

MAYOR JEFFERY SCHIELKE
Council Chairman



KKCOM
KANE / KENDALL
COUNCIL OF MAYORS

PRESIDENT ED RITTER
Council Vice-Chairman



KANE KENDALL COUNCIL OF MAYORS
41W011 Burlington Road
St. Charles, Illinois 60175
(630) 584-1170

THOMAS B. RICKERT
Executive Director

Transportation Policy Committee

January 21st, 2016
Draft Meeting Minutes

Members in attendance:

Tony Speciale, Chairman
Brad Sanderson
Brian Schiber
Dale Berman
Daryl Devick
Fran Klaas
Jennifer Hughes
John Nevenhoven
Lou Arrigoni
Rahat Bari
Joe Evers
Eric Babcock
Richard Gallas
Julie Morrison
Todd Hoppenstedt

Director of Public Works
Village Engineer
City Engineer
Mayor
Capital Improvement Manager
County Engineer
Village Engineer
Director of Public Works
Senior Project Manager
City Engineer
City Engineer
Director of Public Works
Director of Public Works
Project Manager
Public Works Director

Village of Sugar Grove
United City of Yorkville – EEI
City of Geneva
Village of North Aurora
City of Aurora
Kendall County Highway Department
Village of Oswego
Village of Elburn
Campton Hills – Trotter & Associates
City of Batavia
City of Elgin
Village of West Dundee
Village of South Elgin
EEI, Inc./Hampshire
Village of Montgomery

Others in attendance:

Akram Chaudry
Jason Fluhr
Eric Rose
Ryan Livingston
Marnie Hooghkirk
Kama Dobbs
Jackie Forbes
Jennifer Becker
Marilyn Solomon
Tom Magolan
Patrick Knapp
Scott Marquart
Steve Coffinbarger
Brian Fairwood
Jim Bibby
Chris Rose

Vice President
Department Manager
Project Manager
Engineering Manager
Area Programming Engineer
Senior Program Analyst
Planning Liaison
Council Director
Field Engineer
Programming Engineer
Regional Planning Liaison
Project Manager
Assistant Director
Principal
Principal
Community Relations

HR Green
Baxter & Woodman
Thomas Engineering Group
HLR Engineering
IDOT
Chicago Metropolitan Agency of Planning
Kane Kendall Council of Mayors
Kane Kendall Council of Mayors
Illinois Department of Transportation
IDOT District 3
Kane Kendall Council of Mayors
HR Green
KDOT
TranSystems Corporation
Rempe-Sharpe and Associates
Pace

I. Opening of Meeting

Chairman Tony Speciale called the meeting to order at 1:06 p.m. All attendees introduced themselves.

II. Approval of November 5, 2015 Meeting Minutes

A motion was made by to approve the November 5, 2015 meeting minutes. The motion was made by Joe Evers, seconded by Jennifer Hughes and passed unanimously.

III. General Business

A. Director / Planning Liaison Update

Jackie Forbes, KKCOM Regional Planning Liaison, provided the Director/PL update.

STP Workshop

KKCOM Staff hosted a STP workshop before today's meeting. The workshop covered KKCOM procedures for cost/scope/phase changes, who to contact, B-List guidelines and IDOT correspondence through the Planning Liaisons. If you were not able to attend or would like more information, KKCOM Staff will be happy to assist you with your questions.

CMAP "Next Plan" Launch

On Wednesday, February 24, 2016, 9:30 a.m. to noon, the Chicago Metropolitan Agency for Planning is officially kicking off development of metropolitan Chicago's next comprehensive regional plan.

Please join CMAP for a fun, open-house event where you can learn the new plan's name and tell CMAP what you want the plan to accomplish. CMAP Staff will describe research that has already begun and capture your thoughts about how to build on GO TO 2040 in pursuit of sustainable economic prosperity and quality of life. Feel free to arrive at any time as featured talks will be repeated, and opportunities for you to weigh in will continue throughout the morning. Information cards are available on the sign-in table and can be shared with others who might be interested.

Congress Passes Transportation Reauthorization Bill

On December 4th, President Obama signed the FAST (Fixing America's Surface Transportation) Act into law. The FAST Act is a five-year, \$280 billion transportation reauthorization bill. The bill maintains current rates for the federal motor fuel tax and relies on substantial transfers from the General Fund to support additional spending. These transfers are offset with a number of non-transportation related sources. FAST includes modified provisions from the two reauthorization bills (DRIVE Act & STRRA) passed separately by the House and Senate earlier this year. The bill also creates two new freight programs, includes over \$10 billion to reauthorize Amtrak and \$420 million for the U.S. DOT's pipeline administration, making FAST the first-ever comprehensive surface transportation bill.

FAST also provides for modest growth over current spending levels with an immediate increase in FY16 of about 5 percent for highway funds and 8 percent for transit funds, followed by annual increases of just over 2 percent through FY20. For Illinois, FAST is expected to provide a five-year total of approximately \$7.5 billion in highway funds and approximately \$3 billion in transit funds. Under FAST, the annual average highway and transit funding for Illinois is about 10 percent higher than FY15.

A few relevant specifics on the bill

- Surface Transportation Program (STP) - The STP program has been renamed the "Surface Transportation Block Grant Program" and gradually increases the local suballocation from 50 percent to 55 percent by FY20. FAST also moves the Transportation Alternatives Program (TAP) into STP and renames it the "STP Set-Aside." The bill maintains the 50-percent local suballocation for TAP and allows large MPOs to flex half their TAP funds to other STP-eligible purposes.
- Congestion Mitigation and Air Quality Improvement (CMAQ) Program - Expands project eligibility to include certain port-related freight projects and vehicle-to-infrastructure technology projects.
- Freight - FAST provides \$10.7 billion over five years for freight improvements through two funding programs. One distributed to the states by formula and the other awarded to a wide array of applicants on a competitive basis. The bill also establishes a national multimodal freight policy and includes provisions for multimodal freight planning at both the national and state levels.

Regional Greenways and Trails Plan Update

CMAP is in the process of updating its regional trails plan. The current Northeastern Illinois Greenways and Trails Plan, adopted by the CMAP Board and MPO Policy Committee in 2009, is a long-range, multi-jurisdictional plan that presents a vision for a network of multi-use trails and greenways across the region. The forthcoming update will take advantage of the latest data on completed trails as well as the vision embodied in subregional trail plans created over the past six years. This project will update the plan by revisiting previously proposed trails to ensure they are still valid recommendations, making any technical corrections needed, and proposing new multi-use trail linkages where appropriate. The primary deliverables for the Greenways and Trails Plan update will be an updated map of planned multi-use trails for northeastern Illinois as well as a policy memo.

New Municipal Directory

A new CMAP directory has contact details for municipalities in the region. Please contact Sherry Kane (skane@cmap.illinois.gov) if you would like a printed copy. Digital copies are available online.

Cost Efficiencies in Project Delivery Forum

CMAP is seeking early input from stakeholders on target setting approaches for the next comprehensive plan. The Cost Efficiencies in Project Delivery Forum will be the second forum topic presented by CMAP. The forum will be on Friday, January 22, 2016 from 8:00 am to 9:30 am at the CMAP Office. This forum will precede the CMAP Transportation Policy Committee Meeting.

Discussion will include practices such as innovative construction and administrative techniques as well as continued discussion on new approaches for pavement preservation. These forums are intended to foster focused and sometimes technical discussion about specific topics. Your cooperation in designating appropriate staff members to participate is appreciated. Meeting materials will be available before the meeting on CMAP's website. The recommendations and comments from each forum will be shared with the Transportation Committee during regular committee meetings

To RSVP contact Teri Dixon (312-386-8754 or tdixon@cmapp.illinois.gov) or Lindsay Hollander (312-386- 8633 or lhollander@cmapp.illinois.gov).

Operations and Construction Coordination Meeting

CMAP is hosting the next Operations and Construction Coordination Meeting on February 3rd from 9:00-Noon for local agencies and 1:00-4:00 for the Great Lakes Region. The meeting provides attendees with an opportunity to hear about construction projects scheduled for 2016 and to present information to others about your own projects. KDOT will be attending to present its projects. This is not a mandatory meeting, just information for the Council. RSVP by email to Claire Bozic, Cbozic@cmapp.illinois.gov.

New Kane County Information Site

The Kane County Health Department has launched a new website *Kane Health Counts* which serves as a storehouse of health data, demographic information, best practices and reports that provide an unbiased look at life in Kane County. This website provides information that allows viewers to see how Kane County stacks up in such topics as health, transportation, economics, housing and more. It makes it easier to find information that is typically housed on different websites or not available without a subscription. Certain indicators are measured at the ZIP Code and census tract level, allowing for municipalities to quickly see what is happening in their communities. Visit <http://www.kanehealthcounts.org/> to see all it has to offer and pick up a card on the sign-in table.

B. CMAP Report

Kama Dobbs from CMAP shared with the committee December 2015 updates on the STP program. For STP, the region obligated just under \$15 million which is six percent of the region's mark. There is carryover of \$125 million and a new allocation of \$121 million. The KKCOM is programmed up to its mark and North Central is advance funded. McHenry Council is advance funded through 2019. She noted using advance funding to help spend down the unobligated balance and to focus on moving projects forward.

IV. Surface Transportation Program (STP) Program

A. IDOT STP Report

Marilyn Solomon, IDOT Field Engineer, gave an update on project letting dates. Status sheets and handouts were made available with the agenda packet. Staff attended a meeting with the district special waste coordinator regarding the special waste requirements. A memo was sent last summer and is detailed in the BLRS Manual in Chapter 20. This topic will be discussed at each kickoff meeting where federal funds are used. Marilyn also reminded the committee that all future kick-off meetings are to be scheduled through Planning Liaisons.

B. KKCOM Advanced Funding Guidance

Patrick Knapp reviewed the Advanced Funding memo with the Council and explained how it works. He showed the table of projects to the attendees and illustrated when advanced funding would be required this year. He demonstrated how a new project would require an advanced funding request sooner. The CMAP Council of Mayors Executive Committee approves all requests and the planning liaisons will attend the meetings on behalf of the requesting agency.

C. STP Cost Change

- 1. Concord Avenue LAFO** The Village of South Elgin requested an additional \$76,800 in STP funding via a memo to the Transportation Policy Committee. The project had increased cost of concrete to meet ADA requirements for sidewalks. Motion to approve by Daryl Devick, second by Brian Schiber. Unanimously approved by the Transportation Policy Committee.

- 2. Huntley Road** The Villages of Carpentersville and West Dundee are working jointly on a project and requested moving \$250,000 from right-of-way to engineering III services. Motion to approve by Rich Gallas and seconded by Joe Evers. Unanimously approved by the Transportation Policy Committee .

D. Approval of FFY16 – FFY20 STP Program

A motion to approve the FFY16-FFY20 STP Program of Projects with the two cost changes was made by Joe Evers and seconded by Daryl Devick. Unanimously approved by the Transportation Policy Committee.

V. Other Business

A. Kendall County Functional Reclassification Update

Jackie Forbes informed the committee that IDOT is conducting an update for Kendall County. She thanked the Kendall agencies for providing feedback and changes to the original proposal from IDOT. This week, IDOT responded with their approval or denial of the requests. Jackie will share the findings with the agencies requesting changes and has information available after the meeting.

B. KKCOM Bylaw, Methodology and Policy Review

Patrick Knapp distributed a copy of the current KKCOM bylaws and asked for any initial comments. Committee members were encouraged to read through it and provide feedback to the planning liaisons.

C. Project Updates

Steve Coffinbarger provided an update on the Longmeadow Parkway project and the Huntley and Galligan project. Daryl Devick announced that the City of Aurora’s Eola Road project was let and construction should start in March.

VI. Next Meeting

The next meeting will be Thursday, April 21 at 1:00 pm. Quarterly STP updates are due April 8th.

I. Adjournment

A motion to adjourn was made by Joe Evers and seconded by Todd Hoppenstedt. The motion passed unanimously and the meeting was adjourned at 1:35 p.m.

MAYOR JEFFERY SCHIELKE
Council Chairman



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THOMAS B. RICKERT
Executive Director

JENNIFER BECKER
Council Director

Transportation Policy Committee

April 21st, 2016

Draft Meeting Minutes

Members in attendance:

Lou Arrigoni
Rahat Bari
Dale Berman
Heidi Files
Jennifer Hughes
John McGinnis
Brad Sanderson
Brian Schiber
Tony Speciale, Chairman
Jeff Steele
Karen Young

Senior Project Manager
City Engineer
Mayor
Deputy Director
Public Works Director
Director of Public Works
Village Engineer
City Engineer
Director of Public Works
Project Engineer
Assistant Dir. of Public Works

Campton Hills – Trotter & Associates
City of Batavia
Village of North Aurora
Kane County Division of Transportation
Village of Oswego
City of Plano
United City of Yorkville – EEI
City of Geneva
Village of Sugar Grove
Village of Sleepy Hollow - GLHA
City of St. Charles

Others in attendance:

Jennifer Becker
Jim Bibby
Jessie Carroll
Jerrod Cebulski
Akram Chaudry
Greg Chismark
Jason Fluhr
Jackie Forbes
Marnie Hooghkirk
Scott Marquardt
Amy McSwane
Tom Rickert
Tim Sjogren
Marilyn Solomon
Tom Talsma
Andres Torres

Council Director
Principal
Project Manager
Director of Transportation
Vice President
VP
Department Manager
Regional Planning Liaison
Area Programming Engineer
Project Manager
Treasurer
Executive Director
Associate
Field Engineer
VP
Outreach Associate

Kane Kendall Council of Mayors
Rempe-Sharpe and Associates
WSP PB
Patrick Engineering
HR Green
WBK Engineering
Baxter & Woodman
Kane Kendall Council of Mayors
IDOT
HR Green
HLR Engineering
Kane Kendall Council of Mayors
Kimley-Horn
Illinois Department of Transportation
EEI
Chicago Metropolitan Agency of Planning

I. Opening of Meeting

Chairman Tony Speciale called the meeting to order at 1:00 p.m. All attendees introduced themselves.

II. Approval of January 21, 2016 Meeting Minutes

A motion was made to approve the January 21, 2016 meeting minutes. The motion was made by Dale Berman, seconded by Jennifer Hughes and passed unanimously.

III. General Business

A. Director / Planning Liaison Update

Jackie Forbes, KKCOM Regional Planning Liaison, provided the Director/PL update.

Grant Opportunities

- **HSIP – Local Highway Safety Improvement Program**

IDOT has announced a call for HSIP projects. HSIP is a core federal-aid funding program with the goal of achieving a significant reduction in traffic fatalities and serious injuries. HSIP projects improve a location, feature or address a highway safety need that is contributing to severe crashes on the roadway. Severe crashes associated with roadway departure, intersections and pedestrians in particular are a priority based on the Illinois Strategic Highway Safety Plan.

- Projects include: adding shoulders or rumble strips, enhancing safety of curves, improving signage and pavement markings, improving signals, removing trees, upgrading guardrails, or installing better pedestrian and bicycle crossing elements.

Applications are due June 15, 2016 and projects can be funded at a 90% federal funding level. Visit the HSIP page on IDOT's website or contact KKCOM Staff if you have any questions about HSIP.

- **ITEP – Illinois Transportation Enhancement Program**

IDOT has also announced a call for ITEP projects. ITEP projects are projects that enhance the transportation system by serving a transportation need or providing a transportation use or benefit. The projects provide a reimbursement of up to 50% for ROW and 80% for preliminary engineering, utility relocations, construction engineering and construction costs.

- Program Categories include: pedestrian/bicycle facilities, landscape/streetscape, conversion of abandoned railroad corridors to trails, historic preservation and rehabilitation of historic transportation facilities, vegetation management in transportation ROW, archaeological activities relating to impacts from implementation of transportation projects, storm water management, reduce vehicle caused wildlife mortality, and construction of turnouts, overlooks and viewing areas.

Applications are due June 17, 2016. Visit the ITEP page on IDOT's website or contact KKCOM Staff if you have any questions about ITEP.

KDOT Long Range Transportation Plan Update

Kane County Division of Transportation is in the process of updating its long range transportation plan. Staff is currently gathering input from interested municipalities to further validate the land use assumptions which drive the plan process. Public input began earlier this week when KDOT held a public hearing to receive input into the proposed Land Use Assumptions. The next step for input is outreach through an online survey. Stay tuned for more information on the survey launch.

CMAP Next Plan – “ON TO 2050”

The Chicago Metropolitan Agency for Planning announced the name of their new long-range plan at their March 2nd launch event. The name of the plan is going to be “ON TO 2050”. CMAP is looking for initial input into the new plan and will be utilizing the Kane Kendall Council of Mayors to host two workshops.

- Sugar Grove Public Library on May 12th from 6:00-7:30 p.m. This event will be a discussion and will begin promptly at 6:00.
- West Dundee Safety Center #2 on May 18th from 7:30-9:00 p.m. This event will be an Open House

Flyers regarding the two events are available at the door and please feel free to reach out to KKCOM Staff if you have any questions regarding the workshops.

Bicycle Usage Survey

Residents of northeastern Illinois can provide input on bicycle usage at <https://cmapbicycleusage.metroquest.com/>. CMAP will use this input to develop an analysis tool to help better determine the relative benefits of implementing different types of bicycle improvements.

Municipal Survey

CMAP's 2016 [municipal survey](#) is now available. The biennial survey of municipal governments helps CMAP to identify the types of technical assistance projects that are provided through the [Local Technical Assistance \(LTA\) program](#), inform policy analysis of such topics as transportation funding and management, and track the implementation of GO TO 2040 by updating [indicators of progress](#). CMAP will accept responses through April 29.

NACTO Guide Training

Ride Illinois is teaming with the Chicago Metropolitan Agency for Planning and the Chicago Metro Section of the American Planning Association - Illinois Chapter to host a full-day workshop on innovative bikeway design, based on the NACTO Urban Bikeway Design Guide. Participants will learn state-of-the-practice solutions for on-street bikeways, based on lessons learned from the world's best bicycling cities, and apply these lessons in a workshop. The design charrette format will incorporate classroom and field activities, and provide a forum for dialogue and engagement between engineers, planners, and other professionals.

Register for the workshop asap as enrolment is near capacity. The workshop will be held on Tuesday, May 24, 2016 from 8:30am-3:00pm at the Chicago Metropolitan Agency for Planning.

6 PDH / 6 AICP CM hours available

For those unable to attend, another NACTO training in Normal, IL on Sept. 20 - the day after the Illinois Bike Summit will be held.

Representation

To confirm representation on the Kane Kendall Council of Mayors Transportation Policy Committee, KKCOM Staff requests that each member municipality fill out a representation worksheet. Please list your primary representative and also feel free to list any alternates that may attend in the primary representative's place. Please fill out the sheet and return to KKCOM Staff as soon as convenient

B. CMAP Report

Andres Torres from CMAP reminded everyone about the CMAP Municipal Survey that is underway. Applications for the Future Leaders in Planning (FLIP) program are being accepted until May 2nd. He said he has paper copies for anyone interested. Andres provided a legislative update regarding CMAP funding and gave details on state house and senate bills that would continue appropriations that were promised to CMAP when it was created.

IV. Surface Transportation Program (STP) Program

A. IDOT STP Report

Marilyn Solomon, IDOT Field Engineer, gave an update on project letting dates. Status sheets were made available at the meeting. She will have updated sheets for the full council meeting next week. She reminded everyone that to be included on the status sheets, a project must have an approved PPI.

B. Programmed STP Cost or Scope Change

- Game Farm Road/Somonauk Street – move \$41,905 STP post let from ROW to Construction.
Jennifer Becker explained that IDOT District 3 is programming this project and it is customary practice to approve these requests if they are within the same project. A motion to approve was made by Dale Berman, seconded by John McGinnis. The funding move was unanimously approved by the Transportation Policy Committee.

C. KKCOM LAFO Information Memo

Jennifer Becker reviewed the staff memo regarding the five projects that made a request to move into the STP program. She explained that staff has been participating in meetings with CMAP as part of an STP Working Group and the discussions center around LAFO projects filling the TIP and how the funding should be based off of performance-based measures like traffic reduction, congestion mitigation and adding multimodal facilities to roadways. The current KKCOM STP program is over programmed and council staff may need to request advanced funding for the currently programmed projects in this and subsequent FFYs. Jennifer highlighted the tables in the memo which show the effect on the STP program if the projects are moved into it. She stated it is up to the Council to decide and asked for discussion by council members.

Tom Rickert reiterated that meetings at CMAP are highlighting the abundance of LAFO projects in the TIP and that council staff is here to balance what KKCOM wants and CMAP activities. He stated that federal funds are becoming more restrictive and there is an evaluation by FHWA every four years. Although they do not say it is wrong, they have been discussing it for many years and they ask many questions about how the councils distribute funding. FHWA wants to know what are the regionally significant projects in Kane and Kendall Counties? He said the council represents everyone here but we are over programmed and asking for advanced funding for maintenance projects is not good for the council. He said staff will take comments back to CMAP and encourages everyone to make comments.

Karen Young said that LAFO projects are important for small communities because they will not have larger projects that would use STP funding. She said that the council should look at projects that have been in the program for a long time and are not moving forward. She suggested adding a sunset clause to keep projects moving.

Tom Rickert said that CMAP programs funding that have sunset clauses, however it can be difficult because some projects take longer to finish. Brad Sanderson wanted to know the disadvantage of asking for advanced funding. It has a cumulative effect, taking from one to pay another. An example is Executive Council of Mayors, the request comes to them and they are getting concerned that the money is coming from their municipality and it may not be there later when they need it. Jennifer said that in FY17, LAFOs will take funding away from programmed projects and asked if they council wanted to do that.

Tom Talsma said that advanced funding serves a purpose is and enhances the ability to lobby for and receive future funds. He said the over-performing councils make up for the under-performing councils. He asked about the consequence of having a negative balance. He stated that LAFO projects are under federal guidelines as being eligible for funds so is there a consequence of CMAP saying we cannot use them. He reiterated what Karen said, that smaller towns will never have large enough projects to use the funds. Tom Rickert said that everything stated is true, but performance-based measures are the focus and a focus on regional priorities. He agrees CMAP taking control away from the councils is a longshot. Jennifer Hughes said that these requests would have been better before the call for projects, instead of after we approved the program and over-programmed based on our mark.

D. LAFO B-List Move up

A motion to approve the program as staff recommended was made by Brian Schiber, seconded by Jennifer Hughes. Motion passed unanimously.

E. Approval of FFY16 – FFY20 STP Program

A motion to approve the FFY16-FFY20 STP Program of Projects with one change was made by Dale Berman and seconded by Brian Schiber. Unanimously approved by the Transportation Policy Committee.

V. Other Business

A. KKCOM Bylaw, Methodology, and Policy Discussion

Jackie Forbes referred to the staff memo regarding a new working group to examine the current methodology, by-laws, and policies. She said that this subject has come up in several meetings and staff would like to have around five volunteers to serve on a working group. There would be two or three meetings, at the convenience of working group members, to review and bring back to the committee. She said people can volunteer now or reach out to council staff later.

B. Project Updates

Members did not have updates to share with the group.

VI. Next Meeting

The next meeting will be Thursday, July 21 at 1:00 pm. Quarterly STP updates are due July 8th.

I. Adjournment

A motion to adjourn was made by Dale Berman and seconded by Heidi Files. The motion passed unanimously and the meeting was adjourned at 1:45 p.m.

MAYOR JEFFERY SCHIELKE
Council Chairman



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PRESIDENT ED RITTER
Council Vice-Chairman



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St. Charles, Illinois 60175
(630) 584-1170

THOMAS B. RICKERT
Executive Director

JENNIFER BECKER
Council Director

Transportation Policy Committee

October 20, 2016
Draft Meeting Minutes

Members in attendance:		
Lou Arrigoni	Senior Project Manager	Campton Hills – Trotter & Associates
Rahat Bari	City Engineer	City of Batavia
Dale Berman	President	Village of North Aurora
Joe Evers	City Engineer	City of Elgin
Richard Gallas	Director of Public Works	Village of South Elgin
Todd Hoppenstedt	Public Works Director	Village of Montgomery
Chris Lirot	Road and Bridge Coordinator	City of Aurora
Julie Morrison	Project Manager	Village of Hampshire - EEI
Mark Runyon	Assistant Director Public Works	Village of Oswego
Brian Schiber	City Engineer	City of Geneva
Carl Schoedel	Director, County Engineer	Kane County Division of Transportation
Tony Speciale, Chairman	Director of Public Works	Village of Sugar Grove
Karen Young	Assistant Dir. of Public Works	City of St. Charles
Others in attendance:		
Jennifer Becker	Council Director	Kane Kendall Council of Mayors
Akram Chaudry	Vice President	HR Green
Greg Chismark	VP	WBK Engineering
Kama Dobbs	Senior Program Analyst	CMAP
Brian Fairwood	Principal	TranSystems
Jason Fluhr	Senior Project Manager	Baxter & Woodman
Jackie Forbes	Regional Planning Liaison	Kane Kendall Council of Mayors
Marnie Hooghkirk	Area Programming Engineer	IDOT
Patrick Knapp	Planning Liaison	Kane Kendall Council of Mayors
Anthony Malone	Vice President	ESI Consultants
Scott Marquardt	Project Manager	HR Green
Tom Rickert	Executive Director	Kane Kendall Council of Mayors
Tim Sjogren	Associate	Kimley-Horn
Marilyn Solomon	Field Engineer	Illinois Department of Transportation
Allen Staron	Senior Vice President	Clark Dietz, Inc
Tom Talsma	VP	EI

I. Opening of Meeting

Chairman Tony Speciale called the meeting to order at 1:00 p.m. All attendees introduced themselves.

II. Approval of April 21, 2016 Meeting Minutes

A motion was made to approve the April 21, 2016 meeting minutes. The motion was made by Dale Berman, seconded by Joe Evers and passed unanimously.

III. General Business

A. Director / Planning Liaison Update

Jackie Forbes, KKCOM Regional Planning Liaison, provided the Director/PL update.

Grant Opportunities

The next call for CMAQ projects is coming in early 2017. Staff encourages all municipal partners eligible for funding to consider potential projects now, as phase one engineering must be completed to apply. KCOM staff will hold a CMAQ workshop in December which will help with the application process. Once the date is set, staff will send out an invitation. See the CMAQ page on CMAP's website for detailed information about the program: <http://www.cmap.illinois.gov/mobility/strategic-investment/cmaq>

CMAP has announced its Local Technical Assistance program will hold a call for projects in May 2017. This call will look for projects that are focused on the ON TO 2050 emerging priorities. A report detailing the priorities can be accessed on the [CMAP website](#). Start thinking now about projects that may qualify for the Local Technical Assistance program.

KDOT Long Range Transportation Plan Update

The Long Range Transportation Plan update is progressing and a key activity in the planning update process is an interactive online survey seeking input from residents, workers, employers, students, and travelers throughout the Kane County. The survey is open until December 5th and is available in English and Spanish. Please take a few minutes and complete the survey and encourage colleagues, friends, and family to take it as well. The survey can be found here: <https://kanecountylrtp.metroquest.com/>.

IDOT Fall Planning Conference

Council staff attended the 2016 IDOT Fall Planning Conference earlier in October. The conference was held in Moline and staff was invited to give a presentation on Kane County's Health in All Policies work. Kane Kendall Council of Mayors work was highlighted in the presentation. Visit the KCOM website to see a copy of the presentation.

<http://kdot.countyofkane.org/KKCOM/News/HIAP%202016%20Final%202.pdf>

CMAP News

Community Data Snapshots: Based on new information from the U.S. Census Bureau's 2010-14 American Community Survey, CMAP has updated the Community Data Snapshots for all 284 municipalities, seven counties, 77 City of Chicago Community Areas, and the region as a whole. Updated metrics include housing, educational attainment, household income, and other population characteristics. <http://www.cmap.illinois.gov/data/metropulse/community-snapshots>

Travel Trends Snapshot: This snapshot report delves into data on existing and emerging travel behavior patterns in the region regarding mode share, vehicle use, travel time, and commuting patterns, highlighting the most significant findings that will inform the development of ON TO 2050. Click [here](#) to see the report.

Transportation System Funding Concepts: CMAP has published an ON TO 2050 strategy paper, Transportation System Funding Concepts, that explores policies with the potential to significantly affect available transportation resources in the region, including alternatives to the state motor fuel tax, congestion pricing, expenditure efficiencies, value capture, and more. For each concept, the paper reviews current policies, emerging issues, and potential future direction for the ON TO 2050 comprehensive plan that is now in development. <http://www.cmap.illinois.gov/onto2050/strategy-papers/transportation-system-funding>

Save the Date

The next KCOM Full Council Meeting will be held on Tuesday, November 29th at 9:30am. The meeting will be held at the Batavia City Hall Council Chambers.

B. CMAP Report

Barbara Zubeck from CMAP introduced herself as a new member of the CMAP staff. She reviewed the STP program and said the region spent 52% of its STP mark and 109% of its FFY 2016 allotment. CMAP is seeking additional ideas from the public for consideration as significant projects in the ON TO 2050 Plan. Public comment is available until October 31st. The public comment period for the U.S. DOT's proposed Metropolitan Planning Organization Coordination and Planning Area Reform Proposed Rule has been reopened until October 24th. She thanked those who sent in comments in the previous comment period. CMAP wrote a memo regarding the Constitutional Lockbox Amendment and it is available on their website. The next ON TO 2050 Big Ideas forum is being held on October 27th at the University of Illinois Chicago campus. CMAP thanks everyone for their input on the ON TO 2050 plan and is offering to meet with community groups to discuss the plan. Tom Rickert added that President Brolley from Montgomery has been appointed to represent Kane and Kendall Counties on the CMAP Board. KCOM staff had lunch with him after the last meeting and discussed Council business.

IV. Surface Transportation Program (STP)

A. IDOT STP Report

Marilyn Solomon, IDOT Field Engineer, reviewed select projects on the status sheets included in the agenda packet. She said IDOT is 70% done with the update to the Local Roads Manual and it should be done sometime next year. She reminded

everyone that ADA PROWAG alterations on state highways are going to be discussed in kickoff meetings and the meetings should be scheduled through the PLs. Tom Rickert wanted to make note of the IDOT MYP webinars coming up. These webinars are replacing the meetings that were held in each county. All are invited to listen to the webinars.

B. Updated KKCOM Programming Policies and Procedures

Jackie Forbes reviewed the work that was done with the STP Methodology Update Committee over the summer. She thanked the members of the committee for their time and effort: President Dale Berman, Greg Chismark, Jennifer Hughes, Brad Sanderson, Brian Schiber, Tony Speciale, and Karen Young. She reviewed the new Programming Policies and Procedures document and highlighted the changes from the previous version. There were no questions.

C. Updated Methodology

Patrick Knapp reviewed the updated STP Methodology document with the committee using PowerPoint slides, each showing the current and proposed changes to sections of the methodology. He explained the reasoning for certain changes and advised the committee the ideas were taken from other councils' methodologies. There were no questions.

D. Updated Bylaws

Jennifer Becker reviewed the proposed changes to the bylaws. Because some sections deal with full council business, the STP Working Committee recommended that those sections be reviewed with the Full Council. KCOM staff will accept comments on all three documents through Friday, November 18th. The changes will be shared at the Full Council meeting in November and brought back to the Transportation Policy Committee in January for approval. The bylaws will be approved by the Full Council at their spring meeting.

E. Programmed STP Projects – Cost or Scope Change

The City of Elgin is requested additional STP funding for the Chicago Street rehabilitation project. They requested \$542,612 in additional funds. Chairman Speciale asked if the request met the current criteria and Patrick Knapp replied that it did. A motion to approve was made by Joe Evers, seconded by Dale Berman. The request was approved unanimously by the Transportation Policy Committee.

F. LAFO B-List Projects – Move into STP Program Requests

Council staff received six requests for projects to be moved into the STP program. Patrick Knapp referenced the memo in the agenda packet which outlines staff's recommendation to only approve the City of Aurora's East New York Street project. Approving this project will bring the percentage of LAFO projects in the program to 5.9, which is above the 5% threshold outlined in the Programming Policies and Procedures document. Because this was the top ranked project and has regional significance, staff recommended approval of this project. Motion made by Joe Evers and seconded by Chris Lirot. The motion passed unanimously. Karen Young asked a question about may communities that cannot move LAFO projects forward "on a whim" and may not be able to receive funding because it takes time to go through the process. How can we move the B-List projects up or plan for them? Most communities need to hire consultants to get through Phase 1 and it is not always possible to get the funding in place. Jennifer Becker said that so far we are pulling from the top of the list for B-List projects. Karen asked if there can be a yearly meeting to discuss these projects. Tom Rickert said that ultimately we want to move away from having a B-List and that it was created at a time when the Council wanted to be sensitive to community needs. He suggested that we hold a meeting after the new procedures and performance measures are approved and staff can make a recommendation to the committee chair and the full committee.

V. Other Business

B. Project Updates

Joe Evers announced that the City of Elgin would be holding a ribbon cutting for the Chicago Street project on Saturday, October 29th at 11:00 a.m. Attendees can bike the road before it opens to the public later that day.

Carl Schoedel announced that the first section of Longmeadow Parkway is almost complete. The next step is to connect to Randall Road and move east. Letting is aiming for early 2017. The bridge section will be partially financed by bonds, but will be paid back using tolls. He thanked the Council for their support of the project. The Illinois Route 47 and Burlington Road roundabout is nearly complete and should be open in two weeks.

VI. Next Meeting

The next meeting will be Thursday, January 19th at 1:00 pm. Quarterly STP updates are due January 6th

I. Adjournment

A motion to adjourn was made by Dale Berman and seconded by Carl Schoedel. The motion passed unanimously and the meeting was adjourned at 1:55 p.m.