Area Boundary**

As a result of the most recent census, the Metropolitan Planning Organization (MPO/CMAQ) will soon include the 2 southeastern townships of DeKalb County which will be incorporated into the Kane/Kendall Council of Mayors. The boundary changes are expected to be voted on by the CMAQ-MPO Policy Committee on their April meeting with changes taking effect October 2013.

### **Urban Street Design Training for the Chicagoland Region**

Through generous funding from The Chicago Community Trust, the Congress for the New Urbanism (CNU) is offering a training session on February 8, 2013 on the principles and practice of urban street design. These sessions are open to Illinois DOT, CMAP, planners, urban designers and local leaders in the Chicagoland area. The sessions will focus on overcoming obstacles and building strong communities around the Chicago region through the use of the CNU/ITE Designing Walkable Urban Thoroughfares manual. Visit: <https://www.cnu.org/civicrm/event/info?reset=1&id=43> for more information.

**B. CMAP Report** – no report was provided.

## **IV. Surface Transportation Program (STP)**

### **A. IDOT STP/ARRA Update**

Marilyn Solomon provided the IDOT STP Reports. Status sheets and handouts were made available with the agenda packet.

### **B. Project Change Request – Village of Carpentersville – Tulsa/Kings LAFO**

Ed Szydlowski, Engineering Manager for Carpentersville presented the change request for this project. The Village originally proposed to use in-house staff for Phase III work, however, a reduction in departmental staffing levels in the Engineering Division has resulted in the need to hire a consulting firm to complete Phase III. Mr. Sullivan stated that the proposed change is within the Transportation Policy Committee's 20% cost increase limit, and also the total project cost for this LAFO remains under \$500,000 with the change request included. Upon a motion by Joe Evers and seconded by Mr. Schoedel, the motion passed unanimously.

### **C. Approval of FFY13-FFY17 STP Program**

Motion to approve the fiscally constrained FFY12-FFY17 STP Program was made by Mr. Schoedel, seconded by Daryl Devick and approved unanimously. Mr. Sullivan reminded all that a call for projects will begin this spring to add projects to the 2016-2017 project years.

## **IV. Other Business**

### **Congestion Pricing Presentation – CMAP**

Gordon Smith of CMAP made a presentation on Congestion Pricing to the Committee. CMAP examined the feasibility of a congestion pricing structure to new lanes added to tollways. Congestion pricing has been shown to reduce both travel times and congestion on existing lanes by offering a variable rate based on the number of drivers on the facility. The first project anticipated is the Jane Addams Tollway. CMAP is working with IDOT and the Toll Authority to coordinate implementation into the reconstruction work planned for the Jane Addams. After the presentation concluded, a discussion was held about how the additional toll money would be used.

## **V. Next Meeting**

Chairman Speciale stated that the next Transportation Policy Committee meeting will be Thursday, April 18, 2013 at 1:00 p.m. STP funding updates will be due on Tuesday, April 2<sup>nd</sup>.

## **VII. Adjournment**

The meeting was adjourned by unanimous consent at 1:35 p.m.

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PRESIDENT LARRY KELLER, Council Vice-Chairman



THOMAS B. RICKERT, Executive Director  
MIKE SULLIVAN, Council Director  
JENNIFER BECKER, Regional Planning Liaison

## Transportation Policy Committee

July 18, 2013  
Meeting Minutes

### Members in attendance:

Tony Speciale, Chairman  
Brad Sanderson  
Brian Schiber  
Carl Schoedel  
Daryl Devick  
Dave Van Camp  
Ed Szydowski  
James Bernahl  
Jeff Stech  
Jennifer Becker  
Joe Wade  
John Nevenhoven  
Julie Morrison  
Mike Glock  
Mike Pubentz  
Mike Sullivan  
Noel Basquin  
Patsy Smith  
Rick Olson  
Steve Coffinbarger  
Tom Horak

Director of Public Works  
Village Engineer  
City Engineer  
County Engineer  
Assistant Director of Public Works  
Village Engineer  
Engineering Manager  
Public Works Engineer, Division Manager  
Project Manager  
Regional Planning Liaison  
Assistant Village Manager  
Superintendent of Public Works  
Project Manager  
Superintendent of Public Works  
Director of Public Works  
Council Director  
City Engineer  
Village President  
Mayor  
Assistant Director of Transportation  
City Engineer

Village of Sugar Grove  
EEI/Yorkville  
City of Geneva  
K DOT  
City of Aurora  
Village of Oswego  
Village of Carpentersville  
City of St. Charles  
GLH, Inc.  
KKCOM Council of Mayors  
Village of Carpentersville  
Village of Elburn  
EEI, Inc.  
Village of North Aurora  
Village of Montgomery  
KKCOM Council of Mayors  
City of Batavia  
Village of Campton Hills  
City of Sandwich  
K DOT  
City of Sandwich

### Others in attendance:

Akram Chaudhry  
Alex Househ  
D.A. Watson  
Dan Dinges  
David Lawry  
Donna Copeland Hill  
Earl Jandacek  
Greg Chismark  
James Boratyn  
Karen Young  
Marnie Hooghkirk  
Patricia Berry  
Ryan Jacox  
Steve Naber  
Suleman Tulgar  
Tom Rickert  
Tom Talsma

Vice President  
Field Engineer  
Principal  
Department of Public Works  
Director of Municipal Services  
Community Planner  
Consultant  
WBK  
CRM  
Assistant City Engineer  
Area Programming Engineer  
Principal  
Project Manager  
Engineer  
Civil Engineer  
Director  
Vice President

H.R. Green, Inc.  
IDOT  
Rempe-Sharpe & Associates  
City of Geneva  
Homer L. Chastain & Associates, LLP  
N.E. Illinois Agency on Aging  
Bowman Barrett & Associates  
WBK Engineering  
IDOT Office - Secretary of Transportation  
City of Batavia  
IDOT  
CMAP  
Transystems Consulting  
Baxter & Woodman  
IDOT  
KKCOM Council of Mayors  
EEI, Inc.

### I. Opening of Meeting

Chairman Tony Speciale called the meeting to order at 1:00 p.m. All attendees introduced themselves.

**II. Approval of January 17, 2013 Meeting Minutes**

A motion was made by Chairman Tony Speciale to approve the January 17, 2013 meeting minutes. The motion was seconded by Dan Dinges and passed unanimously.

**III. General Business**

A. Director / Planning Liaison Update

Jennifer Becker provided the Director/PL Update

**KKCOM Bicycle & Pedestrian Committee Update**

The KKCOM Bike/Ped Committee met on February 27<sup>th</sup>, in addition to the municipal and park district updates provided at the meeting, Steve Buchtel provided a presentation on the economic development impact of trails and on trail counts at select locations throughout Illinois, including the Fox River Trail. The report is available online: <http://trailsforillinois.tumblr.com/maketrailscount>. During the spring Kane/Kendall Council of Mayors staff will hold a series of meetings to discuss regional priorities for bicycle projects. The purpose of the meetings will be to gain consensus on municipal, park district, forest preserve and county projects in order to potentially advance engineering and pursue grant opportunities in a more coordinated Manner. A new staff member will be hired soon, who will be focused on bike/pedestrian issues these meetings will take place as soon as the new person is on board.

**KKCOM Traffic Safety & Operations Committee Update**

The KKCOM Traffic Safety & Operations Committee met on April 2nd. KDOT staff provided an update on the County's Highway Safety Improvement Program (HSIP) projects underway for 2013 and 2014, including the use of flashing yellow turn signals on Randall Road, the implementation of rumble stripes on select county roads and installing driver speed feedback signage. Additional topics included Winter Maintenance of LED Traffic Signals and Kane County's Intelligent Transportation System (ITS). The next meeting is scheduled to be held on August 6, 2013 at 2:00 p.m.

**Randall Road Route 529 Transit Passenger Amenities**

Construction of the remaining Pace bus passenger pads/shelters and sidewalk segments will begin this month. Installation of pedestrian crossing signals and crosswalks at sites along Randall Road is continuing throughout this summer.

**2013-2014 Kane County Bicycle and Highway Map**

The new map has been published and is available for viewing on the KDOT website at <http://www.co.kane.il.us/dot/publications.aspx>. Copies of the map are available by contacting staff.

**KKCOM / LIB Capital Improvement Plan Review**

Bicycle and pedestrian travel serve an important role in the transportation system and health of the residents of the county. To that end, the Kane/Kendall Council of Mayors, in collaboration with the League of Illinois Bicyclists, Kane County Division of Transportation and Kane County Health Department, is offering a free capital improvement plan review for municipalities. At no cost, risk or obligation, municipalities can submit their capital improvement plan and other road projects to be reviewed by staff with expertise in bicycle and pedestrian accommodations. Suggestions will be offered on things such as appropriate bicycle and pedestrian design, potential bicycle connections, enhanced access to transit, potential bicycle parking and more.

Kane County continues to emphasize the importance of healthy communities. This theme recognizes and emphasizes the connection between the most important resource in Kane County – its people – with the opportunities and barriers for healthy living created by the built and natural environment, and how together they shape the overall health of our communities. If a street or facility is already going to be rehabilitated or repaved, adding or reconfiguring design features to accommodate bicycles and pedestrians is much less expensive – sometimes, even free. By addressing these important issues during the capital planning process, communities can minimize the cost of implementation instead of attempting to retrofit facilities at a higher cost later. These reviews can help identify common problems that face bicyclists and pedestrians and help address these issues through engineering and infrastructure solutions. There is no obligation for municipalities to adopt the suggestions offered.

Please contact Mike Sullivan ([sullivanmike@co.kane.il.us](mailto:sullivanmike@co.kane.il.us) or 630-444-3142) for more information on getting your municipalities' Capital Improvement Plan reviewed.

**Chicago Complete Streets Symposium**

The Chicago Department of Transportation and the CTA, in partnership with Intelligent Transportation Society of America (ITS) is holding a Complete Streets Symposium on July 25-26, 2013. The symposium will cover topics of interest to the Committee, including Smart Streets technology. The cost is only \$25 for public sector officials. For more information visit - <http://www.itsa.org/smartstreets>.

#### **Ventra Fare System**

The RTA will be launching the Ventra fare system on a limited basis in August, with full public roll out in September. The Ventra system uses contactless refillable fare cards and single use paper tickets to make it easier to access transit throughout the region. All Pace busses operating in Kane County will be using the Ventra cards, and Ride in Kane and ADA riders will still be eligible for reduced fares under the Ventra system. Full information about this program can be found here: <http://www.ventrachicago.com/>

#### **IDOT Crash Data Survey**

In efforts to reduce to reduce fatalities and serious injuries on Illinois roadways the Illinois Department of Transportation and the Federal Highway Administration are partnering to review the use and accessibility of crash data for strategic planning purposes. Through this partnering effort we have produced a survey to help analyze this issue. The survey takes only a few minutes to complete and will provide important information that can help SAVE LIVES! Please take a few minutes to complete the survey provided. Just click on the survey: <http://www.dot.il.gov/Checkbox/Survey.aspx?s=bae28736e50c4c318314f6b3a1b702fa>

#### **B. CMAP Report**

Patricia Berry Gave an update on CMAP

CMAP received 67 applications for its Local Technical Assistance program through the call for projects that ended June 26, 2013. Visit [www.cmap.illinois.gov/Ita/call-for-projects](http://www.cmap.illinois.gov/Ita/call-for-projects) for a [summary](#) of applications, which will be discussed with CMAP's working committees through July, August, and early September, as well as with other stakeholder groups. Final recommendations will be brought to the CMAP Board and MPO Policy Committee in October.

CMAP is now [accepting proposals](#) to build bicycle and pedestrian facilities using funding from the new federal Transportation Alternatives program (TAP). Local or regional government entities responsible for transportation or multi-use trails are eligible to apply. For more information, contact Jesse Elam ([jelam@cmap.illinois.gov](mailto:jelam@cmap.illinois.gov) or 312-386-8688). Applications are due August 20, 2013.

Applications are being taken for high school students for the Future Leaders In Planning (FLIP) program thru September 23. Information and applications may be found on the CMAP website.

Ms. Berry also announced that CMAP has a new micro site on Performance Based funding. She encouraged all members to visit the site to learn more about CMAP's continuing efforts to make performance based funding a priority within the region. <http://www.cmap.illinois.gov/web/performance-based-funding/>

#### **IV. Surface Transportation Program (STP) Program**

##### **A. IDOT STP Report**

Marilyn Solomon was out of the country and Alex Househ gave an update on the project letting dates. Status sheets and handouts were made available with the agenda packet

B. Approval of FFY13 – FFY17 STP Program. Motion to approve the fiscally constrained FFY12-FFY17 STP Program was made by Noel Basquin, seconded by Brad Sanderson and approved unanimously.

C. 2013 Call for Projects – STP Workshop was scheduled on June 18, 2013 and was well attended. The Committee is now accepting applications thru August 30, 2013.

#### **V. Other Business**

##### **Functional Classification Reviews**

Ms. Becker summarized the memo contained in the packet, reminding all that staff plans to work on updating the Functional Classifications of roads within the County. In 2004, all Tier 1 roads submitted for change were approved. The Tier 2 roads were not considered at that time, and the plans are to work on this set of roads at this time. Staff will be contacting each community in the near future to set up a meeting.

#### **VI. Next Meeting**

Thursday, October 17, 2013 at 1:00 p.m.  
(Quarterly STP Project Updates due Oct 1)

#### **VII. Adjournment**

# KKCOM

## KANE/KENDALL

### COUNCIL OF MAYORS

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PRESIDENT ED RITTER, Council Vice-Chairman

THOMAS B. RICKERT, Executive Director  
MIKE SULLIVAN, Council Director  
JENNIFER BECKER, Regional Planning Liaison  
PATRICK KNAPP, Regional Planning Liaison



Chicago Metropolitan  
Agency for Planning

## Transportation Policy Committee

November 7, 2013

Meeting Minutes

### Members in attendance:

Tony Speciale, Chairman  
Brad Sanderson  
Brian Schiber  
Carol Lussky  
Dale Berman  
Daryl Devick  
Ed Szydłowski  
Erin Willrett  
James Bernahl  
Jeff Steele  
Joe Evers  
John McGinnis  
Julie Morrison  
Noel Basquin  
Rick Olson  
Tom Rickert

Director of Public Works  
Village Engineer  
City Engineer  
Acting Village Manager  
Village President  
Assistant Director of Public Works  
Engineering Manager  
Village Administrator  
Public Works Engineer, Division Manager  
Project Manager  
City Engineer  
Director of Public Works  
Project Manager  
City Engineer  
Mayor  
Deputy Director of Transportation

Village of Sugar Grove  
EEI/Yorkville  
City of Geneva  
Village of Pingree Grove  
Village of North Aurora  
City of Aurora  
Village of Carpentersville  
Village of Elburn  
City of St. Charles  
GLHA, Inc./Sleepy Hollow  
City of Elgin  
City of Plano  
EEI, Inc./ Hampshire  
City of Batavia  
City of Sandwich  
Kane County

### Others in attendance:

Akram Chaudhry  
Brian Fairwood  
Craig Chambers  
Eric Rose  
Greg Chismark  
Jennifer Becker  
Joe Wade  
Kama Dobbs  
Karen Young  
Kevin Gray  
Marnie Hooghkirk  
Mike Glock  
Mike Sullivan  
Mitch Bright  
Pat Doherty  
Patrick Knapp  
Scott Marquardt  
Steve Bosco  
Steve Cieslica  
Steve Naber  
Tom Talsma

Vice President  
Vice President  
Design Department Manager  
Project Manager  
Vice President  
Regional Planning Liaison  
Assistant Village Manager  
Senior Program Analyst  
Assistant City Engineer  
Asst. Dir. Purchasing/Village Engineer  
Area Programming Engineer  
Director of Public Works  
Council Director  
Sales  
Public Works Supervisor  
Regional Planning Liaison  
Project Manager  
Village Administrator  
Senior Project Manager  
Senior Engineer  
Vice President

H.R. Green, Inc.  
TranSystems Corporation  
Chastain & Associates  
Thomas Engineering Group  
WBK Engineering  
KKCOM  
Village of Carpentersville  
CMAP  
City of Batavia  
Village of Carpentersville  
IDOT  
Village of North Aurora  
KKCOM  
Traffic Control Corp.  
Village of Pingree Grove  
KKCOM  
H. R. Green, Inc.  
Village of North Aurora  
Trotter and Associates  
Baxter & Woodman  
EEI, Inc.

### I. Opening of Meeting

Chairman Tony Speciale called the meeting to order at 1:00 p.m. All attendees introduced themselves.

**II. Approval of July 18, 2013 Meeting Minutes**

A motion was made by Dale Berman to approve the July 18, 2013 meeting minutes. The motion was seconded by Brian Schiber and passed unanimously.

**III. General Business**

**A. Director / Planning Liaison Update**

Jennifer Becker welcomed Patrick Knapp our new Regional Liaison to the Council of Mayors. Tom Rickert commented on the CMAP recent project submittal. The number of applications submitted were down and he expressed concern that Council communities were not taking advantage of this funding source. He emphasized that Council staff is available to help find projects for future submittals.

**KKCOM Congratulates Batavia on Bicycle Friendly Community award**

KKCOM would like to congratulate The City of Batavia for being recently awarded the status of Bronze level Bicycle Friendly Community by the League of American Cyclists. Businesses, Universities, and States can also apply for bronze, silver, gold, and platinum level awards. Only 7 other communities, 14 businesses, and 1 University have been awarded Bicycle Friendly Community status in Illinois. A community recognized as a Bicycle Friendly Community can be seen as a place that welcomes bicyclists by providing safe accommodations and encouraging people to bike for recreation as well as transportation. Read Batavia's official release [here](#). The next deadline for applicants is February 19 for communities and January 16 for businesses: <http://www.bikeleague.org/bfa>

**Illinois Bike Transportation Plan**

IDOT is creating a Bike Transportation Plan that will provide the Department with policies, best practices and strategic direction for implementing a sustainable, multimodal vision for Illinois. While the planning process has already incorporated several public meetings, you can still submit comments to IDOT regarding bicycle planning on state roads. The project website can be found at: <http://www.altaprojects.net/illinois-bike-transportation-plan/>

**Illinois Safe Routes to School**

The Illinois Department of Transportation is pleased to announce a new Safe Routes to School (SRTS) application cycle for 2013-2014 using funding set aside from the Transportation Alternatives Program (TAP) established under Section 1122 of federal reauthorization MAP-21. IDOT is currently requesting candidate projects for the SRTS application cycle that will be initiated for FY 2014 and FY 2015 and provide for a program of approximately \$6 million. Applications are due January 31, 2014.

Key features of the Illinois SRTS Program include:

- Projects are funded 80% Federal / 20% local match
- Each project will require a separate application
- A travel plan will not be required.

Information about the application process can be found at: <http://www.dot.il.gov/saferoutes/saferouteshome.aspx>

**Federal Highway Administration**

The FHWA released a memorandum supporting a flexible approach to designing bicycle and pedestrian facilities. The AASHTO bicycle and pedestrian design guides are the primary national resources for planning, designing, and operating bicycle and pedestrian facilities. The NACTO [Urban Bikeway Design Guide](#) and the ITE [Designing Urban Walkable Thoroughfares](#) guide builds upon the flexibilities provided in the AASHTO guides, which can help communities plan and design safe and convenient facilities for pedestrian and bicyclists. The FHWA supports the use of these resources to further develop non-motorized transportation networks, particularly in urban areas. The FHWA also held a webinar to further explain their memorandum. A recording of the webinar is available at <https://connectdot.connectsolutions.com/p3sv3i90h84>.

**Randall Road Transit Passenger Amenities**

Construction of the remaining Pace bus passenger pads/shelters and sidewalk segments for the Route 529 improvement has concluded. Installation of pedestrian crossing signals and crosswalks at sites along Randall Road continues. Pace has reported that use of the shelters by riders has been increasing.

In related news, Kane County has been awarded Congestion Mitigation and Air Quality (CMAQ) funding to continue the extension of Randall Road Transit Passenger Amenities north into Elgin. This project will provide sidewalks, passenger shelters, and crosswalk improvements for bus routes serving Randall Road from Dean Street in St. Charles north to Rt. 20 in Elgin, and possibly as far as the I-90 Jane Addams Tollway Park and Ride at Randall Road which is under project development. These improvements will serve education and employment centers including industrial parks, Advocate Sherman Hospital, and Elgin Community College.



## **B. CMAP Report**

Kama Dobbs, Senior Program Analyst from CMAP provided information about the 2014-2018 Congestion Mitigation Air Quality (CMAQ) call for projects. She stated that the next call for projects is about a year from now so it is recommended that agencies get Phase 1 get started for any project they wish to submit for consideration in the next call.

She then talked about the Surface Transportation Program Expenditure Report for the Federal Year end September 30, 2013. 107 Projects have been obligated in FFY 2013 using STP-L funds. \$121.28 million or 66 percent of the region's programming mark has been obligated in FFY in 2013. FFY13 obligations did not exceed the amount of the new STP-L funding allotment in FFY 2013, adding \$4.5 million to the carryover funds in the region. In FFY 2013 the CMAP Council of Mayors Executive Committee has approved advanced funding requests for 23 projects totaling \$21.18 million in STP-L funds.

She also reminded all that CMAP and IDOT are holding a CMAQ information meeting on December 6<sup>th</sup>. She encouraged any agency thinking about submitting a proposal for the next call for projects attend to get acquainted with the program.

## **IV. Surface Transportation Program (STP) Program**

### **A. IDOT STP Report**

Marilyn Solomon was out and Mike Sullivan stated that the update sheets were in the packet. He requested that anyone with corrections or modifications to their projects please contact staff and he or Jennifer will send a PPI to IDOT and get the project on the sheet for the next meeting.

### **B. Approval of FFY12-17 STP Program**

Director Sullivan explained that there were very few changes to the FY13-17 STP program from last meeting. The Council is currently wrapping up fiscal year 2013, and the Council spent about 80 percent of the allocation. Moving into fiscal year 2014 there is a left over balance of about \$2.5 million. The STP program also included the FY 2018 projected balance of over \$20 million which staff will be using to program for the FY2014 – 2018, discussion to follow. He also stated that any funded project with completed engineering could be moved up in the schedule, and to contact staff. Upon a motion by Joe Wade, seconded by Jim Bernahl, the fiscally constrained FFY12-FFY18 STP Program was approved unanimously.

## **V. Other Business**

### **A. Project Selection Process Update**

Mike Sullivan began the discussion of the staff recommendations which were distributed in the as a starting point to open discussion within the council. Staff received about 36 applications, 17 STP projects and 19 LAFO (resurfacing). All projects were scored and ranked by staff using the approved Council methodology. Staff also conducted field visits and pavement condition rating surveys for of all projects. The staff recommendation presented to the committee is a fiscally constrained STP Program in which projects are 1) analyzed by performance measures contained in the methodology *and* are 2) in conformance with regional transportation priorities which form the basis for performance based funding decisions. The projects recommended for funding either have a multi-jurisdictional aspect, connect a gap or complete a larger multi-phase project, or carry a greater proportion of traffic within our region. The program as proposed is a balanced attempt at meeting both goals and provides a basic starting point for Policy Committee deliberations.

Tom Rickert, Executive Director of the Council made some opening statements concerning the regional priorities within the Chicago Metropolitan region, CMAP in particular. He relayed to the members in attendance the possible changes in the STP allocation and distribution methods proposed by our Federal partners, suggesting that the way the STP funding is allocated to the Council may be changed to a regionally competitive program, which would be detrimental to the communities in the outlying areas of the planning region. He remarked that it would be in the best interest of all if the decisions for allocating the Council's STP funding are more closely aligned with regional performance based funding decisions, rather than equitable distribution for maintenance functions. He also stated that Council staff removed Kirk Road at Fayban Parkway - a County project from the high ranked project list to allow other projects to rise up for consideration. Following his comments, discussion among Council members began.

Jim Bernahl of St. Charles asked how to prioritize which years. Erin Willret suggested a call based upon FAU routes. Chair Speciale asked about the communities which were recommended to receive funding on more than one project. Significant discussion followed about past practice of "one project for each community" and the development of a MYB project list to supplement the original listing. Many members thought the "B" list is useful for times when the larger projects get delayed or pushed back. The Council then has the ability to draw from the B list to program and authorize federal dollars to work toward drawing down the Council's mark. Chair Speciale reminded all that if a B list is created, there would be no guarantee that any LAFO project would receive funding just because it's on the list. Staff would need to reevaluate each project before being placed on the programmed, constrained list.

Jim Bernahl suggested that a compromise could be that the larger STP projects be allowed to move forward and be included in the fiscally constrained program, and allow other communities to submit for a "B" list. Discussion then followed regarding the use of the "B" list, and who should be allowed to submit. The final conclusion by all was to schedule the approval of the STP

**Ride in Kane Fare Increase and Planning Grant Award**

Effective January 1, 2014 the Ride in Kane fare will increase \$1.00 per trip, for a total of \$4.00 per trip. This increase is necessary to meet the demands of this popular county-wide program to continue to provide quality door-to-door paratransit services for over 12,000 rides a month throughout Kane County. More information on the fare increase can be found by [clicking here](#).

Kane County has also been awarded a Community Planning Grant from the Regional Transportation Authority (RTA) to develop a long range sustainability plan for the Ride in Kane program. This grant will help Kane County plan for more effective operations of the program, growth and growth management and in establishing and creating linkages to the existing ADA and fixed route systems operating in Kane County.

**Local Technical Assistance (LTA) Project Selection**

The CMAP Board and MPO Policy Committee recently approved the funding recipients for the Local Technical Assistance (LTA) program. These projects were selected by applying CMAP’s selection criteria: alignment of the project with the recommendations of GO TO 2040; local need for assistance; feasibility and ability to implement; collaboration with other groups, including neighboring governments and nongovernmental groups; input from relevant Counties and Councils of Government (COGs); and geographic balance. The full list of proposed projects is available for viewing on the [CMAP Website](#).

Sponsor	Plan
Algonquin	River Corridor Study
Barrington Hills	Bike/Ped Plan
Campton Hills	Zoning
Kane County	Health Impact Assessment
Oswego, Montgomery & Yorkville	Shared Services Study
Pingree Grove	Comprehensive Plan
South Elgin	Zoning

**CMAQ Project Recommendations**

The CMAP MPO Policy Committee recently approved the funding recipients for the Congestion Mitigation and Air Quality (CMAQ) Improvement Program FFY 2014-2018 program. 6 projects from the Kane/Kendall area are proposed to receive CMAQ funding totaling \$9,006,000. The full list of proposed projects is available for viewing on the [CMAP Website](#).

Sponsor	CMAQ Project	CMAQ Funding
Aurora	Station Blv Extension to IL 59 Commuter Parking Lot	\$1,606,000
Aurora	Eoal Rd from 83rd St/Montgomery Rd to 87th St	\$4,080,000
Kane County	Longmeadow Pkwy at Randall Rd	\$767,600
Kane County	CAD Integration in PSAPs	\$386,400
Kane County	Randall Rd Adaptive Signal Control	\$830,700
Kane County	Randall Rd Transit Infrastructure Improvements	\$1,335,300

**CMAP Community Data Snapshots**

CMAP has issued a series of demographic snapshots for all communities and counties within in the CMAP planning region. These Community Data Snapshots summarize demographics, housing, employment, transportation habits, retail sales, property values and land use for metropolitan Chicago’s 284 municipalities. You may browse by municipality or grouped by county. Each snapshot is presented in an easy-to-print PDF file. Please visit <http://www.cmap.illinois.gov/metropulse/community-data-snapshots>

**IDOT Projects Requiring Curb Ramp Improvements**

IDOT has issued a Circular Letter 2013-15 providing guidance on compliance with Title II of the Americans with Disabilities Act (ADA) requiring that state and local governments ensure that persons with disabilities have access to the pedestrian routes in the public right of way. This includes the obligation to provide curb ramps where street level pedestrian walkways cross curbs whenever street, roadways or highways are altered. This circular provides clarification from the US DOT and Department of Justice on which road surface treatments fall within the ADA definition of alterations, or whether they should be considered maintenance that would not trigger the obligation to provide curb ramps. You can view a copy of the circular [here](#).

LAFO projects at the January meeting, along with the development of a MYB list as an additional resource to pull ready projects from if funding permits. Staff will coordinate. Decision on recommended program tabled until January 16, 2014.

B. Functional Classification Status update

Jennifer Becker gave an update on Council staff's efforts to evaluate all routes and work with individual communities to review and request amendments to their Functionally Classified roads. A memo was provided in the packet which outlines the status of each community's proposed changes. She reminded all that staff will continue to work with any community on FAU changes, with the goal of providing a comprehensive list for approval by the Policy Committee at the next meeting.

C. Proposed 2014 Meeting Schedule – Staff requested approval of the proposed meeting schedule:

<i>January 2</i>	<i>STP Project Sponsor Updates</i>
<b>January 16</b>	<b>Transportation Policy Committee</b>
<i>April 1</i>	<i>STP Project Sponsor Updates</i>
<b>April 17</b>	<b>Transportation Policy Committee</b>
<b>April/May</b>	<b>Full Council Meeting</b>
<i>July 1</i>	<i>STP Project Sponsor Updates</i>
<b>July 17</b>	<b>Transportation Policy Committee</b>
<i>October 1</i>	<i>STP Project Sponsor Updates</i>
<b>October 16</b>	<b>Transportation Policy Committee</b>
<b>October/November</b>	<b>Full Council Meeting</b>

A motion for approval was made by Noel Basquin, seconded by Brad Sanderson, and was approved unanimously.

VI. **Next Meeting**

A. Thursday, January 16, 2014 at 1:00 p.m.  
(Quarterly STP Project Updates due January 2<sup>nd</sup>)

I. **Adjournment**

A motion was made by Dale Berman to adjourn. The motion was seconded by Noel Basquin and passed unanimously. The meeting was adjourned at 1:55 p.m.