

MAYOR JEFFERY SCHIELKE
Council Chairman



KKCOM
KANE / KENDALL
COUNCIL OF MAYORS

PRESIDENT ED RITTER
Council Vice-Chairman



KANE/KENDALL COUNCIL OF MAYORS

41W011 Burlington Road
St. Charles, Illinois 60175
(630) 584-1170

THOMAS B. RICKERT
Executive Director

Transportation Policy Committee

January 15, 2015

Draft Meeting Minutes

Members in attendance:

Tony Speciale, Chairman
Andrea Podraza
Brad Sanderson
Carl Schoedel
Dale Berman
Daryl Devik
Ed Szydowski
Jennifer Hughes
Joe Evers
John McGinnis
John Nevenhoven
Joseph Heinz
Karen Young
Mike Pubentz
Mike Glock
Patsy Smith
Rich Babica

Director of Public Works
Engineer
Village Engineer
County Engineer
Mayor
Engineer
Project Manager
Village Engineer
City Engineer
Public Works
Director of Public Works
Village Engineer
City Engineer
Director of Public Works
Director of Public Works
Village President
Director of Public Works

Village of Sugar Grove
City of Batavia
EEl/Yorkville
Kane County
Village of North Aurora
City of Aurora
Village of Carpentersville
Village of Oswego
City of Elgin
City of Plano
Village of Elburn
East Dundee/Sleepy Hollow- GLHA, Inc
City of St. Charles
Village of Montgomery
Village of North Aurora
Village of Campton Hills
City of Geneva

Others in attendance:

Akram Chaudry
Bill Epp
Christine Rose
Eric Rose
Greg Chismark
Jackie Forbes
Jennifer Becker
Jim Bibby
Marnie Hooghkirk
Mike Dever
Mike Sullivan
Marilyn Solomon
Patricia Berry
Patrick Knapp
Scott Trotter
Steve Naber
Tom Rickert

Vice President
Health Planner
Regional Planning Liaison
Principal
Area Programming Engineer

Council Director
Field Engineer
Principal Planner
Regional Planning Liaison

Senior Engineer
Executive Director

HRG
Benesch
Pace Suburban Bus
Thomas Engineering
WBK Engineering
Kane County Health Department
KKCOM
Rempe-Sharp and Associates
IDOT
TranSystems
KKCOM
IDOT
CMAP
KKCOM
Trotter & Associates
Baxter and Woodman
KKCOM

I. Opening of Meeting

Chairman Tony Speciale called the meeting to order at 1:00 p.m. All members introduced themselves.

II. Approval of October 16, 2014 Meeting Minutes

A motion was made by Dale Berman to approve the October 16, 2014 meeting minutes. The motion was seconded by Daryl Devik and passed unanimously.

III. General Business

A. Director / Planning Liaison Update

Jennifer Becker, KKCOM Regional Planning Liaison, provided the Director/PL update.

Illinois Safe Routes to School Awards

In November, the State of Illinois awarded Safe Routes to School funds to four local projects. The SRTS Program is designed to provide a safe environment to enable and encourage children, including those with disabilities, to walk and bicycle to school while encouraging a healthy lifestyle from an early age. The program also facilitates projects and activities that will improve safety and reduce traffic, fuel consumption and air pollution in the vicinity schools. The projects include safety elements like installing or repairing sidewalk, pedestrian countdown signals, speed feedback signs, and pedestrian crossing warning systems. The local projects include **Aurora Township** — \$79,461 to construct sidewalk along Eastern Ave, **City of Aurora** — \$50,097 to fill sidewalk gaps on Randall Road, **Elgin/CUSD #46** — \$24,000 to purchase portable speed feedback signs, **Oswego** — \$11,513 to install regulatory and warning signs at Traugher Junior High School. For more information about the Illinois Safe Routes to School Program, please click [here](#)

Congestion Mitigation and Air Quality Program Call for Projects

CMAP is holding a call for projects for both the [Congestion Mitigation and Air Quality](#) (CMAQ) and the [Transportation Alternatives Program](#) (TAP). Both of these funding sources require that a project be typically well into the Phase I Engineering process to be considered for funding. The call began on January 9th and applications are due March 2nd. Applications are also reviewed and approved by each Council's Planning Liaisons. Applications are due into the PL's by February 16th, and we are available during the process to assist communities with their applications. Feel free to contact either Jennifer or Patrick with any questions throughout the process. KKCOM staff held a CMAQ/TAP informational workshop in December to familiarize our communities with the procedures for applying. Several community staffers attended this workshop and plan to submit applications for funding. Information on the application process and the application materials can be found on the CMAP website [here](#).

Road, Bridge and Other Related Laws of Illinois – 2014 Edition

The Bureau of Local Roads and Streets (BLRS) has published the [Road, Bridge and Other Related Laws of Illinois – 2014 Edition](#). The publication contains Illinois law relating to highway and bridge construction. All statutes are current as of October 31, 2014 and include the enactments of the 98th General Assembly through Public Act 98 – 1125. Users should always verify that a statute has not been amended by the Illinois General Assembly (www.ilga.gov). The Department's Manual Sales Office will be distributing this book free of charge. Order forms are available on the [Manual Sales website](#) should be completed and e-mailed to DOT.Policy@illinois.gov to place your order.

IDOT Reimbursement Request Policy Clarification

Recently, IDOT's Local Roads staff has started returning some reimbursement requests to Local Agencies, and this has caused some confusion. This has happened to municipalities, townships and the County for all types of projects. The invoices are submitted to Local Roads and staff returns them with lists of missing or incomplete information which must be corrected to complete the reimbursement process. The lists mainly address issues related to proper form completion, salary and timesheet documentation and cost summaries.

KKCOM staff contacted Local Roads for an explanation. The very specific invoice comments sent back to communities are part of IDOT's implementation of their existing policy, which up to now had not been adequately enforced. This is based upon audit findings within their organization to maintain accuracy between the FHWA authorized agreement and invoices. So, IDOT will be requiring the Local Agency and their consultants confirm that their invoices, especially the classification of employees billed, exactly matches the approved agreement. In each case the consultant or staff engineers will have to address each of the comments before IDOT will reimburse the Local Agency. Planning and Programming staff suggested that Local Agencies make sure the agreement matches the invoices to avoid having invoice packets kicked back.

This reaffirmation of IDOT's existing policy is system wide, and all communities and consultants are subject to this policy. We are taking this opportunity to make all our communities aware of this policy so that the invoice process moves smoothly in the future.

South Elgin Bike and Pedestrian Plan Wins Major Award

The Congress for the New Urbanism awarded South Elgin's Bike and Pedestrian Plan the Best Region: Metropolis, City and Town Plan. South Elgin staff attended a December ceremony to receive this prestigious award. The Steering Committee included KKCOM and County Forest Preserve District staff, CMAP staff, as well as bike and ped advocates in the South Elgin area. This plan was funded via the CMAP Local Technical Assistance program. Congratulations to the Village for making bike and pedestrian planning a priority in their community.

B. CMAP Report

Patricia Berry, CMAP Senior Program Analyst, provided the CMAP Update.

Patricia reminded everyone to continue to work toward spending down the STP money held by the Council. She also brought a copy of the 2014 GOTO2040 annual update and reminded all that copies are available by contacting her.

IV. Surface Transportation Program (STP) Program

A. IDOT STP Report

Marilyn Solomon, IDOT Field Engineer, gave an update on project letting dates. Status sheets and handouts were made available with the agenda packet. Marilyn also reminded the committee that all future kick-off meetings are to be scheduled thru the Planning Liaisons. Jennifer Hughes asked about the recently enacted Executive Order issued by the new governor, and if this order affects construction projects using federal money this season. Marnie Hoogekirk said that IDOT D1 staff was anticipating a directive from Central Office shortly and would relay any information to the committee.

B. STP Change Request

Ed Szydowski of the Village of Carpentersville presented the Village's request for additional funds for the Sleepy Hollow Road LAFO project scheduled for letting in the spring. The scope changed a bit and the engineering estimate was updated from the original estimates prepared for the Call for Projects submittal in 2013. Upon a motion by Joe Evers and seconded by Rich Babica for approval of the requested cost/scope increase from \$278,666 STP to \$478,168 STP the motion passed unanimously.

C. Discussion of B List move up procedures

Patrick Knapp outlined the staff memo with some proposed guidelines for moving the B List LAFO projects into the fiscally constrained program. The parameters offered up for discussion by the Committee included: available Council funding, project readiness and project ranking. Discussion among Committee members began by addressing the issue of project readiness indicated by kick off meeting held and prefinal plans submitted. No consensus was reached on this proposal. Tom Rickert reminded all that the future of federal funding is moving toward performance based funding, and the use of STP funds for maintenance is a lower priority than the STP projects. The challenge is developing a process which respects performance based funding and the Council community's desire to use STP funds. Mike Pubentz stated that he didn't want any B List projects to bump any programmed projects and asked if there was a way to allow overlay maintenance projects without overburdening the fiscally constrained program. Chair Speciale stated that he was concerned by the Council's unspent funds and indicated that the B List was a way to spend down the allotment. He felt the Committee should maintain flexibility in programming B List projects. Mike Sullivan suggested that the \$2.5 million STP project cap could be temporarily increased to encourage more communities to apply for STP projects. Discussion then followed about the need for a new STP call. Rich Babica stated that he would be in favor of changing the Council's methodology to raise the STP cap, he felt this could have a significant impact on communities willingness to submit a project for STP funding. Further discussion followed about what would be acceptable as a community's commitment to funding the required match for a project – (e.g. resolution, budget document). Carl Schoedel indicated that staff will consult with IDOT on this, and will also develop a draft policy to take into account today's discussion.

D. Approval of FFY14 – FF18 STP Program

Planning Liaison Jennifer Becker gave an update to the FFY15 – FFY19 STP Program. The proposed program includes the three B List projects discussed. Upon a motion Ed Szydowski and second by Dale Berman, the fiscally constrained FFY15 – FFY19 STP Program dated January 15, 2015 was approved with Mike Pubentz voting no.

V. Next Meeting

Thursday, April 16, 2015 at 1:00 p.m.

I. Adjournment

A motion was made by Carl Schoedel and seconded by Joe Evers to adjourn and passed unanimously. The meeting was adjourned at 2:20 p.m.

MAYOR JEFFERY SCHIELKE
Council Chairman



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(630) 584-1170

THOMAS B. RICKERT
Executive Director

Transportation Policy Committee

April 16, 2015

Draft Meeting Minutes

Members in attendance:

Tony Speciale, Chairman
Andrea Podraza
Brad Sanderson
Daryl Devick
Ed Szydlowski
Fran Klaas
Jennifer Hughes
Joe Evers
Joe Wade
John Nevenhoven
Julie Morrissey
Karen Young
Mike Pubentz
Patsy Smith
Rich Babica
Richard Gallas
Steve Coffinbargar

Director of Public Works
Engineer
Village Engineer
Capital Improvement Manager
Project Manager
County Engineer
Village Engineer
City Engineer
Assistant Village Manager
Director of Public Works
Project Manager
Assistant Director of Public Works
Director of Public Works
Village President
Director of Public Works
Director of Public Works
Assistant Director of Transportation

Village of Sugar Grove
City of Batavia
United City of Yorkville - EEI
City of Aurora
Village of Carpentersville
Kendall County Highway Department
Village of Oswego
City of Elgin
Village of Carpentersville
Village of Elburn
Village of Hampshire - EEI
City of St. Charles
Village of Montgomery
Village of Campton Hills
City of Geneva
Village of South Elgin
Kane County Division of Transportation

Others in attendance:

Akram Chaudry
Amy McSwane
Brian Fairwood
Eric Rose
Greg Chismark
Holly Ostdick
Jennifer Becker
Lou Arrigoni
Marnie Hooghkirk
Mike Sullivan
Marilyn Solomon
Mitch Bright
Patrick Knapp
Scott Marquart
Steve Cieslica
Steve Naber

Vice President
Treasurer
Vice President
Project Manager
Vice President
Senior Program Analyst
Regional Planning Liaison
Project Manager
Area Programming Engineer
Council Director
Field Engineer
Sales
Regional Planning Liaison
Project Manager
Project Manager
Senior Engineer

HR Green
HLR Engineering
TranSystems
Thomas Engineering Group
WBK Associates
Chicago Metropolitan Agency for Planning
Kane/Kendall Council of Mayors
Trotter & Associates
Illinois Department of Transportation
Kane/Kendall Council of Mayors
Illinois Department of Transportation
Traffic Control Corporation
Kane/Kendall Council of Mayors
HR Green
Trotter & Associates
Baxter and Woodman

I. **Opening of Meeting**

Chairman Tony Speciale called the meeting to order at 1:00 p.m. All members introduced themselves.

II. **Approval of January 15, 2014 Meeting Minutes**

A motion was made by Daryl Devick to approve the January 15, 2014 meeting minutes. The motion was seconded by Jennifer Hughes and passed unanimously.

III. General Business

A. Director / Planning Liaison Update

Jennifer Becker, KKCOM Regional Planning Liaison, provided the Director/PL update.

New Website and Logo

Council staff is pleased to announce that KKCOM has a newly redesigned logo and a new website. The logo incorporates the multi-modal focus of the Council’s transportation program. The new website also has a new domain name www.kkcom.org. The new website offers more user friendly navigation and includes information and links of interest. Upcoming events and new items are searchable on the main page. To take a tour of the new website, click [here](#).

STP Call for Projects

Information on the Council’s recently announced STP Call for Projects will be discussed in detail at the meeting.

Local Technical Assistance Program

CMAP is planning for the release of the 2016 LTA call for projects. The process will be similar to past years, the call will open in early May with applications due in late June. Projects will be selected and approved in October. The application schedule will be coordinated with the RTA’s Community Planning Program. CMAP is currently in the process of discussing some changes to the program, including requiring a local funding match to participate in the program. Visit the CMAP LTA webpage to keep up to date with call information: <http://www.cmap.illinois.gov/programs-and-resources/ltta/call-for-projects>

8 CMAQ/TAP Applications Submitted in the Kane/Kendall Council of Mayors Area

Municipalities from the KKCOM area and Kane County submitted a total of 8 applications for the recent CMAQ/TAP Call of Projects. All projects submitted are eligible for the Congestion Mitigation and Air Quality (CMAQ) Federal Funds and the bicycle related projects are also eligible for the Transportation Alternatives Program (TAP). Funding notification is anticipated in November. More information about CMAQ and TAP can be found on CMAP’s website by searching CMAQ.

Sponsor	Project	Type	Project Cost	Federal Request
Aurora	Edgelawn Dr Bikeway Project	Bicycle Facilities	\$428,051	\$322,440
	Montgomery Rd Multi-use Path	Bicycle Facilities	\$567,585	\$430,068
	Indian Trail Rd from IL25/Aurora Av to Pensbury Ln	Signal Interconnect	\$1,140,009	\$905,607
	Aurora Transportation Center (ATC) Enhancements	Access to Transit	\$14,585,612	\$8,625,982
FPD of Kane County	Fox River Trail UPRR Underpass	Bicycle Facilities	\$2,218,620	\$1,774,896
Geneva	IL 38/E State St from IL 25/Bennett St to Kirk Rd	Bicycle Facilities	\$717,393	\$452,550
	IL 38/E State St from IL 25/Bennett St to Kirk Rd	Intersection Improvement	\$5,560,262	\$4,083,068
Kane County DOT	Longmeadow Parkway Bike Path Extensions	Bicycle Facilities	\$1,831,130	\$1,400,023

Transit-Supportive Corridors: Existing Conditions and Implementation Tools

CMAP recently completed the [Transit-Supportive Corridors: Existing Conditions and Implementation Tools](#) report. The report includes a detailed analysis of current conditions along many roadways within Kane County that may help guide municipalities, Kane County, and regional transportation agencies plan for, create, and supporting viable transit corridors. The report also provides strategies for municipalities, Kane County and the regional transportation agencies to use in order to help create successful transit-supportive corridors in their communities. A copy of the report can be found on [KDOT’s Planning and Programming webpage](#).

Fox River Trail Signage Plan Update

The Kane/Kendall Council of Mayors, Kane County Division of Transportation, and the Forest Preserve District of Kane County have initiated the process of reviewing the Fox River Trail Signage Program. The Fox River Trail Signage Program was originally adopted in July 2003 and included wayfinding, regulatory, and cautionary signage recommendations along the Fox River Trail Corridor. The update will review the implementation of the original plan and evaluate whether the plan should be updated and expanded to include additional signage recommendations. Meetings are currently underway. For information on this project, please contact Patrick Knapp at knapppatrick@co.kane.il.us.

B. CMAP Report

Holly Ostidick, CMAP Senior Program Analyst, provided the CMAP Update. Holly updated the committee on the call for CMAQ and TAP projects. There were 128 applications seeking over \$600 million in Federal Funds (\$250 available). Holly also told the committee to let the Planning Liaisons know if there are any changes in their CMAQ projects as the program is constrained and every dollar counts.

Holly then handed out information about the FLIP (Future Leaders in Planning Program) and encouraged High School students to apply to attend the week long camp this summer.

IV. Surface Transportation Program (STP) Program

A. IDOT STP Report

Marilyn Solomon, IDOT Field Engineer, gave an update on project letting dates. Status sheets and handouts were made available with the agenda packet. Marilyn also reminded the committee that all future kick-off meetings are to be scheduled thru the Planning Liaisons and that LAFO Phase 1 & 2 Kick-Off Meetings are held together.

C. B List Move Requests

Jennifer Becker introduced five B List LAFO projects that sponsors wanted to move into the STP Program. All programs met the guidelines discussed at the previous Transportation Policy Committee Meetings. The LAFO projects included Concord Ave (South Elgin) for \$324,000, Harvey Rd (Oswego) for \$420,000, Washington St (Oswego) for \$262,500, Briarcliff Rd (Montgomery) for \$500,000, and Indian Trail Rd (Aurora) for \$500,000.

D. Approval of FFY15 – FFY19 STP Program

Planning Liaison Jennifer Becker presented the FFY15 – FFY19 STP Program. The proposed program included the five B List projects discussed. By approving the FFY15 – FFY19 Program, the B List projects would be approved. Upon a motion by Mike Pubentz and second by Richard Gallas, the fiscally constrained FFY15 – FFY19 STP Program dated April 16, 2015 was approved.

V. Other Business

Patrick Knapp, KKCOM Planning Liaison, let the committee know that a call for STP projects was opened at the April 2nd KKCOM Full Council Meeting. Projects applications will be due on June 26th at the end of the day. This call will not include LAFO projects and the \$2.5 million cap will be lifted as long as the federal funding ratios are still met. Projects already in the STP Program can reapply for additional funds. Required items to be eligible for funding include a project application, project map, proof of local commitment to fund phase 1, and resolution from agency supporting scope of project.

Patsy Smith and Mike Pubentz both voiced their concern that LAFO projects are not included in the call for STP projects. Patsy was concerned that Campton Hills could only perform LAFO projects and the Village would not be able to participate in this call. Tony and KKCOM Staff concluded that all projects may be submitted for this call. Projects will then be evaluated by staff and recommendations will be made based on the best way to spend down the KKCOM STP Program and remain performance based.

VI. Next Meeting

Thursday, July, 2015 at 1:00 p.m.

I. Adjournment

A motion was made by Patsy Smith and seconded by Steve Coffinbargar to adjourn and passed unanimously. The meeting was adjourned at 1:35 p.m.

MAYOR JEFFERY SCHIELKE
Council Chairman



KKCOM
KANE KENDALL
COUNCIL OF MAYORS

PRESIDENT ED RITTER
Council Vice-Chairman



KANE KENDALL COUNCIL OF MAYORS
41W011 Burlington Road
St. Charles, Illinois 60175
(630) 584-1170

THOMAS B. RICKERT
Executive Director

Transportation Policy Committee

July 16, 2015

Draft Meeting Minutes

Members in attendance:

Tony Speciale, Chairman
Brad Sanderson
Brian Schiber
Dale Berman
Daryl Devick
Ed Szydowski
Fran Klaas
Jeff Steele
Jennifer Hughes
John Nevenhoven
Karen Young
Lou Arrigoni
Rahat Bari

Director of Public Works
Village Engineer
City Engineer
Mayor
Capital Improvement Manager
Project Manager
County Engineer
Project Engineer
Village Engineer
Director of Public Works
Assistant Director of Public Works
Senior Project Manager
City Engineer

Village of Sugar Grove
United City of Yorkville – EEI
City of Geneva
Village of North Aurora
City of Aurora
Village of Carpentersville
Kendall County Highway Department
Village of Sleepy Hollow – GLHA
Village of Oswego
Village of Elburn
City of St. Charles
Campton Hills – Trotter & Associates
City of Batavia

Others in attendance:

Akram Chaudry
Amy McSwane
Andrea Podraza
Denis Hogan
Eric Rose
Gordon Smith
Greg Chismark
Jackie Forbes
Jennifer Becker
Marilyn Solomon
Matt Baldwin
Mike Glock
Patrick Knapp
Scott Marquart
Todd Hoppenstedt

Vice President
Treasurer
Senior Civil Engineer
Project Manager
Project Manager
Governmental Affairs
Vice President
Health Planner
Council Director
Field Engineer
Engineer
Superintendent of Public Works
Regional Planning Liaison
Project Manager
Public Works Director

HR Green
HLR Engineering
City of Batavia
Baxter and Woodman
Thomas Engineering Group
Chicago Metropolitan Agency of Planning
WBK Associates
Kane County Health Department
Kane Kendall Council of Mayors
Illinois Department of Transportation
WBK Associates
Village of North Aurora
Kane Kendall Council of Mayors
HR Green
Village of Montgomery

I. **Opening of Meeting**

Chairman Tony Speciale called the meeting to order at 1:00 p.m. All members introduced themselves.

II. **Approval of April 15, 2015 Meeting Minutes**

A motion was made by Mayor Dale Berman to approve the April 15, 2015 meeting minutes. The motion was seconded by Daryl Devick and passed unanimously.

III. **General Business**

A. Director / Planning Liaison Update

Patrick Knapp, KKCOM Regional Planning Liaison, provided the Director/PL update.

Council Director Sullivan

Kane/Kendall Council of Mayors Director Mike Sullivan is leaving his position with KKOM and has accepted a new position in Nashville, Tennessee. Throughout his tenure with KKOM he has provided leadership and continued to develop relationships with municipalities in the Council. His last day with the County and Council of Mayors was July 15th. We wish him well in his new job and life in Tennessee. Jennifer Becker, former KKOM Regional Planning Liaison, will be taking over as Council Director.

STP Call for Projects

Information on the Council's recently announced STP Call for Projects will be discussed in detail at the meeting.

HSIP/Local Rail Funding Opportunity

IDOT is accepting applications for the Fiscal Year 2016 Local Rail /Highway Grade Crossing Safety Program. IDOT continues to place a stronger emphasis on signal and circuitry related projects as opposed to crossing surface projects. The Federal Highway Administration (FHWA) recently notified IDOT that projects under this program can no longer be federally funded at 100 percent. The new maximum federal share is 90 percent. Therefore, project applicants will be required to fund the remaining 10 percent cost.

A completed application providing as much information as possible, along with a location map showing the crossing should be submitted to IDOT for each location where safety improvements are proposed. Please submit applications to IDOT by August 14, 2015. Following receipt of the applications, on-site inspections at the candidate locations will be performed. After prioritization and selection of candidate projects, recipients will be notified of the selected projects for the FY2016 program. More information can be found on IDOT's website at: <http://www.idot.illinois.gov/index>.

Fox Valley Bus Route Changes

After significant market research, surveying of riders and non-riders, and evaluation of current ridership patterns, Pace is ready to share proposed changes to bus routes in the Fox Valley/Aurora area. Pace believes existing passengers will benefit from these improvements and that the changes will attract new riders. A map of the restructured Fox Valley network can be viewed by clicking this link. An Official Public Hearing will be held on Wednesday, July 15, 2015 at Aurora City Hall, 44 E. Downer Place from 4:00 pm to 6:00 pm.

Local Technical Assistance Program

The call for projects is currently closed. CMAP will be publishing a listing of all project applications received for LTA/RTA funding within the next month. Visit the CMAP LTA webpage to keep up to date with call information: <http://www.cmap.illinois.gov/programs-and-resources/lta/call-for-projects>.

IDOT Fall Planning Conference – St. Charles

The IDOT Fall Planning Conference will be held October 15-16, 2015 at the Hilton Garden Inn in St. Charles. The theme for this year's conference is: *Change. Challenge. Innovate*. KKOM staff is working with IDOT Planning staff on developing tours and break-out sessions on local multimodal transportation planning initiatives. Planning officials from throughout the state attend this conference, and this will be a way to present some of the progressive planning going on in our region on a state level. Contact KKOM staff with any questions.

Fox River Trail Signage Plan Update

The Kane/Kendall Council of Mayors, Kane County Division of Transportation, and the Forest Preserve District of Kane County have initiated the process of reviewing the Fox River Trail Signage Program. The Fox River Trail Signage Program was originally adopted in July 2003 and included wayfinding, regulatory, and cautionary signage recommendations along the Fox River Trail Corridor. The update will review the implementation of the original plan and evaluate whether the plan should be updated and expanded to include additional signage recommendations. Meetings are currently underway. For information on this project, please contact Patrick Knapp at knapppatrick@co.kane.il.us.

B. CMAP Report

Gordon Smith, Governmental Affairs at CMAP, provided the CMAP Update. Gordon announced that CMAP had hired new Executive Director, Joe Szabo, in July. Mr. Szabo has an extensive history in the region as a railway operator and mayor in the Village of Riverdale. Most recently, Mr. Szabo was working as the Federal Railroad Chief before he started at CMAP as a Senior Adviser.

IV. Surface Transportation Program (STP) Program

A. IDOT STP Report

Marilyn Solomon, IDOT Field Engineer, gave an update on project letting dates. Status sheets and handouts were made available with the agenda packet. Marilyn also reminded the committee that all future kick-off meetings are to be scheduled thru Planning Liaison Patrick Knapp.

B. STP Cost Increase

Daryl Devick, City of Aurora, requested an additional \$501,996 for Construction Engineering for East New York St. The project was originally slated to be completed in October 2014, but was changed to October 2015 due to a number of issues. A motion was made by Fran Klaas to approve the STP increase and the motion was seconded by Brian Schiber and passed unanimously.

C. List Move Requests

Jennifer Becker introduced the Mill St B List LAFO project that Yorkville wanted to move into the STP Program with a request of \$187,140. This project met all project readiness guidelines discussed at the previous Transportation Policy Committee Meetings. A kick-off meeting was not required for Mill Street due to IDOT District 3 not requiring kick-off meetings. A motion was made by Ed Szydlowski to approve the Mill St B List move and the motion was seconded by Daryl Devick and passed unanimously.

D. Approval of FFY15 – FF19 STP Program

KKCOM Council Director Jennifer Becker presented the FFY15 – FFY19 STP Program. The proposed program included the Mill Street B List project discussed. Jennifer Hughes made a motion to approve with the addition of the East New York St increase previously approved. The motion was seconded by Brian Schiber. The fiscally constrained FFY15 – FFY19 STP Program dated July 16, 2015 was approved unanimously.

V. Other Business

Patrick Knapp, KKCOM Planning Liaison, gave a presentation on the 24 reconstruction and 14 LAFO projects submitted for the 2015 STP call for projects.

VI. Next Meeting

October 16, 2015 at 1:00 p.m. The date may change due to the IDOT Fall Planning Conference being on the same day.

I. Adjournment

A motion to adjourn was by Mayor Dale Berman and seconded by Daryl Devick. The motion passed unanimously and the meeting was adjourned at 1:45 p.m.

MAYOR JEFFERY SCHIELKE
Council Chairman



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PRESIDENT ED RITTER
Council Vice-Chairman



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THOMAS B. RICKERT
Executive Director

Transportation Policy Committee

November 5th, 2015
Draft Meeting Minutes

Members in attendance:

Tony Speciale, Chairman
Brad Sanderson
Rich Babica
Dale Berman
Daryl Devick
Ed Szydlowski
Fran Klaas
Jennifer Hughes
John Nevenhoven
Karen Young
Lou Arrigoni
Rahat Bari
Joe Evers
Eric Babcock
Rick Olson
Richard Gallas
Julie Morrison
Todd Hoppenstedt

Director of Public Works
Village Engineer
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Mayor
Capital Improvement Manager
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County Engineer
Village Engineer
Director of Public Works
Assistant Director of Public Works
Senior Project Manager
City Engineer
City Engineer
Director of Public Works
Mayor
Director of Public Works
Project Manager
Public Works Director

Village of Sugar Grove
United City of Yorkville – EEI
City of Geneva
Village of North Aurora
City of Aurora
Village of Carpentersville
Kendall County Highway Department
Village of Oswego
Village of Elburn
City of St. Charles
Campton Hills – Trotter & Associates
City of Batavia
City of Elgin
Village of West Dundee
City of Sandwich
Village of South Elgin
EEI, Inc./Hampshire
Village of Montgomery

Others in attendance:

Akram Chaudry
Amy McSwane
Steve Bosco
Denis Hogan
Marnie Hooghkirk
Kama Dobbs
Greg Chismark
Jackie Forbes
Jennifer Becker
Marilyn Solomon
Tom Magolan
Mike Glock
Patrick Knapp
Scott Marquart
Ken Cortopassi
Steve Coffinbarger
Brian Fairwood
Dan Bruckelmeyer
PJ Fitzpatrick
Jim Bibby
Chris Rose
Frank Trippichio
Lou Arrigoni

Vice President
Treasurer
Administrator
Project Manager
Area Programming Engineer
Senior Program Analyst
Vice President
Planning Liaison
Council Director
Field Engineer
Programming Engineer
Superintendent of Public Works
Regional Planning Liaison
Project Manager
Senior Project Manager
Assistant Director
Principal
Vice President
Vice President
Principal

Senior Project Manager

HR Green
HLR Engineering
Village of North Aurora
Baxter and Woodman
IDOT
Chicago Metropolitan Agency of Planning
WBK Associates
Kane Kendall Council of Mayors
Kane Kendall Council of Mayors
Illinois Department of Transportation
IDOT District 3
Village of North Aurora
Kane Kendall Council of Mayors
HR Green
Wight & Company
KDOT
TranSystems Corporation
Bollinger, Lach & Associates, Inc.
WBK Engineering
Rempe-Sharpe and Associates
Pace
Christopher Burke Engineering
Trotter and Associates

I. Opening of Meeting

Chairman Tony Speciale called the meeting to order at 1:00 p.m. All members introduced themselves.

II. Approval of April 15, 2015 Meeting Minutes

A motion was made by to approve the July 16, 2015 meeting minutes. The motion was made by Todd Hoppenstedt seconded by Fran Klass and passed unanimously.

III. General Business

A. Director / Planning Liaison Update

Jackie Forbes, KKCOM Regional Planning Liaison, provided the Director/PL update.

RTA & Metra Public Hearing – Today

The agencies are holding a public hearing today, from 5:00-8:00 pm in the Kane County Government Center auditorium for their 2016 RTA and Metra Regional Transit Budget. Staff encourages council members to attend, if possible. For a full schedule of public hearings and how to submit comments electronically, see the RTA website.

HSIP Applications – Coming Soon

IDOT has advised planning staff that a call for applications is coming soon. HSIP projects consider effective, low-cost countermeasures that address safety issues. A local funding match of 10% is required. Planning staff will share details with Council members as soon as they are made available.

IDOT Circular Letter 2015-17

On October 19th, IDOT released Circular Letter 2015-17 regarding maintenance programs and the motor fuel tax (MFT) distributions. Because of the budget impasse, MFT allotments will not be distributed until the fiscal year 2016 budget is approved. Local public agencies are required to submit a maintenance resolution and/or an estimate of maintenance cost for the maintenance activities they have planned for the upcoming maintenance period but this will be a challenge without the appropriation amounts finalized. Therefore, IDOT has provided guidance for local agencies on how to submit a program that will received conditional approval. Copies of the letter are available at the check-in table.

IDOT BLRS Issues Procedure Memorandum PM2015-01

The Illinois Department of Transportation has updated Chapter 5, Section 3.01(b) of the BLRS manual describing the requirements for a Local Public Agency appropriation resolution covering the local share of the project cost. This resolution shall be included as an addendum to Forms BLR 05310 and BLR 05311 on State-let construction projects. The memo also addresses several changes made to forms BLR 05310 and BLR 05311. Please make sure you are always using the most up to date form by going to <http://www.idot.illinois.gov/home/resources/Forms-Folder/I> and opening the Local Roads Tab. A copy of the memorandum is available at the check-in table.

Local Technical Assistance Program – Awardees Announced

CMAQ has announced the recipients for its latest call for LTA projects. Congratulations to Hampshire for being selected to develop a planning priorities report, which will identify planning priorities for Hampshire and confirm local commitment to a future full-scale planning process.

Eight CMAQ/TAP Projects Funded in the Kane Kendall Council of Mayors Area

The following members of the Kane Kendall Council of Mayors are receiving CMAQ and/or TAP funding for various projects.

Sponsor	Project	Type	Project Cost	Funding Awarded
Aurora (CMAQ)	Edgelawn Dr Bikeway Project	Bicycle Facilities	\$428,051	\$322,440
	Montgomery Rd Multi-use Path	Bicycle Facilities	\$567,585	\$430,068
	Indian Trail Rd from IL25/Aurora Av to Pensbury Ln	Signal Interconnect	\$1,140,009	\$905,607
	Aurora Transportation Center (ATC) Enhancements	Access to Transit	\$14,585,612	\$8,625,982

FPD of Kane County (TAP)	Fox River Trail UPRR Underpass	Bicycle Facilities	\$2,218,620	\$1,774,896
Geneva (CMAQ)	IL 38/E State St from IL 25/Bennett St to Kirk Rd	Bicycle Facilities	\$717,393	\$452,550
	IL 38/E State St from IL 25/Bennett St to Kirk Rd	Intersection Improvement	\$5,560,262	\$4,083,068
Kane County DOT (CMAQ)	Longmeadow Parkway Bike Path Extensions	Bicycle Facilities	\$1,831,130	\$1,400,023

Pace Route Improvements – Aurora Area

Pace has rolled out a new service model for the Aurora area, adding Route 540 and the Southeast Aurora Call-n-Ride. These changes will provide service to high-demand destinations like the Walmart Supercenter and Woodman’s grocery store. Five routes had adjustments to timing and routing and three routes were eliminated. A second phase is with improvements in the Route 59 area is expected to roll out in early 2016. All changes are posted on the Pace website: http://www.pacebus.com/sub/initiatives/fox_valley/fv_default.asp

New Online Guide to Meeting ADA Standards for Accessible Routes

The United States Access Board has added a chapter on Accessible Routes to their online Guide to the ADA Standards and Guide to ABA Standards. The new material explains and illustrates current ADA Standards requirements issued by the U.S. Department of Justice and the U.S. Department of Transportation related to: accessible routes, entrances, doors, gates, ramps, curb ramps, elevators and platform lifts, and accessible means of egress. See the online guides for more information: [Guide to the ADA Standards](#) and [Guide to ABA Standards](#).

B. CMAP Report

Kama Dobbs from CMAP shared with the committee FY15 updates on the STP and CMAQ programs. For STP, the region obligated just under \$160 million which is slightly over half the total mark. She noted using advance funding to help spend down the unobligated balance. The balance is large and the next Council of Mayors Executive Committee meeting will have a discussion on how to keep projects moving and active program management to achieve project completion. Kane Kendall Council of Mayors received \$20 million for its mark. The CMAQ obligation is \$162 million and the region has spent 86% of it. The draft of the updated municipal directory is available for review. Send changes to staff. Kama announced an administrative solution to the budget impasse which will allow CMAP and all MPOs in Illinois to stay open. Funding will go directly from the federal government to the MPOs until a budget is passed.

IV. Surface Transportation Program (STP) Program

A. IDOT STP Report

Marilyn Solomon, IDOT Field Engineer, gave an update on project letting dates. Status sheets and handouts were made available with the agenda packet. Marilyn also reminded the committee that all future kick-off meetings are to be scheduled through Planning Liaisons.

B. FFY2015 STP End of Year Status Update

Jennifer Becker explained this is a review of projects from FFY2015, noted an increase in projects in July.

C. FFY16-FFY20 STP Program Call for Projects Consideration/Approval

Jennifer Becker reviewed the STP Project Ranking and Regional Prioritization Goals memo with council members. She explained how performance measures and performance-based funding is emphasized by CMAP’s Go to 2040 plan and the MAP-21 federal transportation bill. A total of 24 project applications were received with a request for \$241 million in funding. Staff utilized Council methodology to rank projects and determine how to spend the \$20 million allocated to KKCOM. Staff proposed a program that is overfunded and will ensure projects are ready to go each year. This will help spend down the large balance. Patrick Knapp gave an overview of each project via a GIS website.

D. Approval of FFY16 – FFY20 STP Program of Projects

A motion to approve the FFY16-FFY20 STP Program of Projects was made by Dale Berman and seconded by Jennifer Hughes. There was no discussion and the motion was approved by the Transportation Policy Committee by voice vote.

V. Other Business

A. Functional reclassification Update

Patrick Knapp, KKCOM Planning Liaison reviewed the FAU memo Jennifer Becker discussed the LAFO “B List” projects and indicated that being over programmed would mean less money left for the “B List” projects. Staff will review and keep STP updates current so the planning liaisons know the status of projects and can determine which are ready to go.

B. Project Updates

Steve Coffinbarger shared updates on the Longmeadow Parkway project and Huntley at Galligan project.

VI. 2016 Meeting Dates

Jennifer Becker shared the 2016 proposed meeting schedule for 2016. Dates are as follows:

January 8 STP Project Sponsor Updates
January 21 Transportation Policy Committee
April 8 STP Project Sponsor Updates
April 21 Transportation Policy Committee
April/May Full Council Meeting
July 8 STP Project Sponsor Updates
July 21 Transportation Policy Committee
October 7 STP Project Sponsor Updates
October 20 Transportation Policy Committee
October/November Full Council Meeting

I. Adjournment

A motion to adjourn was made by Joe Evers and seconded by Dale Berman. The motion passed unanimously and the meeting was adjourned at 1:38 p.m.