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Village of Algonquin
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Village of East Dundee
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Village of Hampshire
Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
Village of Millbrook
Village of Millington
Village of Montgomery
Village of Newark
Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Steepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



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Executive Director

Jacqueline L. Forbes
Council Director

Ryan D. Peterson
Planning Liaison

Troy M. Simpson
Planning Liaison

Kane Kendall Council of Mayors Bicycle and Pedestrian Committee February 21st, 2019 12:30 p.m. Forest Preserve District of Kane County Meeting Minutes

Attendance

Ed Barsotti
Tom Armstrong
Geoff Payton
John Nevenhoven
Jackie Forbes
Jennifer Becker
Roopa Anjanappa
Joanne Spitz
Monica Meyers
Eric Lacher
Josh Wyant
Kim Hansen
Ken Anderson
Amy Moore
Troy Simpson
Ryan Peterson

Chief Programs Officer
Commissioner
Streets Supervisor
Village Administrator
Council Director
Business Development Analyst
Engineer
Commissioner
Executive Director
Director
Superintendent
Superintendent
Director of Planning and Operations
Commissioner
Regional Planning Liaison
Regional Planning Liaison

Ride Illinois
Elgin Sustainability Commission
Village of Sugar Grove
Village of Elburn
KKCOM
City of Geneva
City of Aurora
Batavia Bicycle Commission
Kane County Forest Preserve
Batavia Park District
Batavia Park District
Batavia Park District
Kane County Forest Preserve
Batavia Bicycle Commission
KKCOM
KKCOM

I. Opening of Meeting

- a. Bike Ped Committee Chair Monica Meyers called the meeting to order at 2:08 p.m.

II. Approval of December 4, 2018 Minutes

- a. A motion was made by Monica Meyers to approve the minutes from the December 4th, 2018 KKCOM Bike Ped Committee Meeting. The motion was seconded by Ed Barsotti and passed unanimously.

III. General Business

- a. Troy Simpson gave the PL update.

Upcoming Meetings

A special KKCOM Full Council Meeting will be taking place on **March 1st** at 9:30 a.m. in the Batavia City Hall Chambers. Following the special Full Council meeting, the next KKCOM Full Council Meeting will be held later in the Spring.

The next KKCOM Transportation Policy Committee will be taking place on **Thursday, April 18th** in the Kane County Government Center Auditorium at 1:00 p.m., with lunch served at 12:30 p.m.

Funding Opportunities

The Shared Fund/CMAQ/TAP call for projects opened on **January 15, 2019**. All projects must have Phase 1 Engineering completed by **June 1, 2019** to be eligible for funds. Council projects will have a call in **January 2020**. Project Applications will be due by **March 1, 2019** to PLs. For more information, visit:

<https://www.cmap.illinois.gov/mobility/strategic-investment/regional-transportation-programs/call-for-projects>.

The Illinois Department of Natural Resources is accepting grant applications for the Recreational Trails, Off-Highway Vehicles, and Illinois Bike Path Grant Programs between **January 14, 2019** and **March 14, 2019**. Details on funding levels, stipulations, and application documents for each program can be found at:

<https://www.dnr.illinois.gov/aeg/pages/illinoistrailsgrantprograms.aspx>.

Ed Barsotti gave an update on the IDNR bike path grant program. Monica Meyers responded with concern about the project cost limit, to which Ed Barsotti responded that he has been advocating for an increase of this amount. The available amount will be around 12.1 million.

The Illinois APA has relaunched and is currently accepting applications for Pro Bono Planning Service. Eligible applicants include Municipalities, Neighborhood Associations, Non-Profits, or Community Organizations that are seeking help with a planning project. Details can be found at: <https://www.ilapa.org/single-post/2019/02/12/APA-IL-Pro-Bono-Program-Spring-2019-Call-for-Projects>

KKCOM Staff Activities

FHWA/IDOT/CMAQ Funding Seminar (Tentative)

The FHWA is coordinating with IDOT and CMAP to host a funding seminar to cover available federal programs as well as their eligible work types and provisions under the FAST Act. The seminar is tentatively scheduled to occur in late April or early May.

Shared Use Mobility Summit

Council Staff will be attending the Shared Use Mobility Summit in Chicago from March 5th to March 7th. Subjects will include the impact of Shared Mobility on the transportation landscape, Pilot-to-Program coordination, Public-Private Partnerships, Newly Emerging Modes, Electric and Autonomous Vehicles, and the impacts of Shared Mobility on urban form.

CMAP News

CMAP has published recordings from webinars for the STP-Shared Fund, CMAQ, and TAP-L call for projects. Information can be found at <http://www.cmap.illinois.gov/mobility/strategic-investment/regional-transportation-programs/call-for-projects>. Included in the link is the official schedule for the call for projects, as well as application resources.

At the CMAP Board Meeting on January 9th, Montgomery Mayor Brolley was appointed to the CMAP MPO Policy Committee.

The *My Daily Travel Survey* is still open, with an incentive of \$50 per household to participate. The survey is being conducted from August 2018 to May 2019. Those interested can sign up at <https://mydailytravel.com/signup/cmap>. There is an additional per-pupil incentive for school districts that sign up.

New PPI

IDOT has revised the PPI form as of January 25th, which is posted on the KKCOM website. Changes relate to accommodation for the Transportation Asset Management Program. Updated Local Roads PCL definitions, WFMT Improvements definitions and codes are available on the KKCOM site, in addition to the updated PPI form. Please note that the form is an update that followed an update on January 8th, as we have had PPIs returned for this reason.

IV. Ryan Peterson gave the Coordinator Updates

Complete Streets Policy Creation

KKCOM staff is currently working on updating their STP Project Selection Methodology to conform to the new standards put forth by the Chicago Metropolitan Agency for Planning (CMAP). The main focus of the update is the inclusion of the recent priorities of CMAP's ON TO 2050 Plan that must comprise 25% of the evaluation criteria for scoring.

One of the five options that KKCOM can include within the scoring criteria is to offer more points to projects whose municipalities have adopted Complete Streets policies. If chosen to be included within the criteria, projects within municipalities that have Complete Streets policies could score 10-25% higher than those who do not have adopted policies.

KKCOM staff will announce the final scoring criteria at the KKCOM Transportation Policy Committee meeting in April. Municipalities will have until the conclusion of the STP Call for Projects in March 2020 to create a policy if they would like to receive additional points for their project.

Creation of Street Addresses for Recreational Facilities

One problem that has been brought to the attention by an advocate for accessibility for disabled citizens is the lack of addresses for public parks and recreational facilities. Many forest preserves, local parks, and/or outdoor activity areas do not have street addresses, which makes it very difficult for individuals to direct ridesharing vehicles or paratransit vehicles to the correct location

when they would like to access them.

By creating addresses for these locations, it can greatly increase the access potential for all residents and visitors, regardless of accessibility issues. It will also make it easier for mapping these recreational facilities in the future.

KKCOM Bike Week

Bike to Work Week is a yearly international event that originated in Europe. It is typically a seven-day event that advocates bicycling for transportation. The event has been steadily gaining popularity in North American cities over the past decade. The event takes place during the second week of May or June and is typically an entire week of citywide cycling supplemented with events. The central aim of the event is to give citizens of a city the opportunity to help the environment and exercise in a fun and social way.

This year's Bike to Work Week will be May 13-17. The week will culminate in National Bike to Work Day on May 17th. Last year, many companies, governmental departments, and individual residents took part in the Bike Week festivities.

In 2019, KKCOM staff will be organizing the first annual KKCOM Bike Week, which will coincide with the national Bike to Work Week. KKCOM Bike Week will be a series of bicycle planning and programming initiatives throughout Kane and Kendall County to help communities reimagine their streets and roadways and help to provide bike and pedestrian programming during the week. Communities within the KKCOM region will be encouraged to create temporary bike infrastructure during the entirety or portions of the week to show residents different configurations of their existing roads.

These bike infrastructure treatments might include implementing a protected bike lane by installing planters or traffic cones; creating a pedestrian-only street to create a space to host activities during the week; or adding bike shelters at transit and commercial hubs. Other ideas can be simpler in nature, like posting bike lane signs, increased wayfinding signage to nearby amenities, adding lighting to darker portions of paths and sidewalks and/or incorporating more signage encouraging cars to slow down in heavily trafficked areas.

The temporary infrastructure does not necessarily only have to be transportation-related, either. The treatments could include creating pop-up parks or playgrounds, removing automobile parking along a sidewalk lined with restaurants in exchange for outdoor seating, creating seating or outdoor patio spaces in underutilized alley spaces, and/or repurposing underused green spaces into urban gardens/orchards.

Staff have been working with several communities to brainstorm and organize their participation in Bike Week. Some communities will be employing temporary bicycle infrastructure like temporary bike lanes, painting temporary bike sharrows, and painting crosswalks in areas that did not already have them. Other ideas that communities have put forward are hosting historical bike tours, replacing underused automobile parking for café seating and bike parking, hosting bicycle safety events, and utilizing local artists to paint murals on the street. If your community is interested in participating, please contact Ryan Peterson at (630) 444-3143 or PetersonRyan@co.kane.il.us.

KKCOM Seminar Series

KKCOM staff will be hosting a seminar series throughout 2019, with various topics of seminars including bike sharing, bikeway design, and bike safety measures. Other topics might include public works training, GIS training, and plan commissioner trainings. The seminars will be aimed

towards municipal staff and elected officials but bike advocates and bike committee members are welcome to join.

KKCOM hosted their first seminar on January 25, 2019 at the Elgin Centre. The seminar focused on two topics: bike share and Complete Streets policy. Staff from KKCOM and the McHenry County Council of Mayors presented on the two topics. The presentations were followed by a panelist discussion by bike advocacy experts from Active Transportation Alliance, Chicago Metropolitan Agency for Planning, and Kankakee County Visitors Bureau. There were 86 registered attendees for the event.

The first meeting for RAMP was hosted immediately after the seminars. There were representatives from various non-profits, municipalities, and advocacy groups from around the region that attended the meeting. CMAP provided an overview on the goals and mission of RAMP and also encouraged attendees to discuss how they envision the program being conducted. The next meeting will be in the coming months.

The next seminar will be hosted on Monday, March 18th from 10:00 am until 12:00 pm at the Kane County Government Center in Geneva. The seminar will be focusing on the topic of Bikeway Design. Ed Barsotti, the Chief Program Officer of Ride Illinois will be the keynote speaker.

Ed's presentation, "Bikeway Design Strategies: Off- and On-Road in Suburban and Rural Areas" will guide attendees through the toolbox of available and new bikeway types to help identify which are most appropriate in particular contexts, from suburban downtowns to rural areas. Intersection safety issues, uncontrolled trail crossings, and bike parking will also be discussed. Several examples will illustrate how road projects can be opportunities to improve bicycling conditions, through small-scale or larger design changes.

Ed has been with Ride Illinois (previously League of Illinois Bicyclists), since 2001. His work with the statewide advocacy organization has focused on improving bicycling conditions through infrastructure, education of cyclists and motorists, favorable legislation and policies, and more. As one part of this role, Ed has served as bike planning consultant for 20 Illinois towns and advisor for dozens of others.

The presentation will be followed by a short discussion of tactical urbanism and brainstorming for the 2019 Bike Week. The seminar is free but all attendees must [register online](#).

Ed Barsotti gave an update on his speech for the next KKCOM bikeway design seminar. The presentation will relate to appropriate infrastructure provisions in suburban and rural contexts as well as potential compatibility with existing roadwork programs.

V. Local Agency Updates

Forest Preserve District:

- Construction bids for the Fabyan Forest Preserve Causeway removal and shoreline stabilization project closed on January 10th.
- The Raymond St Tunnel project between Elgin and South Elgin is ready for a June 2019 letting. Agreements with the Union Pacific Railroad have been prepared and pre-finals have been submitted to IDOT.
- The Great Western Trail extension project to Randall Rd is currently still in Phase II Engineering. The Forest Preserve District clarified that funding for the project was from the Illinois Department of Natural Resources, not directly from the Forest Preserve.
- The Fox River Trail gap project in South Elgin is currently in Right of Way, and is resolving environmental issues with property owners.
- The Forest Preserve is in the budget process now looking at other projects, internal or regional

trails.

-At the next Bike Ped Committee meeting, the Forest Preserve will have a list of projects to be included in the budget for 2019.

-Received a grant from the state to include an internal interpretive trail at (near the Pioneer Sholes School) which is part of a Preservation Partners collaboration.

Batavia:

-Restoration work will be performed on the Fox River Trail on the East Side of the Fox River over the summer from Funway all the way up to Knights of Columbus. As part of that trail restoration process the City would like to address some approach issues and signage.

Sugar Grove:

-The Village is beginning to consider municipal funding for preventative maintenance for their existing trails while undergoing their budget process.

-The Village is attempting to get funding for a bridge over Blackberry Creek to connect to the Virgil Gilman Trail. The project is currently under Phase 1 review.

Elburn:

-Project funded that will make a connection from the Blackberry Creek subdivision to Elburn station. The project should have substantial completion this year and should fully open a year from now.

-Received a grant from the State of Illinois that will add some additional trails and other amenities. The funds may go to help tie in the bike trail along Anderson Rd toward the Metra station.

Elgin:

-Ryan Peterson is following through with Elgin on a CMAQ grant given almost 10 years ago for bike racks.

-Last year the City Council budgeted a fix on the Fox River Trail near the water treatment facility.

Ed Barsotti- (Ride Illinois):

-Ride Illinois is providing a traffic safety grant for driver's education programs. Ride Illinois is currently offering high schools 2 dollars per student that uses the bike safety quiz online in their driver's education course.

-Ride Illinois debuted a truck driving module, inspired by fatalities in Chicago. They are currently reaching out to trucking firms on the topic.

-Ride Illinois is working with IDOT to update Chapter 24 of the Local Roads and Streets Manual for bicycle facilities. Ed Barsotti is serving on the Committee at IDOT in order to advise IDOT on how they can prevent the DOT from becoming an obstacle to bicycle and pedestrian planning. Updates to the manual will include those specific to preferable infrastructural upgrades and their suitability in specific transportation contexts.

-Ed Barsotti noted that he is a participant on the Aurora Bike, Pedestrian and Transit advisory board. He noted that they are currently taking a look at the potential for including a bike friendly signalized crossing on Lake St in Aurora, due to the fact that the route presents a barrier to the west side of Aurora.

Aurora:

-The City of Aurora is submitting a CMAQ application for the Hill/Montgomery intersection as a part of a KDOT project that is improving/widening Montgomery Rd. The application will be for the purpose of seeking funding for ADA improvements to prepare for future bike/ped improvements. It was noted that there is an existing path on the north side of Montgomery at that location, and the ADA accessible ramps would be supportive of the eventual extension of the side path through the intersection.

Batavia Bike Commission:

-The Batavia Bike Commission is working with the City on doing temporary lanes and sharrows for KKCOM Bike Week.

-Bikes for Batavia is still "going strong".

-The Commission is working with the City of Batavia regarding a multitude of complaints regarding cyclist/driver conflict due to right-of-way and stops. They have met with the Police Department and the City to talk about enhanced signage for cyclists as well as an educational video on the local TV station. Educational videos could potentially become part of a recurring spring program.

-The Commission is putting together recommendations for education programming with regard to the Dutch Reach law now in effect from the State. Recommendations are being made for every grade level and may be prepared for a roll-out in the 2019/2020 school year.

Ryan gave the KKCOM Bike App update- KDOT hopes to put out an updated bike map in 2020.

Members were invited to provide updates on the bicycle maps provided by staff.

Motion to adjourn for work session- first by Jackie Forbes second by Tom Armstrong.

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KANE KENDALL COUNCIL OF MAYORS



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Troy M. Simpson
Planning Liaison

Kane Kendall Council of Mayors

Bicycle and Pedestrian Committee

May 9th, 2019 2:00 p.m.

Forest Preserve District of Kane County Headquarters

Meeting Minutes

Attendance

Monica Meyers - Chair
Rob Reilly
Bob Greene
Jackie Forbes
Jeff Palmquist
Jerad Chipman
Joanne Spitz
Natalie Zine
John Nevenhoven
Ryan Peterson
Troy Simpson
Chris Gottlieb
Amanda Rafter
Cate Tracy
Pat Kelsey

Executive Director
Parks Commissioner
City Traffic Engineer
Council Director
Sr. Dir. Of Planning, Research, and Grants
Senior Planner
Commissioner
Planner
Village Administrator
Bicycle and Pedestrian Coordinator
Regional Planning Liaison
Engineer II
Management Analyst
Business Development Analyst
Market Manager

Kane County Forest Preserve
Elburn Parks Commission
City of Aurora
KKCOM/KDOT
Fox Valley Park District
Village of Montgomery
Batavia Bicycle Commission
Village of Oswego
Village of Elburn
KKCOM/KDOT
KKCOM/KDOT
City of St Charles
Village of East Dundee
City of Geneva
Zagster

I. Opening of Meeting

- a. Bike Ped Committee Chair Monica Meyers called the meeting to order at 2:07 p.m.

- b. Approval of February 21st, 2019 Minutes
A motion was made by Monica Meyers to approve the minutes from the February 21st KKCOM Bike Ped Committee Meeting. The motion was seconded by Bob Greene and passed unanimously.

II. General Business

- a. Planning Liaison Update

Troy Simpson gave the PL Update

Upcoming Meetings

The next KKCOM Transportation Policy Committee Meeting will be taking place on **Thursday, July 18th** in the Kane County Auditorium at 1:00 p.m., with lunch served at 12:30 p.m.

2019 Transport Chicago Conference

The 2019 Transport Chicago Conference will be held on Friday, June 14th, 2019 at the Holiday Inn Chicago Mart Plaza. The Conference highlights local transportation issues and research, while also featuring national and international trends. Information about the conference is available at <http://www.transportchicago.org/>.

KKCOM Staff Activities

Shared Use Mobility Summit

Council staff attended the Shared-Use Mobility Summit in Chicago from March 5th to March 7th. Panels attended included "Benchmarking the European Shared Mobility Experience" from the Federal Highway Administration, The Future of Scooter Sharing, Microtransit: Pilot to Program, Bikesharing Pedals Forward, A Dialogue with the FTA Office of Innovation (on tracking growing diversity in modes), Inclusive Shared Mobility and People with Disabilities: Strategic and Regulatory Approaches, Building Multi-Modal Mobility in Low Density Areas, Understanding and Coordinating Mobility Options for the Transportation Disadvantaged, Electrification and Equity in Ride-Hailing, Risk and Uncertainty for Users and Operators, and New Horizons in Outside the Box Mobility.

IDOT Agreement Process Checklists

IDOT has added BLRS Agreement process checklists onto the IDOT website under D1 forms. They include the Engineering Agreement Process Checklist, the LPA Agreement State Let Process Checklist, as well as the LPA Agreement Local Let Process Checklist.

Healthy Communities Illinois

The American Planning Association – Illinois Chapter and the Illinois Public Health Institute are excited to announce the launch of HealthyCommunitiesIllinois.org, a new website to facilitate learning, idea-sharing and connections among urban planners, engineers, and public health professionals. The goal of this "one-stop-shop" – the first website of this kind in Illinois – is to create an infrastructure where conversations and information exchanges can happen among urban planners and public health professionals with the goal of creating stronger, healthier communities in Illinois.

Other CMAP News

Future Leaders in Planning

The application period for the Summer 2019 Future Leaders in Planning Program is now open until May 20. Future Leaders in Planning (FLIP) is the Chicago Metropolitan Agency for Planning's leadership development program for high school students in Northeastern Illinois.

FLIP is a FREE program where teens learn about the issues that shape our region and think of solutions with other students from Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will Counties. Participants meet and interact with selected regional leaders who make key planning decisions in our communities. Participation from Kane and Kendall Counties has traditionally been low.

III. **Announcements/Updates**

a. **Bike Ped Coordinator Updates**

Ryan Peterson gave the Bike Ped Coordinator Updates

Kane County Bike Share System Development

Kane County DOT has started to explore the development of a countywide bike share system to increase connectivity for its residents, while providing a safe, fun, and inexpensive form of sustainable transportation.

With the development of a bike share system in nearby McHenry County and Kankakee County, Kane County is very motivated to create their own system to add to the ever-growing transportation options for the region's residents and visitors. One of the goals that Kane County has set forth for their system is the opportunity to provide connectivity between the already-existing systems and for future nearby systems.

Following the Bike and Pedestrian meeting, staff will organize a series of conference calls to give more details about the development of the system and answer questions that interested municipalities and agencies might have about the project. Interested parties from outside of the Kane County region are encouraged to take part in the conference calls but the system development is currently geographically restricted to only Kane County. The County hopes that the system will be launched by Fall 2020.

KKCOM Bike Week Updates

Bike to Work Week is a yearly international event that originated in Europe. It is typically a seven-day event that advocated bicycling for transportation. The event has been steadily gaining popularity in North American cities over the past decade. The event takes place during the second week of May or June and is typically an entire week of citywide cycling supplemented with events. The central aim of the event is to give citizens of a city the opportunity to help the environment and exercise in a fun and social way.

This year's Bike to Work Week will be May 13-17. The week will culminated in National Bike to Work Day on May 17th. Last year, many companies, governmental departments, and individual residents took part in the Bike Week festivities.

In 2019, KKCOM staff will be organizing the first annual KKCOM Bike Week, which will coincide with the national Bike to Work Week. KKCOM Bike Week will be a series of bicycle planning and programming initiatives throughout Kane and Kendall County to help communities reimagine their streets and roadways and help provide bike and pedestrian programming during the week. Communities within the KKCOM region will be encouraged to create temporary bike infrastructure during the entirety or portions of the week to show residents different configurations of their existing roads.

These bike infrastructure treatments might include implementing a protected bike lane by installing planters or traffic cones; creating a pedestrian-only street to create a space to host activities during the week; or adding bike shelters at transit and commercial hubs. Other ideas can be simpler in nature, like posting bike lane signs, increased wayfinding signage to nearby amenities, adding lighting to darker portions of paths and sidewalks and/or incorporating more signage encouraging cars to slow down in heavily trafficked areas.

The temporary infrastructure does not necessarily only have to be transportation-related, either. The treatments could include creating pop-up parks or playgrounds, removing automobile parking along a sidewalk lined with restaurants in exchange for outdoor seating, creating seating or outdoor patio spaces in underutilized alley spaces, and/or repurposing

underused green spaces into urban gardens/orchards.

Staff have been working with several communities to brainstorm and organize their participation in Bike Week. Some communities will be employing temporary bicycle infrastructure like temporary bike lanes, painting temporary bike sharrows, and painting crosswalks in areas that did not already have them. Other ideas that communities have put forward are hosting historical bike tours, replacing underused automobile parking for café seating and bike parking, hosting bicycle safety events, and utilizing local artists to paint murals on the street.

Below is a list of all the participating communities and organizations:

- **City of Batavia:** The City of Batavia will be implementing permanent sharrow markings along some of their busiest roads during Bike Week. In addition, the Batavia Bicycle Commission will create safety videos to educate automobile drivers and bicyclists on how to safely share the road.
- **City of Aurora:** The City of Aurora will be implementing several temporary infrastructure elements during Bike Week. The City will be creating a two-way temporary bike lane on the east side of River Street from North Avenue to Spruce Street to act as a bypass during the construction near the Fox River Trail. In addition, they will be removing parking near Aurora's Restaurant Row (W. New York Street) and converting it to an outdoor community space. Be sure to stop by Restaurant Row on Saturday to take part in a community chalk drawing event! All cyclists who stop by Endiro Coffee will receive a discount on their order. All Spoked Up will be providing free bicycle safety checks and discounts on accessories during Bike Week.
- **City of Elgin/Elgin Bike Hub:** The Elgin Bike Hub will be hosting a number of events before and during Bike Week! The festivities start on May 8th with Bike to School Day. They're also putting together a number of other exciting events, including Cyclofemme, Ride of Silence/Blessing of the Bicycles, Bike to Work Day, Full Moon Ride, and Bike Elgin Ride. Check out the Elgin Bike Hub website for more information!
- **Project Mobility and the Bike Rack:** Project Mobility and the Bike Rack are partnering to host an Adaptive Cycling Night on Wednesday, May 15th from 4:00-7:00p.m. at the Prairie Green Community Gardens in Geneva (Corner of Peck Road and Bricher Road). Project Mobility will provide specialized bikes suited for a wide range of disabilities. Hal Honeyman, of Project Mobility, will be at the event to help interested riders get fitted for a bike and test out the bikes in the parking lot and nearby trails. In addition, the Bike Rack will also be providing electric assist bikes, electric assist attachments, and new bike models to test at the event! The event is completely free and no registration is required.
- **Geneva History Museum:** The Geneva History Museum will be offering historical bike tours throughout Bike Week. Tour-goers will experience the scenic Fox River, Fabyan Forest Preserve, and historic downtown on their seven mile tour. The tour is \$25 per person, which includes a bike rental from Mille Race Cyclery, or \$15 if you bring your own bike. The tour includes a goodie bag full of Geneva shopping and dining offers. Sign up for the tour at their website.
- **Elgin History Museum:** The Elgin History Museum has prepared a self-guided biking tour that residents and visitors can experience at their own pace while they take in some of Elgin's most historical sites!
- **Kane Kendall Council of Mayors:** The staff from the Kane Kendall Council of Mayors will be putting together a month-long challenge in May to track how many miles that the staff and residents of Kane and Kendall County bike. The challenges will be conducted using the Endomondo app, which is a social fitness app used to track cycling mileage using GPS data. Bike commutes and workouts can also be entered manually into the app or website. All are welcome to join the competition, it's completely free to join. To sign up for the challenge, download the Endomondo app and search for the challenge.

If your community is interested in participating, please contact Ryan Peterson at (630) 444-3143 or PetersonRyan@co.kane.il.us.

Funding Announcements and Awards

The Illinois Department of Transportation is requesting candidate projects for the Highway

Safety Improvement Program (HSIP) that will be initiated in FY2021. Applications for this funding program will be received through Friday, June 14th, 2019, and announcement of the selected projects for funding will be made by August 30th, 2019. HSIP has a goal of achieving a significant reduction in traffic fatalities and serious injuries on all public roads. Fatal and serious injury crashes associated with roadway departure, intersections, and pedestrians are high priority emphases areas based on the current Illinois Strategic Highway Safety Plan.

The 2020 Illinois Transportation Enhancement Program (ITEP) Call for Projects has been announced. Applications will be accepted beginning on October 2nd, 2019 until December 6th, 2019. Projects sought include those that expand travel options and enhance the transportation experience by improving the cultural, historic, aesthetic, and environmental aspects of our transportation infrastructure. Awards will be announced in May 2020 with a Sunset Clause to have all funds federally authorized by September 30, 2023. The 2020 ITEP cycle will no longer fund street lighting and a PDR submittal is required to apply. More information can be found in IDOT's circular letter.

The RTA section 5310: Enhanced Mobility of Seniors and Individuals with Disabilities Program is accepting applications for projects that improve mobility for seniors and individuals with disabilities. Applications are due by Thursday, May 2nd at noon. For more information, visit the program's website.

IDOT provided a notice of funding opportunity on March 25, 2019 for the FY 2020 and FY 2021 Local Rail-Highway Grade Crossing safety program. Safety Improvements under consideration include Crossing closures, Railroad Warning devices for roadway or pedestrian crossings, Railroad circuitry, Railroad Crossing surface renewal, Roadway Approaches, Signal Interconnects, and Grade Separations. Applications are due online to IDOT by May 17th, 2019. Information can be found in the IDOT circular letter.

In the most recent Rec Trails funding cycle, both the Forest Preserve District of Kendall County and the Forest Preserve District of Kane County were granted funding to improve and increase their extensive trail systems. Kendall County will be creating a new 1.05 mile trail at their Fox Bluffs Forest Preserve and Kane County will be creating a new 1.75 mile trail at their Leroy Oakes Forest Preserve.

Save the Date

The next meeting will be held on Thursday, September 19th at 2:00p.m.

IV. Shared Mobility Presentations and Demonstrations

- a. Hal Honeyman from the Bike Rack in St Charles presented a series of E-bikes and adaptive bikes and presented on Project Mobility, a charity dedicated to raising funds for the purchase of adaptive bikes for those with disabilities in need. Hal mentioned Project Mobility's seventh annual Everybody Rides event, occurring on Sunday, Sept. 15th, 2019 at James O'Brien Park in St. Charles.
- b. Pat Kelsey gave a presentation on Zagster as well as an overview of the existing service in the City of Aurora.

V. Implementation Updates

- a. Director Updates

Monica Meyers gave updates on behalf of the Kane County Forest Preserve.

Fabyan Causeway Removal: Monica noted that the Fabyan Causeway removal would be the flagship project of the summer, and that the Forest Preserve has bid it and completed approvals that have gone out to the contractor. Completed is slated for the end of the calendar year for opening in the Spring.

Raymond Street Tunnel: Monica noted that IDOT approval for Phase 1 was granted

Great Western Trail Extension: The grant received by the Forest Preserve District of Kane County in the TAP program is to extend the trail from its eastern terminus on the west side of the Fox River to Randall Rd. The City of St Charles has received an IDNR grant for the purpose

of extending the trail from Randall into the City.

b. Local Agency Updates

City of Aurora: Bob Greene gave updates for the City of Aurora. Construction has begun on the Montgomery Rd Multi-Use Path. The name of the contractor is Deconstruction. Utilities are cleared. The trail will go from the Waubonsie Creek Trail north of Ogden, and Southeast all the way to Middlebury Drive.

Fox Valley Park District: Jeff Palmquist gave updates for the Fox Valley Park District. The FVPD is currently working on an ITEP funded improvement project to the Prairie Path. Work includes paving the 8ft wide trail to 10ft wide all the way to the DuPage County Line. Construction will not occur until the second half of 2020. Wetland delineation, survey work, and administrative milestones are currently on track.

Village of Montgomery: Jerad Chipman gave updates for the Village of Montgomery. Jerad mentioned that the road program for the Village of Montgomery funnels funds into bicycle and pedestrian improvements. He mentioned that the Village is currently receiving authority from utilities to connect the west side of Montgomery into the Fox Valley Park District Trail System.

Elburn Park District: Rob Reilley gave updates for the Elburn Park District. He mentioned that the Village of Elburn has instituted a bike rack program, where businesses that purchase bicycle racks can receive free installation.

Batavia Bike Commission: Joanne Spitz gave updates for the Batavia Bicycle Commission. The Batavia Bike Commission is applying for Fit for Kids grants, one being for a walking school bus. Joanne noted that the City of Batavia has been an excellent partner in implementation, evidenced by installation of permanent sharrows along N Island/Shumway Ave and response to future recommendations. Joanne mentioned that the Batavia Bike Commission continues the free bike program, but may require assistance in getting bikes further out moving forward.

VI. Announcements

VII. Next Meeting

The next KKCOM Bike Ped Committee Meeting will be held on Thursday, September 19th at 2:00p.m.

VIII. Adjournment

Monica Meyers made a motion to adjourn at 3:14 p.m. The motion was seconded by John Nevenhoven.

Chairman

Jeffery Schielke
Mayor
City of Batavia

Vice Chairman

John Skillman
President
Village of Carpentersville

CMAP Committee

Representatives

Chris Lauzen
Kane County Chairman
MPO Policy Committee

Scott Gryder
Kendall County Chairman
MPO Policy Committee

Jeffery Schielke
Council of Mayors Executive
Committee Chair
MPO Policy Committee

Matthew Brolley
CMAP Board

Municipal Members

Village of Algonquin
City of Aurora
Village of Big Rock
Village of Burlington
Village of Campton Hills
Village of East Dundee
Village of Elburn
City of Elgin
City of Geneva
Village of Gilberts
Village of Hampshire
Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
Village of Millbrook
Village of Millington
Village of Montgomery
Village of Newark
Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Steepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Thomas B. Rickett
Executive Director

Jacqueline L. Forbes
Council Director

Ryan D. Peterson
Planning Liaison

Troy M. Simpson
Planning Liaison

Kane Kendall Council of Mayors

Bicycle and Pedestrian Committee

September 19th, 2019 2:00 p.m.

Forest Preserve District of Kane County Headquarters

Meeting Minutes

Attendance

Monica Meyers - Chair
Chris Adesso
Jackie Forbes
John Nevenhoven
Ken Jay
Troy Simpson
Ryan Peterson
Jerry Culp
Ed Barsotti
Roopa Anjanappa
Bob Greene
Colleen Jaltuch
Natalie Zine
Susan Quasney
Amanda Rafter
Parker Thompson
Jerad Chipman
Brian Dewey
Bruce Heidlauf
Ryan Sikes
Abby St. George
Andrea Podraza

Executive Director
Assistant Public Works Director
Council Director
Village Administrator
Public Works Manager – Eng.
Planning Liaison
Planning Liaison
Superintendent of Parks
Chief Program Officer
Transportation Engineer
City Traffic Engineer
Project Manager
Planner
Project Engineer
Management Analyst
Board Chair
Senior Planner
CEO
Owner
Project Engineer
(General Public)
Assistant City Engineer

Kane County Forest Preserve
City of St. Charles
KKCOM
Village of Elburn
City of St. Charles
KKCOM
KKCOM
Geneva Park District
Ride Illinois
City of Aurora
City of Aurora
EEI
Village of Oswego
Village of Oswego
Village of East Dundee
Elgin Bike Hub
Village of Montgomery
Koloni
Mill Race Cyclery
WBK Engineering
(Geneva Resident)
City of Batavia

I. Opening of Meeting

- a. Bike Ped Committee Chair Monica Meyers called the meeting to order at 2:05 p.m.
- b. Approval of May 9th, 2019 Minutes
A motion was made by Ed Barsotti to approve the minutes from the May 9th KKCOM Bike Ped Committee Meeting. The motion was seconded by John Nevenhoven and passed unanimously.

II. General Business

- a. Planning Liaison Update

Troy Simpson gave the PL Update

Upcoming Meetings

The next KKCOM Transportation Policy Committee will be taking place on Thursday, October 17th in the Kane County Auditorium at 1:00 p.m., with lunch served at 12:30 p.m.

The next KKCOM Full Council Meeting will be taking place on Wednesday, November 6th at the Batavia City Council Chambers at 9:30 a.m., with breakfast served at 9:00 a.m.

Funding Opportunities

Illinois Transportation Enhancement Program: The 2020 ITEP Call for Projects has been postponed until summer/ early fall of 2020 to allow time to thoroughly develop a program that incorporates both the federal funds and the recent supplemental state funding being set aside from the Road Fund.

2019 CMAP Call for Transportation Projects Update:

At the September 5th STP Project Selection Committee Meeting and CMAQ project selection committee meetings, several projects in the KKCOM region were selected to be part of the final program for the FY20-24 CMAP joint call for transportation projects, subject to final approval at the October 10th Joint CMAP Board/MPO Policy Committee meeting.

Fund sources involved include STP (Shared Fund), CMAQ, and TAP-L. The STP-Shared Fund program is implemented over Federal Fiscal Years 2020 to 2024, and the CMAQ/TAP-L program from Federal Fiscal Years 2020-2024 (CMAQ) and 2020-2022 TAP-L).

From the STP program are E New York St from Farnsworth Ave to Welsh Ave in the City of Aurora and Prairie St from Pine St to Wilson St in the City of Batavia. Both projects contain bicycle facility improvements; a shared-use path and bicycle lanes, respectively.

From the CMAQ and TAP-L program are Orchard Rd at U.S. 30, Montgomery Rd at Hill Ave in the City of Aurora.

2019 Illinois APA Conference

The 2019 Illinois APA Conference will be held from September 25 – September 27, 2019 in Evanston. The event will include standard APA conference features, such as Ethics and Law, Plan Commissioner Training, and AICP Exam Prep among others.

The event will also include a series of mobile workshops and sessions, covering topics such as comfortable bicycle corridors, dealing with density, planning with modern GIS, climate resilience, urban highways, disability awareness, suburban Chicago office campus strategies, street safety and equity, federal policy updates, and more! Registration is currently open and can be found on the IL APA website.

KKCOM Staff Activities

KKCOM Staff attended the Transportation Chicago Conference on June 14, 2019. The headlining speaker was John D. Porcari, former Deputy Secretary and Chief Operating Officer of the USDOT and Former Maryland Secretary of Transportation.

Session category groups included shared mobility options, rapid transit operational improvements, public outreach, suburban transformation, making use of big data, and more.

KKCOM staff gave a presentation on Regional Mobility Strategies with Dr. Sriraj of the UIC Urban Transportation Center, discussing suburban mobility strategies in Chicagoland.

Other CMAP News

CMAP is hosting the fall event series at various locations around the region. The next session to occur in the Fox Valley is entitled "Harnessing technology for a safer future" and will be held at Waubensee Community College's downtown Aurora campus, September 17, 2019, 3:00pm to 6:00pm.

The event focuses on how municipalities in the Chicago region can best approach technology changes, responsibly share data, and leverage the research and innovation services CMAP offers to help their communities prosper, improve safety, and bolster inclusive growth. Registration is available [here](#).

IDOT Agreement Process Change

Effective from the September 20, 2019 letting moving forward, Local Public Agencies sponsoring a project will be required to have locally executed agreements into their District on the close-of-business 2 days prior to the service bulletin date listed on the IDOT letting schedule.

For example, if a project is targeting the Nov. 2019 letting, the service bulletin date would be Oct. 4 and thus the Locally Executed Agreement due date would be Oct. 2.

IDOT Forms Update

In a continuing effort to revise and update BLRS forms, the Bureau of Local Roads and Streets has issued another set of forms which have been revised or updated. The 5310 local agency agreement is included in the most recent updates.

Significant revisions include instructions on how to complete forms as well as the conversion of word documents to fillable PDF forms with drop down and auto-fill elements. Forms will be released on a rolling basis, and may also include eliminations where fit. Local agencies with agreements or other documents in processing may continue to use the older versions until August 1, but must use new forms where applicable when making new submissions.

A full list of forms that have been updated as of June 13, 2019 is available in IDOT's Circular Letter.

New KKCOM Seminar

KKCOM will be hosting a Roadway Design Seminar on Friday, October 11th at the Kane County Government Center from 10:00 am until 11:00 am. Tim Gustafson of Epstein Consulting will be speaking on the NACTO design guide as well as giving attendees opportunities to ask about specific projects and concepts. To register for the event, visit the registration website.

III. Implementation Updates

a. Director Updates

Monica Meyers gave updates on behalf of the Kane County Forest Preserve.

Fabyan Causeway Removal

The new bridge for the Fabyan Causeway is due to be brought in by next week. Once the bridge is installed, the causeway will come out. The project will be complete in the Fall of 2019, but the bridge will be open as soon as it is installed.

Raymond Street Tunnel

A Pre-Construction Meeting was held for the Raymond Street Tunnel project revealing that the long-eared bat species was affected by the project. Construction on the project will extend into the Winter.

Great Western Trail Extension

IDOT approved the Phase 1 PDR. Patrick Engineering has been selected as the consultant to conduct Phase 2 engineering. The St. Charles Park District will be responsible for taking the project beyond the Randall Rd tunnel east across the river.

b. Local Agency Updates

City of St. Charles

(No updates)

City of Batavia

(No updates)

Ride Illinois

Ride Illinois received an injury prevention grant from IDOT which they are using to incentivize the implementation of the Bike Safety Quiz in driver's education for high school students. Batavia High School has taken advantage of this but not others in the KKCOM area to date.

IDOT came out with a major re-write of Chapter 17 of the BD & E Manual. IDOT will now accept design guidelines not previously used in their own projects. Local agencies can request features to be added to the designs. It is expected that with these revisions, IDOT BLRS will eventually modernize so IDOT approval of bicycle/pedestrian accommodations may not face as many hurdles.

Elburn

(No updates)

Aurora

(No updates)

Oswego

(No updates)

East Dundee

(No updates)

Elgin Bike Hub

The Elgin Bike Hub will be screening Motherload- a documentary on cargo bikes. The screening is free and will take place on November 9th:

<https://www.elginbikehub.com/motherload>

Montgomery

Bike path construction was completed for the season. Village is currently working on re-doing the 5 year bike gap plan.

c. Bicycle/Pedestrian Coordinator Updates

Kane County Bike Share System Updates

KKCOM staff has continued to work towards a regional bike share network that will offer its residents and visitors an additional transportation option and recreational amenity. Momentum for the program began earlier this year with the hosting of multiple seminars and webinars on the topic of bike sharing.

Most recently, staff requested that all interested parties (municipalities, private companies, park districts, forest preserves, etc.) sign a Memorandum of Understanding (MOU) to announce their interest. All parties that signed the MOU were granted the opportunity to provide comments on the draft Request for Proposal (RFP), which will be used to choose the vendor that will provide the bike sharing services for the system. In total, 19 local agencies signed the MOU. These 19 local agencies were scattered throughout Kane County, and also included those within Kendall County. The following agencies signed the MOU:

- | | |
|--------------------------------------------|---------------------------------------------|
| 1. Advocate Sherman Hospital | 11. Forest Preserve District of Kane County |
| 2. Village of Algonquin | 12. City of Geneva |
| 3. City of Aurora | 13. Hampshire Township Park District |
| 4. Batavia Public Library | 14. Village of Montgomery |
| 5. City of Batavia | 15. Village of Oswego |
| 6. Village of East Dundee | 16. Village of South Elgin |
| 7. Village of Elburn | 17. City of St. Charles |
| 8. Elgin Downtown Neighborhood Association | 18. St. Charles Park District |
| 9. City of Elgin | 19. Village of Yorkville |
| 10. Elgin Community College | |

Several agencies provided valuable comments that were included within the final version of the RFP. KKCOM staff wants to thank all those who took the time to review and provide comments on the RFP.

The RFP was released on September 9, 2019. KDOT will receive bids on the bike sharing program until October 7, 2019, at which point the bidding process will close. After collecting all bids, KDOT staff will rank all the bids. Staff will identify the three strongest bids from those received and invite those companies for in-person interviews.

In October, all interested parties will be invited to take part in the in-person interview with the three bike share companies identified as the three strongest. The interviews will consist of a presentation on the company, opportunities for attendees to ask questions, and a chance to test any provided products. These interviews will take place on Thursday, October 24th from 9:00 am until 12:00 pm at the Kane County Government Center Auditorium. Only those agencies that have signed the MOU will be invited to take part in these interviews.

The final selection of the vendor will be based on the reviews provided by attendees of the in-person interviews along with the criteria outlined in the RFP. The preferred vendor will be announced on October 29th.

Chicagoland Bike Share Forum

CMAAP staff has recently decided that their role within the development of bike sharing in the suburbs, through the RAMP Initiative, is coming to a close. With their absence, there will no longer be a space for dialogue between various agencies about starting, implementing, and operating bike share systems. KKCOM staff has volunteered to organize a new group that will help lead the conversation surrounding bike share in the region, the Chicagoland Bike Share Forum.

The first meeting of this group will take place on Monday, October 21st from 10:00 am until noon. The meeting will be hosted at the Kane County Government Center (719 S Batavia Avenue, Geneva, IL 60134). The meeting is completely free and open to anyone who is interested in taking part in the discussion. If you plan on attending, please register using our

online registration.

The meeting will be focused primarily on sharing information and engaging in discussion regarding topics surrounding bike share. The Forum will provide stakeholders in the region to opportunity to ask questions of other bike share administrators that can share their advice based on their experiences. The Forum will also allow for collaboration across jurisdictions by gathering various agencies in one place.

Kane County Cycle Club

The Kane County Cycle Club is a new program being co-sponsored by the Kane County Division of Transportation and the Kane County Health Department. The main goal of the program is encourage residents of Kane County, especially younger age groups, to choose healthy, sustainable forms of transportation that not only keep them healthy and fit, but help to keep our communities healthy. Biking has shown to have great benefits, including relieving stress, exercising cardiovascular muscles, enhancing social skills, and strengthening emotional wellness.

The Cycle Club will be a month-long program lasting from mid-April to mid-May 2020. For four weeks, participating students will be encouraged to bike with their friends, family, and classmates. Parents will be asked to track how many minutes their children bike per week and then submit their progress at the end of the program.

Each student will be given a goal based on their age and biking experience level. This goal will be time-based and will correspond to an appropriate amount of time for a four week time span based on their age and experience. Each student that accomplishes their goal will be given a ticket to a Kane County Cougars baseball game (Geneva) and a ticket to a Windy City Bulls basketball game (Hoffman Estates). If they accomplish their goal they will also be eligible to enter to win any of the raffle prizes donated by one of the program's sponsors.

For the first year, five Kane County schools will be chosen to participate in the Cycle Club. The program is open to any Kane County School (grades K-8), public or private that wishes to participate. In order to participate, schools must apply through the registration portal, which will be open soon.

As part of the program, staff is working with local bike shops and non-profits to provide bikes for students that do not have access to a bike. Working Bikes, a non-profit in Chicago, has agreed to donate 15 bikes for the program. Staff will be organizing bicycle donation drives leading up to the start of the program. Local bike shops have offered to collect the bikes and repair them before distributing them to participants in the program. Donation sites will be announced at a later time. When registering, parents will have the opportunity to indicate that their child does not have access to a bike.

IV. Bike and Pedestrian Funding Roundtable

KKCOM staff led a discussion on funding sources for bicycle and pedestrian projects. Those included the Surface Transportation Program (Local), Congestion Mitigation and Air Quality Improvement Program, Illinois Transportation Enhancement Program, Transportation Alternatives Program, Highway Safety Improvement Program, Recreational Trails Program, Off-Highway Vehicle Recreational Trails Program, Illinois Bicycle Path Grant, Open Lands ComEd Green Region Grant, Doppelt Family Trail Development Fund, Federal Lands Transportation Program, Enhanced Mobility of Seniors and Individuals with Disabilities Program, Formula Grants for Rural Areas, TOD Planning Pilot Grants, Safe Routes to School, Access to Transit, RTA Community Planning Program, Sustained Traffic Enforcement Program, America Walks Community Change Grant, People for Bikes Community Grant, and AARP Community Challenge Grant.

Following the overview presentation, those present were asked about their personal experiences with some of the grant programs and whether or not some had been used/heard of.

Ed Barsotti mentioned that the Illinois Bicycle Path Grant Program specifically was underutilized after being reintroduced in 2019.

V. Next Meeting

The next KKCOM Bike Ped Committee Meeting will be TBD. The December 5, 2019 Meeting is cancelled, due to limited content.

VI. Adjournment

John Nevenhoven made a motion to adjourn at 2:39 p.m. The motion was seconded by Ed Barsotti, passed unanimously, and the meeting concluded.