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Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Sleepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Jacqueline L. Forbes
Executive Director

Heidi E. Lichtenberger
Council Director

Kane Kendall Council of Mayors (KKCOM) Transportation Policy Committee

January 18th, 2024 1:00 pm
Hybrid – Kane County Government Center & online via Zoom
Meeting Minutes

Voting members in attendance

Mike Millette	Chairman, Public Works Director	KKCOM, Village of South Elgin
Fran Klaas	County Engineer	Kendall County
Tim Weidner	Engineering Coordinator	City of Aurora
Rahat Bari	City Engineer	City of Batavia
Scott Marquardt	Project Manager	HR Green/Village of Campton Hills
Mike Pubentz	Public Works Director	City of Elgin
Brian Davids	City Engineer	City of Geneva
Phil Cotter	Public Works Director	Village of East Dundee
Chris Ott	Village Engineer	EEL/Village of Montgomery
Brandon Tonarelli	Village Engineer	Village of North Aurora
Martin Shanahan	City Administrator	City of Plano
Mike Zakosek	Assistant County Engineer	Kane County
Todd Latham (online)	Mayor	City of Sandwich
Brian Schiber	Village Engineer	Village of Sugar Grove
Chris Gottlieb	PW Engineer Manager	City of St. Charles

Others in attendance

Jackie Forbes	Executive Director	KKCOM
George Kandathil	Regional Planning Liaison	KKCOM
Heidi Lichtenberger	Council Director	KKCOM
Amy McSwane (online)	Corporate Treasurer	Hampton, Lenzini, & Renwick, Inc.
Alex Nugent	PE	City of Aurora
Ken Anderson	Environmental Project Manager	ERA, Inc.
Jason Fluhr	Vice President, Transportation	Baxter & Woodman
Justin Benham	PE	RS&H
Matt Baldwin	Senior Project Manager	TranSystems
Thomas Gill	President	Thomas Engineering Group
Randal Newkirk	Design Engineer Manager	Hampton, Lenzini, & Renwick, Inc.
Phil Cotter (online)	Public Works Director	Village of East Dundee
Jon Haadsma (online)	Assistant Analyst	CMAP
Niko Gyori (online)	Community Relations Representative	Pace Suburban Bus
Kurt Nika (online)	Assistant Director of Transportation	Kane County
Jonathan Trent (online)	Asst. Dept. Mgr. Transportation Group	Baxter & Woodman
Ron Rudd (online)	City Engineer	City of Elgin

I. Opening of Meeting and Roll Call

Chairman Mike Millette called the meeting to order at 1:00 pm, George Kandathil called the role.

II. Approval of October 19th, 2023 Meeting Minutes

Rahat Bari made a motion to approve the meeting minutes, Mike Pubentz seconded, and the motion passed unanimously.

III. Public Comment on Agenda Items

No public comment was made about the agenda.

IV. General Business

A. Planning Liaison Update – Heidi Lichtenberger delivered the update.

Upcoming Meetings

KKCOM Transportation Policy: **Friday, April 12, 2024**

KKCOM Full Council: TBD April 2024

KKCOM Bike/Ped: TBD Winter/Spring 2024

Council Staff Change

George Kandathil has joined KKCOM and KDOT as a Regional Planning Liaison and Transportation Planner, welcome George!

Funding Opportunities

FHWA Transportation Innovation NOFOs

The Illinois Department of Transportation (IDOT) issued [Circular Letter 2023-31](#) announcing two FHWA Notices of Funding Opportunity (NOFOs) for the [Accelerated Innovation Deployment \(AID\) Demonstration Program](#) and the [Advanced Transportation Technology and Innovation \(ATTAIN\) Program](#).

The AID Program provides funding as an incentive for eligible entities to accelerate the implementation and adoption of innovation in highway transportation. The award amount may be up to the full cost of the innovation in the project, up to a maximum of \$1 million. Additional information, including the prior year selections, successful projects, a recorded webinar, and innovation examples are available on the [AID Demonstration website](#). Applications are due **January 23, 2024**.

The ATTAIN Program provides grants to deploy, install, and operate advanced transportation technologies to improve safety, mobility, efficiency, system performance, intermodal connectivity, and infrastructure return on investment. Up to \$60 million for both FY 2023 and FY 2024 will be funded. Applications shall be submitted through [Grants.gov](#) and are due on **February 2, 2024**.

Federal RAISE Grant Opportunity

The U.S. Department of Transportation (USDOT) recently announced \$1.5 billion in [RAISE discretionary grant funding](#) available to help state and local governments complete locally and regionally important transportation projects. [Recently awarded projects](#) include planning and infrastructure to construct bike and pedestrian facilities, as well as first and last mile connections to transit. Applications are due **February 28**.

IDOT Section 130 Program – FFY 2025 & 2026 Local Rail-Highway Grade Crossing Safety Program

The Department (IDOT) is accepting applications for Fiscal Year 2025 and 2026 Local Rail-Highway Grade Crossing

Safety Program (Section 130 Funds), which is federally funded. A list of the eligible work scopes can be found in [Circular Letter 2023-34](#). IDOT continues to place a strong emphasis on crossing closure, warning device, and circuitry related projects as opposed to crossing surface and roadway approach projects. The Section 130 Program will match up to \$100,000 of a Railroad's incentive for a crossing closure. The overall initiative will work with the ICC crossing closure program and provide incentives where possible. Applications are due **February 2**.
Partner Updates

IDOT's FFY 2025 STR, STU, and Local Bridge Funding Allotments

IDOT released [Circular Letter 2023-33](#) showing the FFY 2025 allotments for Surface Transportation Program – Rural (STR), Surface Transportation Program – Urban (STU), and Local Bridge Formula Program (formerly STP-Br).

- STR: Kendall County - \$737,728
- STU: Chicago/Northeastern Illinois - \$217,207,395
- Local Bridge: Kane County - \$1,663,128
- Local Bridge: Kendall County - \$337,972

2023 Vulnerable Road User Safety Assessment: Measuring Progress toward Zero Traffic Fatalities

The Illinois Department of Transportation (IDOT) recently released the 2023 Vulnerable Road User (VRU) Safety Assessment. The report documents the federally required process of identifying safety trends, policies, and procedures related to safety for vulnerable travelers like pedestrians and bicyclists. The VRU Safety Assessment is also a resource for stakeholders in Illinois to help identify high-priority areas for project selection and safety improvements. Check out the [2023 VRU Safety Assessment here](#).

Kane County Update

Kane County Safety Action Plan

In January 2024, Kane County DOT is kicking off the Kane County Safety Action Plan project. With funding through the Safe Streets and Roads for All (SS4A) program, the project will create a Safety Action Plan for all of Kane County, not only on KDOT roadways. Traffic data shows that traffic deaths have sharply increased since COVID-19. In the United States, fatalities are up 18%, while fatalities in northeastern Illinois jumped 42% between 2019 and 2021. An increasing number of those killed are people walking or riding a bike. Recognizing this trend, CMAP applied for planning funding on behalf of several counties and local agencies and was awarded \$3.9M to complete locally-focused Safety Action Plans and support their Safe Travel for ALL Roadmap (STAR) initiative.

CMAP, as the direct recipient of the federal funding, held a competitive process to select a consultant and H.W. Lochner will lead the Kane County plan. The project scope includes:

- identifying low-cost, high-impact strategies that can improve safety over a wide geographic area;
- establishing equitable investment in the safety needs of underserved and historically excluded communities, by incorporating evidence-based projects and strategies;
- providing coordination between agencies;
- and aligning with the Federal Highway Administration's mission and priorities such as equity, climate and sustainability, quality job creation, and economic strength and global competitiveness.

Once a Safety Action Plan is completed and includes the FHWA-required elements, local agencies may apply for SS4A funding to implement the plan. The plan will include extensive stakeholder engagement and staff will reach out to Kane County communities for input and information in the coming year. To learn more about the overall project, visit the [STAR website](#).

B. CMAP Report

Jon Haadsma delivered the CMAP update. As for the MPO Policy Committee, they approved a new Public Participation Plan at its January 11th meeting. The PPP is a plan that CMAP creates every four years to serve as a guide for the public on how to participate in CMAP's committees and initiatives, as well as a guide for CMAP staff in planning public engagement processes. CMAP

has also released its annual report which highlights the region's significant achievements over the past calendar year, and the progress made toward the region's shared vision. Both the Public Participation Plan and the Annual Report can be found on the CMAP website. CMAP is also planning to provide additional accessibility trainings in spring of this year, which is for Public Right-of-Way Accessibility Guidelines (PROWAG) and for ADA self-evaluation plans and transition plans. Recordings can be found on the CMAP website and training dates will be released soon.

V. Surface Transportation Program (STP)

A. KKCOM STP-L FFY 2025 – 2029 Call for Projects Update

Heidi mentioned that a total of 56 applications had been received. Of these, 21 were roadway and intersection projects with four from the current contingency list and 17 new projects. The remaining 35 were asset management projects with 17 from the current contingency list and 18 new projects. Of the 35 asset management projects, five are targeting the 2024 letting. Since this year's call for projects will be filling FFYs 2028 and 2029, five will be put in FFY 2024. The total amount of requested federal money for 2028 was \$26 million, which was \$14 million in roadways and intersections and around \$12 million in asset management. For 2029, we received requests totaling \$23.5 million, with around \$15 million for roadways and intersections and around \$8 million in asset management. The current marks for 2028 and 2029 are around \$13 million per year. This most likely will slightly change. Lastly, Heidi mentioned that KKCOM is currently scoring the projects and the goal is to be finished by February 23. On February 29, KKCOM will post the staff recommended program on its website. This will be followed by a 30-day public comment period. On Friday, April 12 the TPC will meet to vote on the program. The KKCOM Full Council Meeting will be in late April where the program will be voted on, before moving to the CMAP Transportation Committee for a vote on May 31 and finally to the CMAP MPO Policy Committee for a final vote. Rahat Bari asked if the funds cover both roadways and intersections and asset management. Heidi mentioned that they conventionally allocate 95% for roadways and intersections and 5% for asset management.

B. City of Elgin Cost Increase Request

Heidi mentioned that the City of Elgin has a Lillian-South-Walnut resurfacing project and are asking for an additional \$264,500 for FFY 2024. Mike Pubentz added that the City of Elgin wants to maximize their funding for our current projects and are not asking for another project. Tim Weidner made a motion to approve the request, and Chris Gottlieb seconded the motion. The motion passed unanimously.

C. Current FFY 2023 – 2027 STP-L Active and Contingency Programs

Heidi mentioned that the only changes are in FFY 2024 and the program distributed to the participants contains the City of Elgin's cost increase. The planned use of redistribution is currently at \$1,159,087. Heidi also mentioned that if local agencies needed additional funds for 2024 to contact her immediately. Chairman Millette asked for a motion to adopt the program; Scott Marquardt of Campton Hills made a motion which was seconded by Brian Davids. The motion passed unanimously.

D. IDOT STP Report

Marilyn Solomon was not available. Jackie Forbes also mentioned that someone was hired to take over Chad Riddle's previous job at IDOT.

VI. Other Business

Brian Davids mentioned that barricades were removed on Routes 25 and 38. Mike Zakosek mentioned that Kane County was close to receiving \$17.5 million for Longmeadow Parkway from the General Assembly in lieu of a previously planned tollway facility.

VII. Public Comments

No public comments were made.

VIII. Next Meeting

Friday, April 12, 2024.

IX. Adjournment

Brian Schiber made a motion to adjourn, Brandon Tonarelli seconded, and the meeting was adjourned at 1:25 pm.

Chairman

Jeffery Schielke
Mayor
City of Batavia

Vice Chairman

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President
Village of Carpentersville

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City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

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Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Jacqueline L. Forbes
Executive Director

Heidi E. Lichtenberger
Council Director

Kane Kendall Council of Mayors (KKCOM) Transportation Policy Committee

April 12th, 2024 1:00 pm
Hybrid – Kane County Government Center & online via Zoom
Meeting Minutes

Voting members in attendance

Jeffery Schielke	Mayor	City of Batavia
Fran Klaas	County Engineer	Kendall County
Tim Weidner	Engineering Coordinator	City of Aurora
Scott Marquardt	Project Manager	HR Green/Village of Campton Hills
Mike Pubentz	Public Works Director	City of Elgin
Rich Babica	Director of Public Works	City of Geneva
Brad Merkel	Public Works Director	Village of Sugar Grove
Jennifer Hughes	Village of Oswego	Public Works Director
Chris Ott	Village Engineer	EEL/Village of Montgomery
Brandon Tonarelli	Village Engineer	Village of North Aurora
Brad Sanderson	PE, EEI	City of Yorkville
Kurt Nika	Assistant Director of Transportation	Kane County
Todd Latham (online)	Mayor	City of Sandwich
Chris Gottlieb	PW Engineer Manager	City of St. Charles

Others in attendance

Jackie Forbes	Executive Director	KKCOM
George Kandathil	Regional Planning Liaison	KKCOM
Heidi Lichtenberger	Council Director	KKCOM
Amy McSwane (online)	Corporate Treasurer	Hampton, Lenzini, & Renwick, Inc.
Chris Lirot	Client Services, Construction	HR Green
Alex Nugent	PE	City of Aurora
Robert Mitchard	Senior Construction Manager	CBBEL
Brian Schiber	Village Engineer	Village of Sugar Grove
Bob ??	??	Christopher B. Burke Engineering
Rahat Bari (online)	City Engineer	City of Batavia
Steve Coffinbarger (online)	Assistant Director of Transportation	KDOT
Russell Pietrowiak	Senior Analyst, Capital Programming	CMAP
Jarrod Cebulski	Transportation Manager	Patrick Engineering
Richard Norwood	TIP Analyst	CMAP
Jason Fluhr	Vice President, Transportation	Baxter & Woodman
Lauren Platt (online)	Community Affairs Manager	Illinois Tollway
Maximilian Heidgen	Staff Engineer	City of Elgin
Karen Robles	Chief of Planning	Illinois Tollway
Matt Baldwin	Senior Project Manager	TranSystems
Thomas Gill	President	Thomas Engineering Group
Randal Newkirk	Design Engineer Manager	Hampton, Lenzini, & Renwick, Inc.
Niko Gyori (online)	Community Relations Representative	Pace Suburban Bus
Greg Chismark	President	WBK Engineering, LLC

I. Opening of Meeting and Roll Call

Chairman Mike Millette was unable to attend, thus Jennifer Hughes of the Village of Oswego substituted as chairperson and called the meeting to order at 1:00 pm. George Kandathil called the role.

II. Approval of January 18th, 2023 Meeting Minutes

Mayor Schielke made a motion to approve the meeting minutes, Fran Klaas seconded, and the motion passed unanimously.

III. Public Comment on Agenda Items

No public comment was made about the agenda.

IV. Presentation by Illinois Tollway

Karen Robles and Lauren Platt from Illinois Tollway attended to make the presentation. The presentation was regarding the capital planning efforts of Illinois Tollway. Karen mentioned that through 2023 Illinois Tollway’s *Move Illinois* capital program has invested \$12.6 billion dollars into the region’s infrastructure and has created around 127,000 jobs. One example is connecting I-294 and I-57 to create more efficient travel and more economic potential. *Move Illinois* is a 16-year, \$15 billion program which will wrap up in 2027.

In order to evaluate the tollway system as a whole, Governor Pritzker gave Illinois Tollway four guiding principles: innovation, diversity and inclusion, sustainability, and equitable economic development. Karen mentioned that Illinois Tollway wants to know how it can better serve stakeholders in Kane and Kendall counties, then conducted an online mobile-phone based survey for all attendants about their tollway system experiences and their opinions on tollway improvements. Those interested in expressing their views may visit ([Illinois Tollway](#)).

V. General Business

A. Planning Liaison Update – George Kandathil of KKCOM delivered the update.

Upcoming Meetings

KKCOM Full Council:	April 25 th , 2024
KKCOM Transportation Policy:	July 25, 2024
KKCOM Bike/Ped:	TBD – Summer/Fall 2024

Funding Opportunities

Safe Streets and Roads for All

The USDOT has issued a NOFO for Safe Streets and Roads for All (SS4A) grant funding. The SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries. There are two remaining application deadlines for different grant types as shown below.

- **May 16, 2024 by 4 pm** – Implementation grants deadline, second deadline for planning and demonstration grants
- **August 29, 2024 by 4 pm** – Third deadline for planning and demonstration grants
For more information please visit ([SS4A](#)).

Illinois National Electric Vehicle Infrastructure (NEVI) Program

On March 15, 2024, IDOT released a NOFO for Round One of the Illinois National Electric Vehicle Infrastructure (NEVI) Program, which will provide up to \$50 million for the construction of 46 charging stations across the state. This program aims to increase electric vehicle adoption by providing reliable access to charging on Illinois interstates and strives to help Illinois become a leader in manufacturing and deploying electric vehicles. The application deadline is **May 7, 2024 at 5 pm**. A webinar recording on the funding opportunity, application materials, and how to apply is posted on IDOT's Drive Electric Illinois website ([Drive Electric Illinois](#)). Questions may be submitted to: dot.driveelectric@illinois.gov.

Illinois EPA Funding - Driving a Cleaner Illinois

The Illinois EPA has opened Round 2 of the Driving a Cleaner Illinois – Climate and Equitable Jobs Act (CEJA) EV Chargers funding. The Illinois EPA will fund a portion of the eligible costs associated with new, commercial-grade Direct Current Fast Charging (DCFC, also known as level 3) and Alternating Current level 2 charging stations for electric vehicles, to be located at publicly accessible charging station locations in Illinois. The application deadline is **Friday, May 10, 2024**. For more information, visit ([IL EPA Funding](#)).

Federal Highway Administration (FHWA) Funding – Active Transportation

FHWA, through its Active Transportation Infrastructure Investment Program (ATIIP), is accepting applications for funding for projects that will strengthen safety and improve bicycling, walking and access to public transit in communities across the country. Grants are available for planning, design, and construction. Planning and design projects must have costs totaling at least \$100,000 to be eligible, and construction projects must have costs totaling \$15 million to be eligible. For more information, visit ([ATTIP](#)).

Partner Updates

IDOT New PPI Form

As of January 18, 2024, IDOT has issued a new PPI form. All new PPI submission must use the new form and can be found here ([IDOT Forms page](#)).

IDOT QBS Threshold Adjustment

Circular Letter 2024-05 notes an adjustment to the QBS threshold value for the procurement of engineering and professional services to \$49,0111 from \$40,000. Please visit ([Circular Letter 2024-05](#)).

IDOT Updated Joint Funding Agreements

The new BLR 05310 Suite of Agreements are comprised of 3 agreement types, dependent on the phase of the project or the funding source, and are comprised of the following:

- BLR 05310 PE – Preliminary and Engineering work that employ federal funding in part or in whole,
- BLR 05310 C – Construction and Construction Engineering that employ federal funding in part or in whole, and
- BLR 05310 S – All phases when projects use State Funds in part or in whole, without any federal funding participation.

There are several significant changes, including the addition of Schedule 3 and Schedule 4. These changes are in effect, and please see ([Circular Letter 2024-08](#)).

IDOT Phase I Engineering Form Revisions

The following BLR forms have been revised, newly created, or eliminated: BLR 19100 (new), BLR 19110 (new), BLR 22000 (new), BLR 22120 (revised), BLR 22210 (revised) and BLR 22211 (eliminated). Please see ([Circular Letter 2024-04](#)).

IDOT BLRS Agreement Training

IDOT's Bureau of Local Roads and Streets is hosting two training sessions on the agreement process on May 20 and May 21. More details to follow.

Kane County Update

Kane County Safety Action Plan

In January 2024, Kane County DOT started the Kane County Safety Action Plan project with funding from the Safe Streets and Roads for All (SS4A) program. This project will create a Safety Action Plan for all of Kane County, not only on KDOT roadways. KDOT staff have been meeting with the consultant team regularly and have provided numerous data sets. The consultants have received the most recent crash data for the county from CMAP and are starting their initial analysis. The team is finalizing the engagement and outreach plan and will hold a steering committee meeting and a stakeholder engagement event in the next few months.

Kane County Awarded \$25 Million Grant

In January of this year, Kane County was awarded \$25 million in federal funds to construct a grade separation of a rail crossing near the intersection of Randall Road with Hopps Road on the border of Elgin and South Elgin. The funding was awarded through the U.S. Government's Infrastructure for Rebuilding America (INFRA) grant program. In addition to this, Kane County received \$12 million through the Grade Crossing Protection Fund (GCPF) which was created by the Illinois Commerce Commission (ICC).

B. CMAP Report

Russell Pietrowiak delivered the CMAP update. He mentioned that a number of projects were funded for ITEP during cycles 14 and 15, and the funding needs to switch from federal to state funds. When the state conducted their call for projects they awarded more projects than there was available funding, and planned on backfilling these awards when federal funding was fully allocated. Since we've reached a point where the federal funds have been completely allocated, the state will be honoring those commitments. Therefore, there will be changes in the TIP and some changes in the IDOT agreements including changes to the PPI form. Guidance has been provided to the planning liaisons and they will be working with the local agencies to revise any project forms for projects that are impacted by this. He also mentioned that it is also important that the correct scope is entered into the PPI form. The TIP and PPI project scope need to match. There have been a number of recent projects in the region for which the scope shown in the TIP was not the same as the scope for which the funds are being requested. This has primarily been for bridge projects. FHWA has been denying or delaying these requests until the TIP is updated. Lastly, Russell introduced Richard Norwood, a new member of the CMAP team who will be working in the TIP. CMAP has also hired an air quality analyst, and two other TIP analysts. CMAP wants to take a deeper dive into the region with regard to the bridge program. CMAP is fiscally constrained and Chad Riddle at IDOT has suspended any additional bridge requests.

VI. KKCOM Surface Transportation Program - Local (STP-L) Call for Projects 2025-29

A. Public Comments

Heidi mentioned that the call for public comments was held between March 1st and March 31st. A few comments were received about projects in the City of Yorkville including those related to

ADA transition plans, moving projects from the contingency to the active program, complete streets policy, and points for existing shared-use paths. Questions and their respective answers are in the Agenda Packet.

B. Draft Recommended FFY 2025 – 2029 STP-L Program

Heidi mentioned that the STP was able to fund the majority of the projects submitted which is the primary objective of KKCOM. She also mentioned that a memo was distributed explaining KKCOM's programming methods including moving projects into fiscal years based on rank and schedule. The blue color in the draft program document indicates projects that have been only partially funded because KKCOM STP projects must remain fiscally constrained. Heidi also mentioned that projects in orange in the contingency list are those that are targeting years other than 2028-29. Individual project scores were also included in the active and contingency programs. Acting Chairperson Jennifer Hughes asked for a motion to approve the program. Scott Marquardt of Campton Hills made the motion and Mike Pubentz of Elgin seconded. A roll call of voting members was conducted and the program was unanimously approved.

VII. Current Surface Transportation Program (STP)

A. Spend-Down Policy

Heidi mentioned that redistribution funds are available for FFY 2024. Therefore, a spend-down policy was proposed where all the remaining FFY 2024 projects are eligible for an 80/20 split, with exceptions being for projects that have already been authorized and those for which draft agreements have already been submitted. KKCOM would like to arrange this for the remainder of FFY 2024, then revisit this policy at the next TPC meeting on July 25, 2024. The hope is that part of this redistribution will partially move into FFY 2025, but that is currently unknown. Heidi also mentioned the importance of project readiness. If a project is on a contingency list or programmed in an out year, it is recommended to push forward with the project if a sponsor believes that they can move up the schedule. This is because if your project is about to be authorized, especially in the next couple of FFYs, funding will be available. On the other hand, after receiving funding, projects that are experiencing delays should be more realistic when scheduling project milestones. Therefore, if there is a project that is on the contingency list that sponsors would like to move forward, it is highly recommended to move forward with that project.

A committee member asked to clarify about moving projects forward and project readiness. Russell Pietrowiak mentioned that any jurisdiction that can move a project forward is helping themselves because there are opportunities to fund construction that may not exist if the jurisdiction waited. Moving as far along as possible in the process also brings other opportunities besides those from the council. There could be other opportunities through grant funding and so on. Currently, in the region there is ample funding to advance projects through construction because councils are just not spending their money. For example, Kane County has not spent this year's allotment. Therefore, over the years the CMAP region has accumulated a balance of money, and that balance is what is called the redistribution fund. We can redistribute the money to councils after they've spent the money they've been given for any particular year. Therefore, local jurisdictions should help their councils spend money so the councils can get additional resources. It takes longer to do Phase I than before and that's the new reality. Currently, we don't have enough money for bridge projects and we will try to use some of the redistribution fund for bridge projects. One reason we are using it for bridge projects is that councils are not spending their allotted money. We can't have a big remaining balance at the end of a federal fiscal infrastructure bill, because then the argument that we need more money can be made. It is difficult to go to our legislative teams and talk to US senators and congresspersons about the next federal authorization bill if we don't spend what were given. Regionwide, we need to demonstrate that we are good stewards of these funds because this will afford us more opportunities moving forward. This is the most money we've had in the region for these types of funds. So, if you have a project on the contingency list, there's a very strong change

that you will receive construction funding. Once the infrastructure bill is closed in 2026 there are no guarantees.

Acting Chairperson Jennifer Hughes asked for a motion to approve the Spend Down Policy. A motion was made by Rich Babica of Geneva and seconded by Chris Gottlieb of St. Charles. The policy passed unanimously.

B. Village of Sugar Grove Cost Increase Request - FFY 2024 (09-22-0031)

Heidi mentioned that Sugar Grove is seeking additional funding of \$17,227 for a Main Street resurfacing project scheduled for the June 2024 letting. Fran Klaas of Kendall County made a motion to approve the request, and Tim Weidner of Aurora seconded. The request unanimously passed.

C. Current FFY23 – 27 STP-L Active and Contingency Program

Heidi mentioned that she added a spend-down policy section to the table. No comments were made. Mike Pubentz of Elgin made a motion to approve the program and Chris Gottlieb seconded. The program passed unanimously.

D. IDOT STP Report

Since Marilyn Solomon of IDOT was absent, Heidi mentioned that the IDOT project status sheets are in the online TPC Agenda Packet for review, but they may need revising. Katie Herdus of IDOT also sent KKCOM her Highway Improvement Program status sheets as well.

VIII. Other Business

Mike Pubentz mentioned that a roundabout project on Reinking Road has completed land acquisition, with much support from IDOT. Kurt Nika mentioned that Kane County is finishing the last segment of Longmeadow Parkway project, having started construction in May and scheduled to finish in September.

IX. Public Comments

Mike Pubentz introduced Max Heidgen, a new employee at the City of Elgin.

X. Next Meeting

Thursday, July 25, 2024.

XI. Adjournment

The meeting was adjourned at 2:00 pm.

Chairman

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Mayor
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City of Sandwich
Village of Sleepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Jacqueline L. Forbes
Executive Director

Heidi E. Lichtenberger
Council Director

Kane Kendall Council of Mayors (KKCOM) Transportation Policy Committee

July 25th, 2024 1:00 pm
Hybrid – Kane County Government Center & online via Zoom
Meeting Minutes

Voting members in attendance

Mike Millette	Chairman, Public Works Director	KKCOM, Village of South Elgin
Alex Nugent	PE	City of Aurora
Rahat Bari	City Engineer	City of Batavia
Phil Cotter	Director of Public Works	Village of East Dundee
Rich Babica	Director of Public Works	City of Geneva
Chris Ott	Village Engineer	Village of Montgomery/EEI
Brandon Tonarelli	Village Engineer	Village of North Aurora
Jennifer Hughes	Public Works Director	Village of Oswego
Todd Latham (online)	Mayor	City of Sandwich
Chris Gottlieb	PW Engineer Manager	City of St. Charles
Brian Schiber	Village Engineer	Village of Sugar Grove
Brad Sanderson	City Engineer	City of Yorkville/EEI
Mike Zakosek	Assistant County Engineer	Kane County
Fran Klaas	County Engineer	Kendall County

Others in attendance

Jackie Forbes	Executive Director	KKCOM
Heidi Lichtenberger	Council Director	KKCOM
George Kandathil	Regional Planning Liaison	KKCOM
Gretchen Klock	Regional Planning Liaison	KKCOM
Jeffery Schielke	Mayor	Batavia
Jason Fluhr (online)	Vice President of Transportation	Baxter & Woodman
Kama Dobbs	Senior Program Analyst	CMAP
Jake Seger	Br. Project Engineer	EEI
Ken Anderson	Environmental Project Manager	ERA
Akram Chaudhry	Vice President of Transportation	HR Green
Amy McSwane (online)	Corporate Treasurer	HLR
Marilyn Solomon	Field Engineer	IDOT D1
Kelsey Passi (online)	Community Relations Corridor Manager	IL Tollway
Kurt Nika	Assistant Director of Transportation	Kane County
Vince DiPrima	Municipal Practice Manager	WBK Engineering

I. Opening of Meeting and Roll Call

Chairman Mike Millette called the meeting to order at 1:01 pm. Gretchen Klock called the role.

II. Approval of April 12th, 2024 Meeting Minutes

Jennifer Hughes made a motion to approve the meeting minutes, Rahat Bari seconded, and the motion passed unanimously.

III. Public Comment on Agenda Items

No public comment was made about the agenda.

IV. General Business

A. Planning Liaison Update – George Kandathil of KKCOM delivered the update.

Staff Update:

We are pleased to announce the addition of Gretchen Klock to the KKCOM Staff as our new Regional Planning Liaison and Bicycle Pedestrian Coordinator, welcome Gretchen!

Upcoming Meetings:

KKCOM Bike/Ped:	October 10th, 2024
KKCOM Transportation Policy:	October 17th, 2024
KKCOM Full Council:	TBD Fall/Winter 2024

Funding Opportunities:

Illinois Transportation Enhancement Program (ITEP) 2024

The ITEP project application submittal cycle begins **August 1, 2024** (8:00 a.m. CST) and ends **September 30, 2024** (5:00 p.m. CST). The Active Transportation Alliance, an advocacy organization based in Chicago, will host three informational webinars related to this funding program.

- Webinar Part 1: ITEP Basics, Eligibility Criteria, What’s New, and Best Practices - **Wednesday, July 10, 11:30 a.m. to 1 p.m.**
- Webinar Part 2: Scoring, Application Walk Through, and Q&A with IDOT Staff - **Wednesday, August 21, 11:30 a.m. to 1 p.m.**
- Webinar Part 3: Q&A with IDOT Staff - **Wednesday, September 11, 11:30 a.m. to 1 p.m.**

More information can be found here: [ITEP](#).

USDOT Safe Streets and Roads for All (SS4A) Grant Program

The U.S. Department of Transportation (USDOT) has issued a NOFO for Safe Streets and Roads for All (SS4A) grant funding. The SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries, including CMAP’s Safe Travel for All Roadmap. The final deadline for Planning and Demonstration Grants is 4:00 p.m. on **August 29, 2024**. For more information please visit: [SS4A Grant Program](#).

Reconnecting Communities Pilot Program (RCP)

The USDOT has released a Notice of Funding Opportunity (NOFO) for the RCP Program, and is published on [Grants.gov](#). The RCP Program is awarded on a competitive basis for projects that reconnect communities by removing, retrofitting, or mitigating highways or other transportation

facilities that create barriers to community connectivity, including to mobility, access, or economic development. Applications are due **September 28, 2024**. General information about the program can be found here: ([RCP Program](#)).

Federal Railroad Administration (FRA) Railroad Crossing Elimination program

The FRA is currently accepting applications for their [Railroad Crossing Elimination Grant Program](#) which provides funding for highway-rail and pathway-rail grade crossing improvements that focus on improving safety and mobility of people and goods. Applications are due **September 23, 2024**.

Partner Updates

USDOT Climate Change Webinars

The USDOT Climate Change Center hosted webinars from February to June 2024 on climate change and transportation topics, ranging from greenhouse gas reduction strategies to climate resilience activities to research and technology advancements. The next series of webinars will begin in Fall 2024. For more information as well as past webinars and slides, please visit: ([USDOT Climate Change Webinars](#)).

USDOT Public Engagement Workshops

The USDOT is organizing three in-person public involvement workshops in different locations across the country between April and July 2024. The purpose of these workshops is to provide transportation practitioners ways of creating effective public engagement as well as inform community leaders and the public about transportation decision making processes and ensuring stakeholder voices are heard. The remaining in-person workshop will be held in Chicago, IL on **July 30, 2024**, and the virtual workshop will be held during this summer on a date TBD. For more information, please see: ([USDOT Public Engagement Workshops](#)).

IDOT Statewide Public Transportation Plan

IDOT has announced the launch of *Next Move Illinois*, a new statewide public transportation plan to create a strategic vision, recommend policies, make performance updates, and identify specific initiatives. This plan is the successor plan to the 2018 Illinois Statewide Public Transportation Plan. As part of the planning process, IDOT will update as well as elicit input from stakeholders including state and municipal agencies, elected officials, and the public in order to improve public transportation quality. A fact sheet as well as a link to an online questionnaire is here: ([IDOT Public Transportation Survey](#)). Questions or comments about the plan can be emailed to: (DOT.IllinoisTransitPlan@illinois.gov). Initial findings will be finished in Fall/Winter 2024, and a draft plan will be made public in Fall/Winter 2025.

RTA Board Approves Regional Day Pass Pilot Program

On June 20, the RTA Board of Directors approved a [Regional Day Pass Pilot program](#). The Regional Day Pass, anticipated to launch later this year, will provide unlimited rides on Pace, Metra, and the CTA for a single day at a fixed rate. This pilot program aims to make public transportation more accessible and affordable, encouraging increased ridership across the region. The fare revenue difference will be funded by the Regional Transportation Authority. In addition, Pace has made marked progress in recovering post-pandemic ridership. In May 2024, monthly ridership was the highest since the pandemic began, with over 2 million trips systemwide.

Kane and Kendall Counties Update:

Local Communities Receive Awards for Technical Assistance

The Chicago Metropolitan Agency for Planning (CMAP) technical assistance program supports communities in Northeastern Illinois through planning and implementation assistance. To do this,

CMAP hosts a call for projects each year jointly with the Regional Transportation Authority (RTA). Planning assistance thematic areas are wide-ranging from housing and jobs to grant readiness. In 2024, 30 out of 120 projects were awarded technical assistance support. Among those selected were three from Kane and Kendall counties:

- **City of Elgin** will develop an ADA transition plan,
- **Village of Oswego** will develop bicycle and pedestrian plans, and
- **City of St. Charles** will develop a pavement management plan (PMP).

Congratulations to all three municipalities! More information can be found here: ([CMAP Technical Assistance Awards](#)).

B. CMAP Report

Kama Dobbs delivered the CMAP Update. She mentioned that in addition to the municipalities selected for Technical Assistance Awards, the Village of Montgomery received a Site Plan Award as well. CMAP launched a redesign of their website. CMAP recently released their Speed Management Report which has recommendations of strategies for municipalities. IDOT announced via Circular Letter 2024-15 that the 2023 Crash Data is now available online. Additionally, CMAP released the 2024 updates to their Community Data snapshots which are available both in the original pdf form and in a new interactive online dashboard.

C. Kane County Safety Action Plan Update

Jackie Forbes gave an update of Kane County's Safety Action Plan. She mentioned that the plan is funded through a federal Safe Streets and Roads for All (SS4A) grant which CMAP applied for, therefore, CMAP is the lead agency on this project. This project includes local roads and consultants on this project are directed to make sure rural roads and rural safety concerns are addressed as well. Municipalities included in the plan have the opportunity to apply for future construction funding sources as a result of this plan's development. This project began in Spring of 2024 and is expected to be completed in Spring or Summer 2025. The Safety Action Plan is in response to a growing trend across the US of increased deadly crashes since 2019.

Jackie responded to questions from the council and provided further information. Jackie stated that Lake, McHenry, DuPage, Cook, and Kane are participating, while Kendall County elected not to participate. IDOT is doing statewide planning. Part of the plan is to adopt Vision Zero however Jackie is unsure how much of the Vision Zero marketing will be incorporated. Jackie said that the data study will go more in depth than recording the number of crashes and will include age and cause based categorization. The data will be available for municipalities and Jackie will provide additional slides going more in detail of the data categorization process.

V. Surface Transportation Program (STP)

A. Spend-Down Policy & Redistribution Update

Heidi Lichtenberger reported that the council added an additional \$16 million in STP-L funds to the active program in FFY 2024 and \$5.6 million in FFY 2025 through advancing projects, the spend-down policy, and two council-approved cost increases. The council has obligated \$8.6 million to-date in FFY 2024, leaving a balance of \$9.4 million. There are 10 projects between the September and November lettings, totaling \$18.7 million, which means the council will have appropriated almost \$12 million of regional redistribution funds to KKCOM by the end of the federal fiscal year. Heidi recommends municipalities move forward with projects that are anticipated to be able to go to letting in 2025 to make use of the regional redistribution fund before it runs out. Utilizing the redistribution funds is beneficial as it shows that KKCOM is a good steward of federal dollars and may be allocated increased funding in the future. At its next meeting, the committee will revisit the Spend-Down Policy for FFY 2025 projects.

B. Current FFY23-27 STP-L Active and Contingency Programs

Chairman Mike Millette asked for a motion to approve the current program. Rahat Bari of Batavia made the motion and Brad Sanderson of Yorkville seconded. A voice vote was conducted and the program was unanimously approved.

C. IDOT STP Report

Marilyn Solomon gave the IDOT STP Report. She acknowledged a mistake in the Local Roads and Streets Status Sheet for Federal Aid Projects where some projects were not revised and updated. Four cities of Aurora projects (item numbers 8, 10, 11, and 12) and one City of Elgin project (number 16) are now targeting the November letting and their design approvals are being processed. One City of Elgin Project (item number 15) received design approval last month.

Marilyn gave a reminder to email IDOT if there is a project that is not in the list but is receiving STP and Bridge funding and has an approved PPI.

VI. Other Business

Mike Millette gave project updates for South Elgin. IL Route 31 north of Stearns Rd is closed for culvert replacement for about 3 months. McClean Blvd north of Sterns will be closed in early August for utility work.

Rahat Bari gave a project update for Batavia. The City of Batavia has a bid out for the IL Route 31 road diet and are hoping to be done with the project at the end of October.

Kelsey Passi from the IL Tollway gave an update. The Illinois Tollway is launching a Capital Plan, *Investing in the Future*, and has an anonymous survey out for public participation. Additionally, I-PASS, in conjecture with all 19 EZ-PASS states are implementing new sticker tags to replace old transponders. However, old transponders are still valid until their expiration date. Kelsey also mentioned that I-PASS has an assistance program for disadvantage groups to receive 50 percent off of tolls.

Mayor Todd Latham of Sandwich gave a project update. The Latham St. project is still in-progress and is expected to complete the week of the Sandwich Fair in early September.

Jackie Forbes gave two project updates for KDOT. Longmeadow Parkway is anticipated to open in September 2024 and will not have a toll on the new bridge section. Progress on Dauberman Road by Big Rock is moving along and is anticipated to complete by the end of the year.

VII. Public Comments

Mayor Jeffery Schielke of Batavia mentioned that there have been a few traffic deaths in Batavia and acknowledges that speed is a concern in many of these instances. He commends CMAP staff for their work on addressing traffic safety and the role of speed in traffic accidents. Jackie Forbes added that CMAP recently released their Speed Report which is available on the CMAP website and in the July/August 2024 edition of the KKCOT newsletter.

VIII. Next Meeting

October, 17th, 2024. || STP, CMAQ, & TAP Quarterly Status Updates due September 30th, 2024

IX. Adjournment

Brian Schiber made a motion to adjourn, Chris Gottlieb seconded, and the meeting was adjourned at 1:48 pm.