

# KANE/KENDALL COUNCIL OF MAYORS

41W011 Burlington Road ▪ St. Charles, Illinois 60175 ▪ (630) 584-1170



MAYOR JEFFERY SCHIELKE, Council Chairman  
PRESIDENT LARRY KELLER, Council Vice-Chairman

STEVE COFFINBARGAR, Council Director  
HOLLY SMITH, Deputy Director  
MIKE SULLIVAN, Regional Planning Liaison

## Kane/Kendall Council of Mayors

May 30, 2008

Minutes

### Members in attendance:

Brent Eichelberger	Administrator	Sugar Grove
Daryl Devick	Asst PW Director	Aurora
Erin Willrett	Community Development Director	Elburn
Fran Klaas	County Engineer	Kendall County
Jason Elias	City Engineer	Geneva
Jeffery Schielke	Mayor	Batavia
Jerry Weaver	PW Director	Oswego
Larry Keller	President	West Dundee
Marilyn Michelini	President	Montgomery
Scott Beuning	Community Development Director	North Aurora
Scott Marquardt	Village Engineer	Carpenstersville

### Others in attendance:

Akram Chaudhry	Principal	SEC Group, Inc.
Andy Plummer	Consultant	RTA
Brian Fairwood	Associate	Tran Systems
Brian Schiber	Sr. Project Manager	SEC Group, Inc.
Bunny Anderson	Liaison for Engineering Projects	IL Tollway
Chad Riddle	Federal Aid Program Engineer	IDOT
Heidi Files	Sr. Planner	KDOT
Holly Ostidick	Assistant Planner	CMAP
Holly Smith	Deputy Director	KKCOM
James Graziano	Transportation Engineer	Baxter & Woodman
Jeff Bucholc	Senior Manager	URS
Jennifer Bailas	Marketing Manager	Engineering Enterprises
Mike Lee	Project Manager	URS
Mike Pubentz	PW Director	Montgomery
Nathaniel Koehneke	Sr. Project Engineer	EEI
Noel Basquin	City Engineer	Batavia
Roger Valente	Area Programmer	IDOT
Steve Coffinbargar	Council Director	KKCOM
Thomas Gill	President	Thomas Eng Group, LLC
Tim Weidner	Sr. Project Engineer	EEI
Tom Talsma	Vice President	EEI
Tony Speciale	PW Director	Sugar Grove
Ylda Pineyro	Planner	CMAP

### I. Opening of Meeting

Mayor Jeffery Schielke called the meeting to order at 9:05 a.m. All in attendance introduced themselves.

### II. Approval of November 16, 2007 Minutes

President Marilyn Michelini made a motion to approve the minutes, seconded by Brent Eichelberger. The motion passed unanimously.

### III. Action Items

#### A. Approval of 2008 – 2012 STP Program

Council staff briefly outlined the changes to the program based on updates received from project sponsors. Tony Speciale made a motion to approve the program, seconded by Brent Eichelberger. The motion passed unanimously.

**B. Approval of Resolution for FY09 Regional Planning Liaison Services**

Steve Coffinbargar summarized the Council's federal transportation planning funds for federal fiscal year 2009, recommending the Council authorize the Council Chairman to execute a resolution re-allocating the funds to the Kane County Division of Transportation to provide staff assistance to the Council. President Larry Keller made a motion to approve, seconded by Daryl Devick. The motion passed unanimously.

**C. Approval of Issuance of LAPP Call for Projects**

Based on the severe winter weather and ongoing need to spend down the Council's STP dollars, Holly Smith recommended that the Council issue a call for Local Area Pavement Preservation (LAPP) projects. The call will occur today, May 30, 2008, with an informational briefing immediately following the Full Council meeting. Applications are due June 27, 2008. The Council unanimously agreed to issue a call for projects.

**IV. General Business**

**A. Director / Planning Liaison Update**

Holly Smith provided the update, which included an overview of CMAP's New TIP Procedures and the New Kane County Financial Policy resulting from the RTA Sales Tax. The Council's Spring 2008 newsletter was also referenced as a resource for upcoming events and other issue summaries.

**B. Executive Committee Report**

Chairman Schielke discussed the CREATE program and the implications of the reauthorization of the Transportation Bill. He also expressed concerns about the proposed CN acquisition of the EJ & E. Some members of the Council of Mayors are opposed to the deal, while others are supportive of the acquisition.

President Marilyn Michelini expressed a similar split in opinion amongst the CMAP Board members, stating that the \$40 million dollars identified to fund mitigation infrastructure, such as grade separated crossings, was not enough funding to address the regional need. She stressed that the implications of the acquisition was far-reaching impacting areas farther west of Kane and Kendall Counties. President Michelini concluded her remarks by stating that she was campaigning to continue to serve as the CMAP representative on the National Association of Regional Councils (NARC) Board.

**C. Transportation Sub-Committee Report**

Tony Speciale indicated that the next project updates are due on July 3 in preparation for the next Sub-Committee meeting on July 17, 2008. The group continues to work diligently to move projects forward, and will also focus on developing a recommended list of projects from the LAPP call for projects.

**D. Surface Transportation Program Update**

Chad Riddle provided a brief overview of the STP projects.

**E. CMAP Board Report**

President Michelini had no further report that her comments offered earlier in the meeting.

**F. CMAP (CATS/NIPC) Report**

Ylda Pineyro provided handouts and updates on a variety of topics, including: Accessibility Workshop on June 9-10, Regional Water Supply Planning Group, Future Leaders in Planning (FLIP) program, legislative update, and the GO TO 2040 vision and scenario. Holly Ostidick reiterated the need for continued active program management to avoid potential recessions. She also updated the Council on the Developments of Regional Importance (DRI) process; CMAP staff is developing a draft recommendation. She provided a handout summarizing the State Fiscal Year report and performance of the STP program regionwide.

**G. Transportation Improvement Program Update**

IDOT Program Report

Roger Valente provided an updated Management Monitoring Schedule, which indicated changes in the program since the Council's November 2007 meeting. Mr. Valente discussed each of the changes. He highlighted that more resurfacing projects are moving forward.

Illinois Tollway Report

Bunny Anderson provided summary sheets detailing current Tollway activities. She focused on the construction at the I-88 toll plaza, detailing anticipated closures and detours. The Tollway also maintains update and traffic alerts on their website. Work is anticipated to be complete on all projects in two years. Ms. Anderson also mentioned a fun run scheduled on June 15 on I-355.

RTA Report

Andy Plummer provided an update regarding reforms to the RTA and Service Boards resulting from the January 2008 Transit Legislation. The RTA has restructured their funding programs into four categories: community planning, subregional planning, Job Access Reverse Commute / New

Freedom (JARC/NF), and Innovation, Coordination, and Enhancement (ICE). A call for these programs is anticipated at the end of June, pending RTA Board approval. Mr. Plummer also mentioned the shortcoming of current Capital Bill in addressing the needs of transit. The Bill barely covers deferred maintenance costs. He also summarized proposed legislation that would provide free transit for individuals with disabilities, new accounting procedures for the ¼ tax, and reset of the paratransit farebox return.

Metra Report

No Report

Pace Report

Sue Rushing was unable to attend, but provided a handout.

Kendall County Report

No report.

Kane County Report

Steve Coffinbargar provided updates on the Stearns Road Bridge Corridor, Anderson Road, and the Longmeadow Toll Bridge Task Force. President Michelini inquired about the status of Jericho Road and US 30, and Mr. Coffinbargar stated that work on Orchard at Rochester was scheduled to begin next month and completed by September.

Municipal Reports

No reports.

**V. Other Business**

**A. Capital Bill**

Mayor Schielke summarized some of the revenue mechanisms being explored for funding the program. He expressed some concern over the lack of leadership and the use of highway dollars on non-transportation projects.

**VI. Adjournment**

The meeting adjourned at 10:10 a.m.

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## Kane/Kendall Council of Mayors

October 28, 2008, 9:30 a.m., Batavia City Hall, Council Chambers

### Meeting Minutes

#### Members in attendance:

Bob Rodney  
Brendan McLaughlin  
Brent Eichelberger  
Dan Dinges  
Daryl Devick  
Jeffery Schielke  
Joe Evers  
Marilyn Michelini  
Megan Golden  
Ray Keller  
Sandy Bell  
Tom Rickert  
Tony Speciale  
Valerie Burd

President  
City Administrator  
Administrator  
Director of Public Works  
Asst Public Works Director  
Mayor  
City Engineer  
President  
Asst to Community Development Director  
Village Administrator  
Village Administrator  
Deputy Director  
Director of Public Works  
Mayor

Village of Kaneville  
City of Yorkville  
Village of Sugar Grove  
City of Geneva  
City of Aurora  
City of Batavia  
City of Elgin  
Village of Montgomery  
Village of South Elgin  
Village of Gilberts  
Village of Big Rock  
Kane Co. DOT  
Village of Sugar Grove  
City of Yorkville

#### Others in attendance:

Akram Chaudry  
Al Maiden  
Amy Vanourek  
Andy Plummer  
Art Zwemke  
Brad Sanderson  
Brian Fairwood  
Brian Schiber  
Bunny Anderson  
David DeGroot  
Demetri Skoufis  
Dick Untch  
Gordon Smith  
Greg Chismark  
Holly Smith  
Jason Elias  
Jeffrey Bucholc  
Jim Sparber  
Joel Strassman  
Karen Young  
Kurt Kojzarek  
Kurt Wandrey  
Marilyn Solomon  
Mark Snider  
Mary Randle  
Michael Plant  
Mike Sullivan  
Peter Stresino  
PJ Fitzpatrick  
Roger Valente  
Ronald Naylor  
Russell Pietrowiak  
Sarosh Saher  
Scott Berger  
Steve Coffinbargar  
Sue Rushing  
Sung Lee  
Tom Talsma

Principal  
Planning Consultant  
Associate  
Consultant  
Partner  
Vice President  
Associate  
Sr. Project Manager  
Engineer Project Liaison  
City Planner  
Community Affairs  
Director of Community Development  
External Relations  
Manager  
Deputy Director  
City Engineer  
Senior Project Manager  
Project Manager  
Planning and Zoning Officer  
Assistant City Engineer  
Director of Policy  
Sr. Vice President  
Field Engineer  
Graduate Intern  
Executive Director  
Project Engineer  
Planning Liaison  
Program Manager  
President  
Area Programmer  
Senior Project Manager  
Planner  
Planning Manager  
Program Manager  
Council Director  
Government Affairs  
Vice President  
Vice President

SEC Group  
Rolf C. Campbell & Associates  
HLR  
RTA  
Robert Arthur Land  
EEI / Village of Hampshire  
TranSystems  
SEC Group  
Illinois Tollway  
City of Geneva  
Metra  
City of Geneva  
CMAP  
CBBEWL  
Kane/Kendall Council of Mayors  
City of Geneva  
URS  
Rempe Sharpe & Assoc  
City of Batavia  
City of Batavia  
Attainable Housing Alliance  
EEI  
IDOT  
City of St. Charles  
Metro West COG  
Baxter & Woodman Inc  
Kane/Kendall Council of Mayors  
Pavia-Marting & Co  
RHA&A  
IDOT  
EEI  
CMAP  
City of Elgin  
Kane County Development Dept  
Kane/Kendall Council of Mayors  
Pace  
McDonough Assoc, Inc  
EEI

#### **I. Opening of Meeting**

Chairman Jeffery Schielke called the meeting to order at 9:37 a.m. All in attendance introduced themselves.

## **II. Approval of November 16, 2007 Minutes**

President Marilyn Michelini made a motion to approve the minutes, seconded by Daryl Devick. The motion passed unanimously.

## **III. Action Items**

### **A. Approval of 2009 – 2013 STP Program**

Tony Speciale, Chairman of the Transportation Subcommittee, made a motion to approve the FY2009-2013 STP Program, seconded by Joe Evers. The motion passed unanimously.

### **B. Approval of Resolution for Federal Aid System Updates**

Holly Smith stated that IDOT central office had requested a databank inventory analysis, which resulted in the discovery of some missing segment entries and illogical termini for existing federal aid routes by IDOT District, Bureau of Programming. District 1 contacted the Council requesting a resolution to proceed with the changes. Staff recommends approval of the resolution requesting inclusion of the segment extensions. Tom Rickert made a motion to approve, seconded by President Marilyn Michelini. The motion passed unanimously.

### **C. Approval of Resolution Supporting CMAP GO TO 2040 Campaign**

Steve Coffinbargar reported that the Chicago Metropolitan Agency for Planning (CMAP) was embarking on a comprehensive, long range planning process to combine land use and transportation. CMAP is reaching out to many organizations to be active participants in the process. Staff recommends approval of the resolution in support of the GO TO 2040 Campaign and Burnham Plan Centennial. President Marilyn Michelini made a motion to approve, seconded by Ray Keller. The motion passed unanimously.

## **IV. Special Presentation – Developments of Regional Importance (DRI)**

Gordon Smith of CMAP commented on the previously passed GO TO 2040 Campaign resolution, encouraging all organizations and communities in attendance to visit the agency's website to participate in the process: [www.cmap.illinois.gov](http://www.cmap.illinois.gov). Mr. Smith presented an overview of Developments of Regional Importance (DRI). The proposed process is not finalized nor complete; the agency is seeking public input on the working document. Marilyn Michelini stated that the Metro West Council of Government was forming a DRI Task Force and would welcome input from interested parties. Mr. Smith continued by stating that the CMAP Board tasked the Programming Committee to draft a process, and after many months, the Committee determined that defining specific physical characteristics or thresholds of a DRI was very complicated and difficult to achieve. For this purpose, the draft process is more general. Mr. Smith shared a PowerPoint presentation that detailed the enabling legislation's charge to CMAP to develop a DRI process and outlined the proposed process for identifying such projects. He stressed that CMAP is not in any way attempting to control local land use authority.

Following Mr. Smith's presentation, several questions were raised by those in attendance. One question focused on how the process could proceed without specific criteria. An example of developments in an urban and suburban environment adding 1500 residents was offered. Mr. Smith's felt that these developments would not be DRIs. The projects would be walked through the process to confirm DRI status. CMAP does not disagree that criteria may be warranted. The problem lies in the difficulty of defining criteria. It was suggested that the criteria could be developed similar to TIF criteria – working backwards.

A comment was offered that only 1-2 projects were expected to qualify as DRIs annually, and the process would allow a better understanding of development activities; this information would result in better decisions in the region. Mr. Smith agreed stating that the legislation's intent was to promote good planning. A question was raised about the use of the term "significant" under the Tier 2 assessment; the word seems very subjective. Mr. Smith stated that the word has made some nervous. Nine of the 15 Board members are municipal representatives and are keenly aware of the concern. It is not the Board's objective to add another unnecessary layer of review.

A question concerning similar processes in other metro areas was asked. Mr. Smith confirmed that the CMAP staff had consulted with other areas with DRI processes. Because of the number of units of local governments in the Chicago area, our region didn't fit existing processes. It was requested that an example of a DRI be given. Mr. Smith stated that the project would only be considered if the CMAP Board felt something was lacking in the process. He reiterated that the outcome of the DRI process is only advisory and CMAP has no authority to stop or delay projects.

Chairman Schielke commented that he was part of the process that established CMAP. During that time, some participants would have liked CMAP to be a superpower organization in the region. Instead, the CMAP Board was established as a 15-member group providing representation to all areas of the region. Elected officials were specifically sought out to serve as CMAP Board representatives, like President Marilyn Michelini of Montgomery who serves as Kane and Kendall County's Board member. In order for any action to occur, 12 of the 15 board members must concur, requiring the votes of all 9 mayors plus partnership with the other members. The only potential threat would result from legislative action that could redefine the role of CMAP. The CMAP staff is a non-threatening, non-conspiring group of professionals who have demonstrated thoughtfulness in their efforts, proper planning, and cooperation and coordination.

**V. General Business**

**A. Director / Planning Liaison Update**

Mike Sullivan provided the update, highlighting the recommended FY09 Congestion Mitigation and Air Quality (CMAQ) awarded projects. He also reminded members that applications for the Railroad Safety Section of the Illinois Commerce Commission were due October 31. CMAP has also launched an interactive map to track federally funded transportation projects, now available on the CMAP website.

**B. Executive Committee Report**

Chairman Schielke stated that the Committee met on October 7, 2008 where a summary of accomplishments for state fiscal year 2008 and, to date, for state fiscal year 2009 STP was given. The reports show that the suburban Councils spent \$13 million over the appropriation in 2008 and that no projects were held up due to lack of state appropriation. While the Councils spent more than they have in the past few years in 2008, they spent only 50% of the dollars they had programmed for that year. There was a discussion regarding the reasons why some of the projects were not accomplished, the need to avoid project delays, and the need for more accurate programming.

In state fiscal year 2009, the Councils are continuing to improve the expenditure of their STP appropriation. The Councils have already spent 41% of their appropriation in the first two lettings of state fiscal year 2009 and there are six remaining lettings. There are opportunities to use other appropriations if the Councils continue to be successful. The Committee discussed ways to be more aggressive in minimizing project delays so that funds can be spent. SAFETEA-LU ends in 2009 so it is the goal to enter into the next reauthorization period with a zero balance. This will show that northeastern Illinois can spend their appropriation and could use additional funds.

The Committee then voted to support a capital bill for Illinois and send a resolution to the Governor stating the need for infrastructure and transportation project funding. The City of Chicago presented their Jackson Boulevard Bridge project as the regional project for STP funding. The Committee voted to accept this project as part of the new city/suburban split agreed upon earlier in the year. An overview was given on the draft process for Developments of Regional Importance (DRI). The Committee discussed the process and gave input and was told the public comment period continues through December 1, 2008 and will include the Councils of Mayors and the Councils of Governments. An update was given on the Regional Comprehensive Plan, the GO TO 2040 Partnership Campaign and the Future Leaders in Planning Program. The next Council of Mayors meeting is "On Call".

**C. Transportation Sub-Committee Report**

Tony Speciale, Chairman of the Transportation Subcommittee, indicated that the Council held a call for Local Area Pavement Preservation (LAPP) projects on May 30, 2008 and received 39 applications. The applications were reviewed at the July 17 meeting and the municipalities prioritized their proposed LAPP projects. The Subcommittee held a special meeting on August 14 and approved the addition of 11 new projects to the STP program, including awards to the following communities: Elgin, Aurora, Batavia, Montgomery, Carpentersville, Geneva, Yorkville, St. Charles, Campton Hills, Sugar Grove, and South Elgin. The addition of these LAPP projects to the STP program will provide more flexibility for active program management in the coming year and potentially enable the Council to spend down its funding balance. The next meeting of the Transportation Subcommittee is scheduled on January 15, 2009 with STP updates due on January 2nd.

**D. Surface Transportation Program Update**

Marilin Solomon provided a brief overview of the STP projects status sheets, which were distributed. She highlighted letting date changes for items 3, 16, and 18.

**E. CMAP Board Report**

President Michelini stated that she serves on the Programming Committee and was involved in the development of the draft DRI process. She also was selected to represent CMAP on the National Association of Regional Councils (NARC).

**F. CMAP Staff Report**

Russ Pietrowiak reiterated CMAP's commitment to active program management of federally funded transportation projects. He cited that inclusion of additional LAPP projects and other creative measures are being pursued to spend down funding program balances in FY2009. Mr. Pietrowiak encouraged project sponsors to continue regular communication with staff to ensure projects stay on schedule. Next fall a significant budget rescission is expected in conjunction with the expiration of the federal transportation bill. With a change in administration, there is concern about the future bill. Mr. Pietrowiak referenced a distributed report that summarizes the progress of the region's STP program to date. Mayor Schielke stated that the Executive Council of Mayors is watching the reauthorization process closely and is cautiously optimistic that the region will be in a favorable position. There is potential competition between highway and transit funding needs, but he is hopeful that both can be addressed.

**G. Transportation Improvement Program Update**

IDOT Program Report

Roger Valente provided an updated Management Monitoring Schedule. Mr. Valente highlighted details of the new projects shared at the Council's May 2008 meeting. He also brought attention to the column entitled "Target for Contract to be Available for Letting" which indicates the anticipated timeframe for project lettings. Handwritten project additions, including 2 safety, 3 state, and 2 CMAQ projects, were made. The last page of the schedule also included awarded project information. A question was raised about the status of the US 30/34 project; the bids were rejected and the project will be rebid likely in March 2009. A member also requested the IL56 from I-88 to IL 47 resurfacing project be brought forward earlier. Mr. Valente stated that each year there is an opportunity to expedite projects, for example if the project is deemed a winter damage project. The condition of the US30/IL 56 ramp to IL 47 was also questioned. Mr. Valente stated that they are working on additional patching. Lastly, a member commented that these areas should be a priority considering the Solhiem Cup event scheduled in the Fall 2009.

Illinois State Toll Highway Authority Report

Bunny Anderson provided summary sheets detailing current Toll Authority activities. Ms. Anderson focused on construction within the I-88 corridor stating that the eastbound improvements are nearly complete and the westbound improvements will be complete in 2010, thereby concluding the entire corridor improvements. The Fox River crossing was moved south to address congestion issues and will be complete this year. She also mentioned that the Toll Authority will be embarking on its Congestion Relief Plan Phase II. A brochure and schedule of public hearings were distributed. In conjunction with the new program, she asked the Council to endorse a letter of support. President Marilyn Michelin made a motion, seconded by Tom Rickert to issue a letter. The motion passed unanimously.

RTA Report

Andy Plummer provided an update on reforms to the RTA transit planning responsibilities resulting from the January 2008 transit legislation. He stated that the funding programs were reorganized creating Community Planning; Sub-regional Planning; Job Access Reverse Commute and New Freedom (JARC/NF); and Innovation, Coordination, and Enhancement (ICE) programs. The programs provide a mix of planning, operating and capital funding. The RTA held a call for projects for all four programs in June 2008. The Board recently approved the proposed projects, which include 4 in the Council's area. Mr. Plummer indicated that all submitted Community Planning applications were approved. Tom Rickert thanked the RTA, and stated that he was surprised that there were not more applications. Mr. Rickert also commented that he was glad to see support for the Ride in Kane Program.

Metra Report

Demetri Skoufis of Metra stated that the new transit legislation passed in January 2008 only addressed the operating needs of the agency. Capital funds are still needed. Ridership increased 6% this year, however, demand is exceeding Metra's capacity. There is a critical need to maintain the system. A series of public hearings on the 2009 Metra Budget are scheduled throughout the region. In Kane County, a public hearing is scheduled for November 6th at Geneva City Hall. Tom Rickert commented that recently Carol VanOvermeiren was appointed as the Kane County representative on the Metra Board.

Pace Report

Sue Rushing of Pace reported that the new transit legislation allows continued operation of existing services. However, the economy, free ride programs, fuel costs and other challenges have drained available resources. Pace is considering a fare increase, which has not occurred since 2001. The agency needs the State Capital Bill for expansion. Pace's first capital priority would be the replacement of existing equipment followed by acquisition for expansion. A public hearing was held on October 23 in Kane County regarding the 2009 Pace Budget. Comments are being accepted through October 31. Ms. Rushing also commented that the Ride in Kane Program administered by Pace is growing. Ridership in 2008 thus far is over 6,500.

Kendall County Report - No report.

Kane County Report

Steve Coffinbargar provided updates on the Stearns Road Bridge Corridor, Anderson Road, and the Longmeadow Toll Bridge Task Force.

Municipal Reports - No reports.

**VI. Other Business**

**A. 2009 Meeting Schedule**

Mike Sullivan briefly summarized the upcoming year schedule for the Transportation Subcommittee and Full KKOM Council.

**B. Kane County 2009 Grant Programs**

Scott Berger of the Kane County Development Department announced that an information forum on the 2009 Kane County grant programs is schedule immediately following the Full KKOM Council meeting.

**VII. Next Meeting**

On-call in April or May 2009.

**VIII. Adjournment**

The meeting adjourned at 11:09 a.m.