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Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Jacqueline L. Forbes
Executive Director

Heidi E. Lichtenberger
Council Director

DATE: October 31, 2023

TO: 2023 STP-L Applicants

FROM: Council Staff

RE: FFY 2025-2029 KCOM STP-L Call for Projects

The KCOM STP-L Call for Projects for FFY 2025-2029 opens **November 3, 2023** to fill FFY 2028 and 2029. It will be open for seven weeks, closing on **December 22, 2023**.

**** Please note that if you have a project currently in the Contingency Program, you must re-apply in this call to remain in the Program ****

Schedule

[2023 and 2024 Deadline and Actions](#)

This schedule is most applicable to municipal budgeting and planning as it details approval and award determination.

Council Marks (Draft – estimates)

[\[DRAFT\] FFY24-FFY29 Council STP-L Marks](#)

Council	FFY25	FFY26	FFY27	FFY28	FFY29
Kane/Kendall	\$12,067,184	\$12,273,046	\$12,483,025	\$12,697,204	\$12,697,204

These marks are only estimates and are provided to demonstrate limitations on Council STP funds in each year. Project sponsors should review their total project STP request against these numbers in each fiscal year and keep in mind that if a phase cannot fit, it cannot obligate in that year. Projects may have gap years, ex. Phase 2 2023, ROW 2024, CON CE 2026 (skipping a program year to reduce ROW risk).

Scoring and Provisions

[KCOM STP Methodology](#)

[KCOM STP Programming Policies and Procedures](#)

These documents provide the scoring methodology and programming rules for the KCOM STP program. The Methodology applies more to scoring, where the Policies and Procedures apply more to administrative provisions.

Application Supplement

KCOM Application Supplement Form can be found on [KCOM's STP Program webpage](#). This document is required solely to provide KCOM staff information on projects that is not easily or not at all presented in the eTIP. The document is essentially the KCOM methodology in spreadsheet form.

Technical Guidance

[CMAP eTIP User Guide](#)

One last and very important item, please review [Common Mistakes in STP Applications](#).

All of the above documents are available on the [STP Program page of the KCOM website](#). Instructions on how to start the application process are on the following page.

General Instructions:

eTIP

This is the web interface for CMAP's Transportation Improvement Program. You will use this to enter most of the information you have regarding your project, as well as attach supporting documentation.

1. Navigate to the [eTIP webpage](#).
2. Create an account (if not created prior)
3. Log in and select "Amend CFP".
4. "Create New Project" or "Add Funding to Existing Project".
5. Fill out/modify application (see the *eTIP User Guide* and *eTIP Sample Project Application* above for how to enter data into each field and save/submit)

KKCOM STP-L Application Supplement

1. Review "Info and Resources" tab for a summary of scoring methods, resources, and where information should be indicated.
2. Fill out all applicable information under the "STP-L Application Supplement" tab (Information provided in the eTIP and Application supplement covers sections A and B of the STP Methodology.)
3. Check the eTIP attachments checklist tab to ensure that all requirements have been met.
4. Attach the supplement in the eTIP application with all other documents under the "documents" tab.

Those with questions feel free to e-mail planningstaff@co.kane.il.us with "2024 CFP Question" in the subject line so staff can track to make a list of FAQs.